



**Minutes of the Parish Council Meeting held on  
Monday 13<sup>th</sup> May 2024 at 7.00pm**

website: [www.kirkella-westella-pc.info](http://www.kirkella-westella-pc.info)

Those Present:-

Councillors; J. Bailey, S. Horton (Chairman), G. McMaster, N. McMaster, C. Milner,  
S. Richardson, Z. Saribal, B. Weeks (Vice Chairman) and R. Weeks  
Mrs. A. Pickering – Clerk  
--oOo--  
Mr. James Stevenson and Mr. Dan Cawthra (GRAHAM)

*Items were taken out of order from the agenda.*

- 3202 Election of Chairman and Acceptance of Office - Cllr. Horton proposed by Cllr. Saribal, seconded by Cllr. G. McMaster, all members unanimously in favour. Cllr. Horton duly appointed as Chairman and Acceptance of Office form completed.
- 3203 Chairman's Opening Remarks - The Chairman thanked Cllr. B. Weeks for his time as Chairman and the other Councillors for their efforts over the past year. The Chairman made some suggestions for increasing Parish Council productivity.
- 3204 Apologies for Absence - Cllr. R. Weeks arriving late.
- 3205 Public Speaking - Mr. James Stevenson (Project Manager) and Mr. Dan Cawthra (Stakeholder & Community Engagement Manager) kindly attended the meeting to brief members on the A164 and Jock's Lodge Junction Improvement Scheme. Work will involve replacing the Jock's Lodge Junction on the outskirts of Beverley – which links the A164 Hull to Beverley and the A1079 Hull to York roads. A new roundabout will be created on the A1079 to connect it with Beverley and part of the A164 will be widened into a dual carriageway. Additional features include new cycleway, footway and equestrian facility along with a new bridge south of the A1079 East of Bentley. Expected to be completed in late 2026, traffic travelling on one of the area's busiest routes will experience reduced travel time benefitting the whole of the East Riding and helping to grow the local economy.

*Cllr. R. Weeks joined the meeting, 7.35pm.*

As part of the scheme 127,000 trees and shrubs will be planted and well over a hundred bird boxes are to be installed. The wood chippings from the felled trees are being used by Wastewise in machinery to help reduce odours. Graham's are happy to support any projects the Parish Council may have within the parish, the installation of a possible 'lay-by' near the Hull Golf Club was discussed, this may be something they would consider following permission from E.R.Y.C. Cllr. G. McMaster to discuss with E.R.Y.C.

- 3206 Review of Members' Register of Interests - Members were given the opportunity to update their register of interests forms.
- 3207 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY			
CLLR.	AGENDA ITEM	DETAILS	REASON
C. Milner	13a	Website Costings	Managing Director, RMP Design
NON-PECUNIARY - NONE			

- 3208 Election of Officers
- Vice Chairman – Cllr. B. Weeks.
  - Environmental Issues – Cllrs. Bailey and Richardson.
  - Events Working Group – Cllr. N. McMaster and R. Weeks.



