



**Minutes of the Parish Council Meeting held on  
Monday 8<sup>th</sup> January 2024 at 7.00pm**

website: [www.kirkella-westella-pc.info](http://www.kirkella-westella-pc.info)

Those Present:-

Councillors; J. Bailey, S. Horton (Vice Chairman), G. McMaster, N. McMaster, S. Richardson,  
B. Weeks (Chairman) and R. Weeks  
Mrs. A. Pickering – Clerk  
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Two members of public

3144 Public Speaking - Mr. Rolf Meigh attended the meeting to discuss the response received from E.R.Y.C. about his suggestions to improve Annandale Road – Church Lane snicket issues. The trees overhanging Annandale Road entrance to the snicket have been trimmed back. It was agreed an additional litter bin in the area would be useful, Cllr. N. McMaster to visit the site and suggest most appropriate position for a litter bin. The cost to purchase and install a litter bin is currently £575.98 inc. VAT. The possibility of signage or a camera was discussed. E.R.Y.C. will not be installing bollards either in the carriageway, where they would be an obstruction in the path of residents entering and exiting their private drives across their dropped kerb accesses, or on the 0.5m wide footway at the end of the carriageway, but would be happy to provide the homeowner with reflectors to highlight the fence to drivers. The Clerk was asked to write to E.R.Y.C. about the possibility of widening the footpath to one metre which would allow people to use it more safely.

3145 Apologies for Absence - Cllr. Saribal.

3146 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE
NON-PECUNIARY - NONE

3147 Chairman's Opening Remarks - The Chairman welcomed members to the meeting.

3148 Law & Order - Cllr. Bailey briefed members on the message sent out by West Ella Grapevine showing a person fly-tipping from the boot of his car. The Clerk had forwarded the details to the local Police team, Cllr. G. McMaster to take the matter up with E.R.Y.C.

3149 Minutes of the Parish Council Meeting 11<sup>th</sup> December 2023 - The minutes of the Parish Council Meeting held on Monday 11<sup>th</sup> December 2023 were accepted as a true record of what took place and duly signed by the Chairman.

3150 Matters Arising from the Minutes

Minute 3136 (3122) - The base for the seat on Mill Lane is now in place and the seat is ordered. The Clerk circulated the plaque visual for agreement.

Minute 3138a - Cllr. G. McMaster advised that the Devolution Deal has now gone out to consultation. Members and residents are encouraged to complete the online questionnaire.

Minute 3138b - Clerk to invite Ward Cllr. Tucker to the March, July and October Parish Council meetings and the Annual Parish meeting in May.

Minute 3140b - The Clerk was asked to obtain a quote from E.R.Y.C. for the installation of a street lighting column on the Annandale Road/Church Lane snicket. Cllr. Bailey to find out if the residents there would like a new column installing and if they would be willing to contribute towards the cost. The Parish Council may have funds available to help with the cost if no unforeseen election costs are incurred.

3151 Finance

a) Approval of Online Payments January 2024

22.12.23	HSBC Bank Charges	£8.00
0154	Staff Wages	£1169.32



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0155	Stationery	£25.38
0156	HM Revenue & Customs	£178.25
0157	Lodge Landscapes (2 x Christmas trees)	£318.00
0158	Donna O'Neill (Distribution of Postcards/Leaflets)	£210.00
0159	Hessle Computers (Internet Security)	£25.00
0160	Internet/Telephone/Fuel	£142.09
0161	Elemental Creations (Replenishment of Salt Bins)	£600.00
0162	East Riding Pension Fund	£343.89

- b) Finance Report - Members received and approved the latest finance report to 14<sup>th</sup> January 2024. The Clerk/RFO was given permission to move funds from the current account into the interest account ensuring sufficient funds are available to make monthly payments. Thanks had been received from the Haltemprice Skate Park Committee for the contribution in November 2023 of £750.
- c) Parish and Town Council Precept and Confirmation of 2024/25 Council Tax Base - Members were in receipt of the budget sheet agreed at the Budget Meeting on 3<sup>rd</sup> January 2024. It was proposed a precept of £41,000 for the period 2024/25 which would mean the band D billing amount attributable to the Parish Council will be £14.54, which is an increase of £1.90 compared to 2023/24.

