



**Minutes of the Parish Council Meeting held on
Monday 8th April 2024 at 7.00pm**

website: www.kirkella-westella-pc.info

Those Present:-

Councillors; J. Bailey, S. Horton (Vice Chairman), G. McMaster, N. McMaster, C. Milner,
S. Richardson, Z. Saribal, B. Weeks (Chairman) and R. Weeks
Mrs. A. Pickering – Clerk
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Katie Peach (Humberside Police Federation)
PC Ollie Turner (Humberside Police)
and one member of public

3188 Public Speaking - Katie Peach (Humberside Police Federation) addressed the council about possible funding for a 'Bleed Out Kit', this kit would be used for someone who had suffered a puncture wound, to preserve life whilst medical professionals arrive on scene. It would be installed on the outside of Kirk Ella Police Station, 1A Redland Drive, underneath the defibrillator cabinet. After discussion, it was agreed unanimously to fund the purchase of a kit up to a maximum spend of £500, the Parish Council would have no ongoing responsibility for it. Cllr. G. McMaster kindly offered to carry out the installation free of charge.

3189 Apologies for Absence - Cllr. R. Weeks arriving at 7.30pm.

3190 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE
NON-PECUNIARY - NONE

3191 Chairman's Opening Remarks - Cllr. B. Weeks advised this would be his last meeting as Chair and thanked members for their kindness throughout his time in the position.

3192 Law & Order - PC Ollie Turner attended the meeting to discuss crime in the area during March. The Chairman thanked PC Turner for arranging Police presence outside Kirk Ella school to educate parents into parking safely and more considerately. Further attendance there would be welcomed. The Clerk had received a report of anti-social behaviour at Kirk Rise, Kirk Ella, this is being dealt with by the local Police team. Cllr. Saribal made PC Turner aware of some incidents of anti-social behaviour at the Haltemprice Skate Park. It was reported that the East Riding of Yorkshire Council now has a dedicated team to help residents affected by the Legacy Funeral Directors situation.

Cllr. R. Weeks joined the meeting, 7.30pm.

3193 Minutes of the Parish Council Meeting 11th March 2024 - The minutes of the Parish Council Meeting held on Monday 11th March 2024 were accepted as a true record of what took place and duly signed by the Chairman.

3194 Matters Arising from the Minutes

Minute 3180 (3164) - Posters advising residents how to protect their property are now displayed on the parish notice boards and website. The local Police team had submitted intelligence about the fly-tipping incident in West Ella.

Minute 3180 (3166) - Cllr. B. Weeks is in discussion with E.R.Y.C. about the future of the Scout Hut.

Minute 3180 (3170b) - The damaged sign on Beverley Road is still to be replaced.

Minute 3182 - Cllrs. B. Weeks and G. McMaster will be attending the Crime Prevention and Community Safety Event on 11th April 2024.

Minute 3182c - Former Councillor David Robinson had expressed his gratitude for the kind words about him in the annual report.



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Minute 3185b - The Clerk had contacted the Church Office and they do not have any planned events for the 80th Anniversary of D-Day on 6th June 2024. Cllr. Horton suggested some prints or flags could be displayed in the parish notice boards.

Minute 3186 - The Clerk had contacted the Church Office following a report of poor parking by parents/carers dropping children off at the Memorial Hall. The preschool will be asked to speak to the parents about this. The resident who'd reported it had been asked to contact the Clerk in 6-8 weeks with an update.

3195 Finance

a) Approval of Online Payments March/April 2024

0178	St Andrew's Church (Room Hire)	£20.00
0179	Vision Print (Annual Report/Posters)	£387.50
0180	Donna O'Neill (Distribution of Annual Report)	£210.00
22.03.24	HSBC Bank Charges	£8.00
0181	Vision Print (Stationery)	£18.00
0182	Postage	£30.20
0183	Stationery	£4.00
0184	Staff Wages	£1230.90
0185	St Andrew's Church (Room Hire)	£20.00
0186	St Andrew's Church (Notice board Hire)	£60.00
0187	ERNLLCA (Annual Subscription)	£852.00
0188	Internet/Telephone	£42.09
0189	HM Revenue & Customs	£683.66
0190	Vision Print (Notice board headers)	£12.00
0191	East Riding Pension Fund	£343.89

Payment for Mill Lane daffodil bulbs planted around new seat - Cllr. Horton had been reimbursed £5 for the bulbs he'd purchased and planted at this location.

b) Finance Report - Members received and approved the latest finance report to 8th April 2024.

c) PKF Littlejohn LLP notification of External Audit for Year Ending 31st March 2024 - The Annual Governance and Accountability Returns (AGARs) and instructions for completion had been received from PKF Littlejohn LLP, submission deadline Monday 1st July 2024.