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- Finance Working Group – Cllrs. Horton and B. Weeks.
  - Planning Working Group – Cllrs. Bailey, Milner and Richardson.
  - Publicity Officer – Cllrs. Horton and B. Weeks.
  - Social Media – Cllrs. Milner, Saribal and B. Weeks.
- 3209 Law & Order - Tackling anti-social behaviour in our community and Parish/Town News Release for April 2024 received. A Police chase had taken place in the area for two motorbikes on The Fairway and Elveley Drive, three youths had been circling round, wearing balaclavas, looking at cars, houses etc. Residents are reminded to remove all valuables from show and make sure vehicles are locked and the keys hidden. Cllr. G. McMaster briefed members on Hanoi burglaries (a type of crime where burglars break into a house to steal car keys and then drive away with the vehicle) and how best to protect yourself.
- 3210 Minutes of the Parish Council Meeting 8<sup>th</sup> April 2024 - The minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> April 2024 were accepted as a true record of what took place and duly signed by the Chairman.
- 3211 Matters Arising from the Minutes  
Minute 3194 (3180) - Beverley Road street sign now replaced.  
Minute 3194 (3180) - Cllr. B. Weeks is in discussion with E.R.Y.C. about the future of the Scout Hut.  
Minute 3196a - Members agreed to offer the free portrait of His Majesty the King to St. Andrews Church Memorial Hall. Cllr. G. McMaster would be happy to install.  
Minute 3200a - Cllr. G. McMaster had secured the West Ella notice board legs with concrete. Further repairs will be required in the not too distant future.  
Minute 3200b - Cllr. G. McMaster had fixed a plaque to the newly installed litter bin on Annandale Road snicket.
- 3212 Finance  
a) Approval of Online Payments May 2024
- |          |                                   |          |
|----------|-----------------------------------|----------|
| 22.04.24 | HSBC Bank Charges                 | £8.00    |
| 0192     | Staff Wages                       | £1230.90 |
| 0193     | Website Maintenance Fee           | £32.00   |
| 0194     | Website Server Renewal            | £37.19   |
| 0195     | St Andrew's Church (Room Hire)    | £107.73  |
| 0196     | Vision Print (Litter Bin Plaques) | £36.00   |
| 0197     | Internet                          | £12.09   |
| 0197     | Fuel                              | £100.00  |
| 0198     | Meeting Refreshments              | £18.20   |
| 0199     | Hessle Computers (Remote Support) | £15.00   |
| 0200     | East Riding Pension Fund          | £343.89  |
- Payments into the account - Donation towards seat £1267.11, precept £20500.00.
- b) Finance Report - Members received and approved the latest finance report to 13<sup>th</sup> May 2024.
- c) Annual Accounts for the Year Ending 31<sup>st</sup> March 2024 - The annual accounts were presented to members for approval. After discussion, the accounts were duly signed by the Chairman and Responsible Finance Officer.
- d) VAT Claim 1<sup>st</sup> April 2023 – 31<sup>st</sup> March 2024 - £3524.48. claimed.
- e) East Riding of Yorkshire Council D-Day 80 Community Fund - In agreement with the Chairman and Vice Chairman, due to the absence of a meeting and the deadline for applications, the Clerk had applied for a D-Day grant to cover the cost of six D-Day flags, ten lamp post poppies for West Ella and £250 to spend on a replacement Oak tree and plaque for the South Ella Way development, to be agreed with Lovells. Confirmation had been received and £500 had been awarded. Cllr. G. McMaster to liaise with Lovells.



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3213 Correspondence/Communication

*Due to having a pecuniary interest, Cllr. Milner left the room.*

- a) Website Costings/Social Media - Members were in receipt of three formal quotations for website design and maintenance. RMP Design & Marketing Ltd, Mr. G. Latter and Vision ICT. After discussion, the Chairman put the three quotations to the vote, it was unanimously agreed to accept RMP Design & Marketing Ltd.

*Cllr. Milner returned to the room.*

It was agreed that Cllr. Milner, Cllr. B. Weeks and the Clerk work together to progress a new website. On completion and after launching it, other forms of social media would be considered, i.e. Facebook, Twitter.

*Cllr. Saribal left the meeting, 8.35pm.*

- b) Community Speed Watch - A meeting to discuss roads where speeding is a problem had been requested.
- c) Recognition for former Councillors - It was agreed a presentation for former councillors will take place on Monday 10<sup>th</sup> June at 6.30pm.
- d) Letter from resident re. Little Free Library, Church Lane, Kirk Ella - The Clerk read out a letter from a resident with a very generous offer to either fund the possible increase in size of the existing library on Church Lane or a seat next to it. The Clerk was asked to contact the resident who made the library, for his thoughts. Further consideration needs to be given to where another library could be sited.
- e) Letter from resident re. high volume of traffic passing through the village - A letter had been received on behalf of the residents between The Wheatsheaf Pub and the first corner, about the high volume of traffic passing through the village, many of which are speeding. After discussion, the Clerk was asked to respond advising that the major works going on at Papa's roundabout, are now completed, so there may well have been an improvement with traffic. Attendance at the Annual Parish Meeting on 28<sup>th</sup> May is welcomed.
- f) Mailchimp welcome email - The first email had been sent out to residents who had signed up for updates.
- g) East Riding of Yorkshire Ward Boundary Review – Public Consultation - Cllr. B. Weeks recommended all Councillors read the email circulated by the Clerk.