3152 Correspondence

- a) Set date for Annual Parish Meeting 2024 - Clerk to check room availability for Wednesday 22<sup>nd</sup> May 2024, 7.30pm. If unavailable, Clerk to suggest alternative date.
- b) Annual Report 2024 - Agreed Cllrs. Horton and B. Weeks work together to produce the annual report for distribution April. Members were asked to provide topics for possible inclusion. Clerk to arrange for a photo to be taken near the Little Free Library.
- c) Parish Council Vacancy - The Clerk was asked to contact E.R.Y.C. about advertising the current vacancy which has existed since the May 2023 election. Two residents had been in contact about the vacancy.
- d) Parish Council Members' Contact Details - Members were reminded that the contact list is for Parish Council use and not to be shared publicly. It is purely to help with circulating post etc.
- e) Formal deletion of signatures provided for Xmas postcards - Cllr. Bailey requested formal deletion of his signature provided for the recent postcard. It was confirmed that first names only had been requested for the cards.
- f) Budgeting and Critical Success Factors - The Clerk provided Cllr. Bailey with the November minute reference pertaining to the discussion about the Parish Council Christmas postcard, A5 leaflet and link to register with Mailchimp.

3153 Planning

- a) Planning Applications 8<sup>th</sup> January 2024
- 23/03068/PLF - Erection of detached outbuilding to rear, construction of 1.2m high timber fence above existing 0.9m high stepped wall and installation of 2.1m high electric sliding entrance gates with columns to front boundary, construction of 2.1m high stepped wall with timber fence above to rear boundary and associated hard and soft landscaping works including installation of access ramp to raised patio area and embankment with retaining wall and steps to garden area – 34 Braids Walk, Kirk Ella - **We have no objection to the erection of the detached outbuilding to the rear. We recommend refusal of the proposed front fencing, new gates and gate pillars on the basis that they are totally out of character with the area. Braids Walk around number 34 is composed of low rise bungalows with open aspect front gardens. This application proposes to introduce high fencing on top of their low front walls which is totally out of character and will set a precedence for others.**



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- 23/03290/PLF - Alterations to roof from hipped to gable with second floor window to side, installation of rooflights to front and extension to existing dormer window to rear to create second floor accommodation and application of monocouche render to all walls to replace the existing cement render - 189 Beverley Road, Kirk Ella - **No comment.**
  - 23/03713/TPO - TPO - SLIGHTS PLANTATION, VALLEY DRIVE, KIRKELLA - 1986 (REF 223) W1 - Crown reduce 1 no. Oak tree (T1) by up to 5 metres in height, reduce crown spread by 5 metres, crown lift by removing highlighted low hanging branches and crown thin by 30% to reshape, improve form and to add light to the garden - 6 Valley Drive, Kirk Ella - **Recommend refusal. Both the gardens of No. 6 Valley Drive and 10 The Paddocks are large gardens as seen in the sketch plan with the Oak tree on the boundary. Apart from possibly removing a FEW lower branches we see no need for the crown to be touched on such a magnificent and rare specimen tree. We recommend refusal as we feel this request is excessive. We recommend a site visit by the ERYC Tree Specialist.**
  - 23/03456/PLF - Erection of single storey extension to rear and demolition of existing sun room; construction of 1 dormer window to front and 2 to the rear; installation of rooflights to rear; erection of porch to front and installation of new entrance gates and railings - Wightwick Lodge 179 West Ella Road, West Ella - **No objections to the proposed works.**
  - 23/03497/PLF - Erection of single storey porch extension to front - 4 The Avenue, Kirk Ella - **No comment.**
  - 23/03017/PLF - Erection of 1.2m high open railing fence and 1.6m high electric gates to front boundary; construction of additional vehicular access (retrospective) - 39 Beverley Road, Kirk Ella - **No objections.**
  - 23/03283/PLF - Erection of two storey and single storey extension to rear following demolition of existing and installation of first floor window to side - 37 Fairfield Avenue, Kirk Ella - **No objections.**
  - 23/03540/TPO - TPO – BROWNSTONES, KIRKELLA – 1988 – (REF 232) G2 – Crown lift 1 no. Oak tree (T2) by 4 metres due the overhanging branches being in close proximity to the neighbouring property - Pebble Lodge Godmans Lane, Kirk Ella - **Four metres seems a lot to take off this tree. We recommend the ERYC Tree Officer carries out a site visit.**
- b) Planning Decisions 8<sup>th</sup> December to 3<sup>rd</sup> January 2024
- Conversion of existing detached garage into additional living accommodation (self-contained annex) including erection of single storey extension to rear and glazed panel and door with pitched roof over to side - 5 Allanhall Way, Kirk Ella - **GRANTED** (*PC response We have no objection to the garage conversion. We have concerns about the removal of the common Ash tree and the possible interference with the roots of the Copper Beech tree. We would like the ERYC Tree Officer to monitor this*).
  - TPO - KIRK ELLA - 1980 - REF 209 - W1 - Fell 15 No. Sycamore trees (T1, T2, T3, T4, T5, T6, T7, T8, T9, T10, T11, T12, T13, T15, T17, T18, T20) for various reasons (see application form) Prune Sycamore tree (T14) reducing East facing stem back to union, prune Sycamore (T16) remove epicormic growth facing NE at trunk, prune Sycamore (T19) remove south facing epicormic growth at trunk & crown lift to 6.5m, crown lift Lime tree (T21) to 6m; crown lift Sycamore tree (T22) to 6m - 61 Elveley Drive, West Ella - **GRANTED** (*PC response We recommend the ERYC Tree Officer carries out a site visit, we recommend refusal until this has been done*). It was confirmed that E.R.Y.C. had carried out a detailed site visit.
  - TPO - KIRK ELLA 1999 - REF 543 - T1 Prune 1 No. Copper Beech tree as detailed in the revised pruning proposals and accompanying photograph dated 1 November 2023 - Only the re growth at the very bottom of the tree will be taken back.



