



**Minutes of the Parish Council Meeting held on
Monday 12th February 2024 at 7.00pm**

website: www.kirkella-westella-pc.info

Those Present:-

Councillors; J. Bailey, S. Horton (Vice Chairman), N. McMaster, S. Richardson,
Z. Saribal, B. Weeks (Chairman) and R. Weeks
Mrs. A. Pickering – Clerk
--oOo--
One member of public

A one-minute silence was held to allow members the opportunity to reflect on their time with former Councillor, Elizabeth Robinson, following her passing.

3160 Public Speaking - None.

3161 Apologies for Absence - Cllr. G. McMaster.

3162 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE

NON-PECUNIARY - NONE

3163 Chairman's Opening Remarks - The Chairman thanked the Clerk and Cllr. G. McMaster for their efforts organising the installation of the seat donated by Elizabeth Robinson on South Ella Way opposite Egginton Close.

3164 Law & Order - It is hoped that the Community Speed Watch Coordinator will be available to attend the March Parish Council meeting. Members were in receipt of the latest Parish/Town News Release from Humberside Police. Cllr. Bailey expressed his concern about the burglary on Wolfreton Garth, residents are urged to vigilant. Clerk to ask the local Police team for posters advising people how best to protect their property. Clerk to contact the Police for an update on the recent fly-tipping incident in West Ella, Cllr. G. McMaster had reported that it was not enforceable as the person was not seen dumping the rubbish. Cllr. B. Weeks agreed to invite the Police and Crime Commissioner to a future meeting to update members on the work of Humberside Police. A flyer had been circulating around the area from Minster Paving & Landscaping Ltd, which had been passed to Trading Standards for investigation into its legitimacy.

3165 Minutes of the Parish Council Meeting 8th January 2024 - The minutes of the Parish Council Meeting held on Monday 8th January 2024 were accepted as a true record of what took place and duly signed by the Chairman.

Minutes of the Extraordinary Meeting of the Parish Council 25th January 2024 - The minutes of the Extraordinary Meeting of the Parish Council held on Thursday 25th January 2024 were accepted as a true record of what took place and duly signed by the Chairman.

3166 Matters Arising from the Minutes

Minute 3144 - Cllr. N. McMaster had carried out a comprehensive survey of litter bin sites around the area and confirmed that an additional bin would be beneficial north of the Annandale Road snicket or up on The Glen. The cost for E.R.Y.C. to install a LBV/6 bin is £437.98 and installation £138.00 including VAT. It was agreed the Clerk order a bin from E.R.Y.C. following approval of the site.

Minute 3150 (3136) - The new seat on Mill Lane is now in place. The Chairman read out a letter from Mr. David Lewis thanking the Parish Council for readily supporting the Mill Lane Neighbourhood Watch application.

Minute 3150 (3138b) - Cllr. Tucker had been sent a copy of the Parish Council meeting dates for 2024.



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Minute 3150 (3140b) - Cllr. Bailey to investigate if the existing light head on Annandale Road/Church Lane snicket can be adjusted to allow more light up the snicket.

Minute 3151c - East Riding of Yorkshire Council had received the precept demand for 2024/25 of £41,000 for Kirk Ella & West Ella Parish Council. The precept will be paid in two instalments of £20,500 on 30 April 2024 and £20,500 on 30 September 2024.

Minute 3152a - The Annual Parish Meeting will take place on Tuesday 28th May 2024, 7.30pm at St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Minute 3152b - Production of annual report ongoing.

Minute 3156 - Clerk to write to the Manager at Haltemprice Leisure Centre for an update on the plans to refurbish the changing rooms on King George V Playing Field. Following on from last month's discussion about commuted sums and a conversation with Mr. Leo Hammond, Portfolio Holder E.R.Y.C., the Chairman had spoken to the Clerk about the possible refurbishment of the Scout Hut in Kirk Ella, and the idea of turning it into a community hub.