3214 Planning

a) Planning Applications 13<sup>th</sup> May 2024

- 24/00958/TPO - TPO – LAND TO N OF DAVIS'S CLOSE, KIRKELLA NO. 2 – 1984 (REF 216) G1 - Remove 1 no. Sycamore tree (T4) to stop the influence of the tree on the soil below building foundation level and provide long term stability - Ancora 32 Church Lane, Kirk Ella - **No comment.**
- 24/00870/TPO - TPO – MD 519 (REF 227) G2 – Fell 1 no. Beech (T1) as tree has kretzschmaria deusta - 1 West Green, West Ella - **Recommend approval.**
- 24/00607/PLF - Erection of single storey extension and installation of door to rear following removal and blocking up of existing door to side and demolition of conservatory to rear - 24 West Ella Road. Kirk Ella - **No objections.**
- 24/00606/PLF - Erection of first floor extension above existing bungalow to create two storey dwelling and removal of existing porch to front and conservatory to rear - 16 The Fairway, West Ella - **No objections.**
- 24/00498/PLF - Erection of single storey extension to rear following demolition of existing garage - 4 Riplingham Road, Kirk Ella - **No objections.**
- 24/00829/PLF - Erection of two storey flat roof extension, double garage with single storey link extension and porch to front; two storey flat roof extension with balcony and construction of dormer to rear; two-storey extension to eastern side following demolition of existing garage; installation of roof lights to front and both sides, installation of 1.9m sliding gate with erection of 2.11m pillars to drive entrance - AMENDED DESCRIPTION - Oriels, 34 Church Lane, Kirk Ella - **We have noted**



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**this application and request that responses received from neighbouring properties are carefully considered.**

- 24/00945/PLF - Erection of two storey entrance porch to front, single storey extension to side to link to existing garage, conversion of garage to habitable accommodation and alterations to windows and doors - Church Farm Great Gutter Lane West, Willerby - **No comment.**
  - 24/00855/PLF - Erection of single storey extension to front - 74 Valley Drive, Kirk Ella - **No objections.**
- b) Planning Decisions 4<sup>th</sup> April to 8<sup>th</sup> May 2024
- TPO – FAIRFIELD AVENUE, WILLERBY – 1988 (REF 233) A1 – Crown reduce 3 no. Poplar trees (T14, T17 & T18) by reducing lateral side branches by 4 metres away from residential gardens to reduce complaints - Tree Belt South Of Tudor Court, Willerby - **GRANTED**
  - Erection of single storey extension and installation of door to rear following removal and blocking up of existing door to side and demolition of conservatory to rear - 24 West Ella Road, Kirk Ella - **GRANTED** (PC response no objections).
  - TPO – LAND TO N OF DAVIS'S CLOSE, KIRKELLA NO. 2 – 1984 (REF 216) G1 – Remove 1 no. Ash tree as it is causing subsidence damage to the neighbouring property (3 High Meadows) - Ancora 32 Church Lane, Kirk Ella - **GRANTED** (PC response recommend approval).
  - Erection of single storey extension to rear following demolition of existing garage - 4 Riplingham Road, Kirk Ella - **GRANTED** (PC response no objections).
  - TPO – LAND TO N OF DAVIS'S CLOSE, KIRKELLA NO. 2 – 1984 (REF 216) G1 – Remove 1 no. Sycamore tree (T4) to stop the influence of the tree on the soil below building foundation level and provide long term stability - Ancora 32 Church Lane, Kirk Ella - **GRANTED** (PC response no comment).
  - Erection of first floor extension above existing bungalow to create two storey dwelling and removal of existing porch to front and conservatory to rear - 16 The Fairway, West Ella - **GRANTED** (PC response no objections).

3215 Highways

- a) Local Cycling and Walking Infrastructure Plan – Anlaby/Willerby/Kirk Ella – Support for final schemes - Received.
- b) Flooding Riplingham Road, West Ella - The Clerk had received a report of flooding outside 11 Riplingham Road, which had been passed on to the E.R.Y.C. for attention.

3216 Events

- a) Update on Christmas 2024 - Next meeting of the Events Working Group scheduled for 6<sup>th</sup> June 2024. The idea of lighting the Haltemprice roundabout during the festive period was met favourably. Clerk to respond to Anlaby with Anlaby Common Parish Council suggesting a meeting at the end of the year before 2025 budget setting takes place.

3217 Environment/Streetscene - Nothing to report.

3218 Date, Time and Venue of Next Meeting - Monday 10<sup>th</sup> June 2024, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.  
Annual Parish Meeting – Tuesday 28<sup>th</sup> May 2024, 7.30pm.

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Chairman's Signature

Meeting closed at 9.10pm.