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On each side of the tree looking at it from Ella Courts side, both wispy bits on the left and the right hand side to be reduced by up to 2 meters. The canopy at the very top of the tree which is causing more shading to be taken back up to a maximum of 3 meters. Only small diameter foliage bearing branches. Works to be carried out using a MEWP so fine pruning can be achieved. Reason - to allow extra light to the grounds of Ella court - 24 Beverley Road, Kirk Ella - **GRANTED** (PC response *This is a magnificent tree, trimming should be done in a sympathetic way by a skilled professional*).

- TPO - GODMANS LANE, KIRK ELLA - 1988 (REF 231) G1 & BROWNSTONES, GODMANS LANE, KIRK ELLA - 1988 (REF 232) G2 - Fell 1 no. Scots Pine tree (T7) as it sways in high winds and is a risk to property and life; Crown reduce 1 no. Holly tree (T9) by 3 metres due to close proximity to neighbouring tree; Crown reduce 1 no. Sycamore tree (T6) by 3 metres in height due to close proximity to nearby road; Crown reduce 1 no. Maple tree (T5) by 2 metres in height to reduce branches over driveway as it poses a danger to the property; Crown reduce 1 no. Oak tree (T8) to 11 metres, back to repollard points to enable the tree to withstand strong winds; Crown reduce 1 no. Oak tree (T2) by 3 metres in height as it poses a danger to the neighbouring property and overshadows the garden; Crown reduce 1 no. Maple tree (T1) by 5 metres as it is overhanging the main garden - Pebble Lodge Godmans Lane, Kirk Ella - **GRANTED** (PC response *Noted*).

3154 Highways - Nothing to report.

3155 Events

- a) Review of Christmas 2023 - Members were very pleased with the turnout at the lights switch on event, it highlighted the need for a road closure at future events. The new lights on the trees in the Churchyard had proved problematic; squirrels had chewed through the cables! It was agreed to deliver the lights to Cllr. G. McMaster who will arrange for them to be inspected. As soon as the extent of the damage is clear, the Chairman and Clerk will explore the possibility of an insurance claim. The Chairman received permission to negotiate with E.R.Y.C. the cost of installation/removal due to all the problems incurred during installation.
- b) Christmas 2024 - The Clerk was asked to invite Reverend Ash Carter and the Landlord of The Wheatsheaf to the February meeting to begin discussions for Christmas 2024. Monthly meetings of the Events Working Group will take place thereafter reporting back to full council.

3156 Environment/Streetscene

- Cllr. G. McMaster to check if a pedestrian crossing is still to be installed on Beverley Road as part of the Papas roundabout works.
- Cllr. Bailey advised members that Cottingham Parish Council had used commuted sums to fund new sporting facilities. Cllr. B. Weeks to contact E.R.Y.C. about the availability of commuted sums and other funding opportunities which could be used to establish a multi-use community space in the parish.
- Clerk to write to the Manager at Haltemprice Leisure Centre for an update on the plans to refurbish the changing rooms on King George V Playing Field.

3157 Date, Time and Venue of Next Meeting - Monday 12<sup>th</sup> February 2024, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

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Chairman's Signature

Meeting closed at 8.40pm.

AJP1957/31.01.2024

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Chairman's Initials \_\_\_\_\_