3167 Finance

a) Approval of Online Payments February 2024

22.01.24	HSBC Bank Charges	£8.00
0163	Glasdon UK Limited (Mill Lane Seat)	£1520.54
0164	Internet	£12.09
0165	St Andrew's Church (Room Hire)	£55.91
0166	Hessle Computers (Technical Support)	£15.00
0167	Lighting & Signs Ltd (Festive Lighting)	£1260.00
0168	Staff Wages	£1169.12
0169	East Riding Pension Fund	£343.89

b) Finance Report - Members received and approved the latest finance report to 12th February 2024. A donation of £1267.11 had been received on 09.01.24 towards the cost of the Mill Lane Seat.

c) East Riding Pension Fund – Employer Contact Review – Employer Ref 167 - A request to update the Employer Contact details for ERPF had been received. It was agreed the new organisation contact will be the Chairman, Cllr. B. Weeks.

d) Parish Council Insurance – Additions to Policy - The two new seats located on Mill Lane and South Ella Way and the Little Free Library had been added to the insurance policy. The fee for this year had been waived but at renewal the premium is likely to increase by £30.

3168 Correspondence

a) Parish Council Vacancy and Co-option - Two applications had been received to fill the vacancy on the Parish Council. Unfortunately the deadline for sending the required information to the Clerk had not been met by one of the candidates it was therefore not possible to consider that application. Paperwork pertaining to the other candidate had been circulated prior to the meeting for members to consider. E.R.Y.C. had written confirming that a request to fill the current vacancy by way of an election had not been received therefore co-option could take place. After discussion, it was unanimously agreed to formally co-opt Mr. Charles Milner.

b) E.R.Y.C. Council Tax Support Review Panel - Received.

c) E.R.Y.C. Parish Open Door Launch - With effect from 17th January 2024, Joe Sugden will be the lead contact for the Parish Open Door and will be working to improve contact and relationships between the council and town and parish councils.

d) Recognition for former Parish Councillors - Clerk to compile a list of former Councillors who served on the Parish Council for more than five years. It was agreed that a small plaque will be provided for each to be fixed to the seat on Packman Lane/Church Lane outside the Churchyard. The idea of presenting each person with a silver plate was also discussed.



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3169 Planning

a) Planning Applications 12th February 2024

- 23/03447/OUT - Outline - Erection of a detached dwelling (access and layout to be considered) - Land South Of 27 West Ella Road, Kirk Ella - **Recommend refusal of this application. It is infill and not in-keeping with the area.**
- 23/03325/PLF - Erection of single storey extension to rear including alterations to roofline over existing rear extension and new flat lead roof over store and replacement of render to all exterior walls - 231 West Ella Road, West Ella - **No comment.**
- 23/03326/PLB - Erection of single storey extension to rear including alterations to roofline over existing rear extension and new flat lead roof over store area to replace existing pitched roof, replacement of rear entrance door and frame, remodelling of internal layout including removal of existing walls upstairs and downstairs, creation of new door openings, installation of softwood spindles and handrail to staircase, a wood burning stove, lime plaster to sitting room, dry line to store area and replacement of existing roof coverings with new clay pantiles, battens, membranes and leadwork, new lead roof to bay window to front and application of new basecoat, mesh and lime render to all external walls - 231 West Ella Road, West Ella - **No comment.**
- 24/00048/TCA - KIRK ELLA CONSERVATION AREA – Remove 1 no. Cedar tree (T1) due to clay shrinkage subsidence damage at The Old Hall, 10 Church Lane - The Old Hall 10 Church Lane, Kirk Ella - **The site investigation report cannot determine whether the roots in TH1 are Pine or Cedar. Whilst it can be concluded the roots may be causing water extraction as all trees do, the Cedar is a particularly prominent tree in the village, so rather than cutting it and the Pine trees down you would hope the problem could be solved or alleviated by digging a trench between the trees and the house, severing the roots and allowing the earth to become rehydrated again. Trenching round trees is often done to alleviate this type of problem and it would also restrict future growth of the trees. We are hopeful that the E.R.Y.C. Tree officer will have a view as to whether trenching could be used to sort the problem and keep the tree or trees without felling them.**
- 24/00015/TCA - KIRK ELLA CONSERVATION AREA – Remove 1 no. Eucalyptus tree (T1) as it is positioned towards the boundary, has grown rapidly and continues to grow significantly each year, and concerns of its potential size and proximity to the property - 17 Packman Lane, Kirk Ella - **Recommend refusal. The top of the tree may be improved by some crown pruning. We are not sure total removal is necessary; crown pruning would stop the tree extending upwards at its current rate. Looking at its position in the garden we could presume that its removal has been requested because it looks as though it may be shading some of the conservatory for part of the day. We suggest the applicant amends the application to cover crown pruning only and not complete removal.**

b) Planning Decisions 4th January to 6th February 2024

- Erection of two storey extension to side with associated internal and external alterations (Re-submission of planning reference 19/03080/PLF) - 6 Grundale, Kirk Ella - **GRANTED (PC response No objections).**
- Erection of two storey extension to side and installation of 1.8m high and 1.5m entrance gates to existing access - 4 St Andrews Mount, Kirk Ella - **GRANTED (PC response Noted, no comment).**
- Erection of two storey and single storey extension to rear following demolition of existing and installation of first floor window to side - 37 Fairfield Avenue, Kirk Ella - **GRANTED (PC response No objections).**