3196 Correspondence/Communication

a) Town and Parish Councils Free Portrait of His Majesty The King - The Lord-Lieutenant had written to Town and Parish Councils offering a free portrait of His Majesty The King. Clerk had applied on behalf of the council.

b) Social Media - The possibility of modernising the Parish Council website and setting up a facebook page was discussed. If a facebook page is approved, administrators would be Cllr. Milner and the Clerk only. It was agreed to obtain three quotes for producing a compliant website, one from the current provider, Vision ICT and RMP Design & Marketing Limited. Clerk to include on the agenda for the May meeting.

Cllr. Saribal left the meeting, 8.15pm.

c) Community Speed Watch - We now have enough volunteers to progress Community Speed Watch. Clerk to arrange a meeting with Wayne Goodwin, Community Speed Watch Coordinator, Cllr. B. Weeks and Cllr. G. McMaster, to discuss possible locations to be monitored. Suggested locations to include Riplingham Road, West Ella Road, West Ella (near Elveley Drive) and West Ella Road, Kirk Ella (near school).

d) Request from resident for possible allotment site in the parish - This has been looked at previously and there is no land available in the parish.



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3197 Planning

a) Planning Applications 8th April 2024

- 24/00482/TPO - TPO – LAND TO N OF DAVIS'S CLOSE, KIRKELLA NO. 2 – 1984 (REF 216) G1 - Remove 1 no. Ash tree as it is causing subsidence damage to the neighbouring property (3 High Meadows) - Ancora 32 Church Lane, Kirk Ella - **Recommend approval.**

b) Planning Decisions 7th March to 3rd April 2024

- Erection of a first floor extension with Juliet balcony to rear and conversion of integral garage to form additional living accommodation - Annexe The Cottage 2A Valley Drive, Kirk Ella - REFUSED (*PC response no comment*).
- Erection of 1.95m brick walls, 2.2m brick piers and 1.95m timber electric double gates following demolition of existing boundary treatment - Holly Cottage Godmans Lane, Kirk Ella - GRANTED (*PC response part approve/part refuse*).
- TPO – LAND R/O KIRKELLA MANSIONS, CHURCH LANE, KIRKELLA – 1994 (REF 241) A1 - Fell 1 no. Ash tree due to concerns regarding its proximity to the house - Land Rear Of 8 Church Lane, Kirk Ella - GRANTED (*PC response recommend refusal*).
- Installation of new window in north facing elevation and roof lights in east facing roof slope - 4 Manor Fields, West Ella - GRANTED (*PC response no comment*).
- Erection of single storey extension to rear following demolition of existing lean-to extension - 12 Redland Drive, Kirk Ella - GRANTED (*PC response no objections*).

3198 Highways - Nothing to report.

3199 Events

- a) Update on Christmas 2024 - Christmas event confirmed for Saturday 30th November 2024. Cllr. R. Weeks had attended a positive meeting with the School PTA. Design a Christmas poster competition had been well received. It is hoped the school choir will be available for the event. Consideration needs to be given to who will switch on the tree lights. The possibility of inviting stall holders had been discussed, maybe merging with the school shopping event. The Parish Council 2023 Christmas card had been well received, it is hoped that this year's card will be sent out earlier to include the date of the Christmas event. Clerk to arrange a meeting with the Events Working Group, Reverend Ash Carter and a representative from the school and The Wheatsheaf.

3200 Environment/Streetscene

- a) Repair work required to West Ella notice board - Cllr. G. McMaster agreed to inspect the West Ella notice board and carry out necessary repairs.
- b) Bin Installation Kirk Ella - The new bin on Annandale Road snicket is now in place, Cllr. G. McMaster to fix a Parish Council plaque on it.

3201 Date, Time and Venue of Next Meeting - Monday 13th May 2024, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 9.00pm.