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- Erection of single storey porch extension to front - 4 The Avenue, Kirk Ella - **GRANTED** (PC response No comment).
- Erection of single storey extension to rear and demolition of existing sun room; construction of 1 dormer window to front and 2 to the rear; installation of rooflights to rear; erection of porch to front and installation of new entrance gates and railings - Wightwick Lodge 179 West Ella Road, West Ella - **GRANTED** (PC response No objections).
- Alterations to roof from hipped to gable with second floor window to side, installation of rooflights to front and extension to existing dormer window to rear to create second floor accommodation and application of monocouche render to all walls to replace the existing cement render - 189 Beverley Road, Kirk Ella - **GRANTED** (PC response No comment).
- TPO – BROWNSTONES, KIRK ELLA 1988 – (REF 232) – G2 – Crown lift 1 no. Oak tree (T2) by 4 metres due to the overhanging branches being in close proximity to the neighbouring property - Pebble Lodge Godmans Lane, Kirk Ella - **GRANTED** (PC response Four metres seems a lot to take off this tree. We recommend the E.R.Y.C. Tree Officer carries out a site visit).
- TPO – SLIGHTS PLANTATION, VALLEY DRIVE, KIRK ELLA – 1986 (REF 223) W1 – Crown thin Oak (T1) by approximately 10%, removing deadwood, split limbs, damaged limbs, remove 2 lowest branches overhanging the trampoline and 1 branch growing through Conifer due to rubbing adjacent branch. General maintenance pruning works to remove branches that may fall and tidy the canopy - 6 Valley Drive, Kirk Ella - **GRANTED** (PC response Recommend refusal).
- TPO - KIRK ELLA - 1986 (REF 223) W1 – Fell 4 No. Sycamore trees and replant new smaller trees as current roots are damaging the drains; Fell 1 No. Silver Birch tree and replant new smaller trees as current roots are damaging the drains - 6 The Paddocks, Kirk Ella - **WITHDRAWN**

3170 Highways

- a) Email from resident about researching lost footpaths - Members had received a copy of the email from a resident who is researching lost footpaths in Swanland, West Ella and Kirk Ella. From the map it looks as though there should be a footpath between Tranby Land and West Ella Road plus a number of others in the area. Clerk to write to E.R.Y.C. for information on where the footpaths should be.
- b) Beverley Road Street Sign - Damage had been caused to the street sign on Beverley Road off Haltemprice roundabout. Cllr. Saribal to report to E.R.Y.C.
- c) Street Lighting - Cllr. Bailey had reported to the Clerk that two lamps No 12 and 6 are out down Braids Walk. The casing/cover on the lamp in the snicket between Packman Lane and Birkdale Close is broken and hanging down away from the lamp and the first lamp post up Birkdale Close is facing the wrong way.

3171 Events

- a) Christmas 2024 and agree date for event - Cllr. N. McMaster to provide the Clerk with the road closure application form for completion. Cllr. R. Weeks was given permission to make contact with Ash Carter and Andy from The Wheatsheaf to discuss their ideas for a joint Christmas event and agree a possible date either 23rd or 30th November 2024 and also contact the school to book the choir and ask about PTA involvement and the possibility of using the school car park for parking to ease congestion at the event. Cllr. R. Weeks to report back at the March meeting.

3172 Environment/Streetscene

- a) Possible purchase of unused phone boxes - A discussion took place about the possibility of using derelict phone boxes to either house a defibrillator or use as a library. Clerk to write to KCOM about the process for taking over ownership of phone boxes.



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- b) Riplingham Road Lighting - E.R.Y.C. had confirmed that lighting columns 17 and 24 on Riplingham Road can, at the request of the Parish Council, be converted to LED. Clerk to advise the Street Lighting Officer to proceed. Cllr. Bailey is thankful to E.R.Y.C. for renewing the kerbs etc. on Riplingham Road opposite Elveley Drive.
- 3173 Date, Time and Venue of Next Meeting - Monday 11th March 2024, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 8.10pm.