



**Minutes of the Parish Council Meeting held on
Monday 10th June 2024 at 7.00pm**

website: www.kirkella-westella-pc.info

Those Present:-

Councillors; S. Horton (Chairman), G. McMaster, C. Milner, S. Richardson, Z. Saribal,
B. Weeks (Vice Chairman) and R. Weeks
Mrs. A. Pickering – Clerk
--oOo--
Katie Shepherd

- 3219 Public Speaking - Katie Shepherd briefed members on global warming and climate change and how Town and Parish Councils can take further action on climate change. Clerk to include on the next Parish Council agenda for further discussion. Katie advised she is happy to volunteer her time to support the council if additional help is needed.
- 3220 Chairman's Opening Remarks - The Chairman thanked members for their attendance at the presentation ceremony for former councillors.
- 3221 Apologies for Absence - Cllrs. J. Bailey and N. McMaster.
- 3222 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)
- | |
|----------------------|
| PECUNIARY - NONE |
| NON-PECUNIARY - NONE |
- 3223 Law & Order - A Police and Crime Plan online Consultation had been received from Jonathan Evison. Clerk to email to members. It was agreed to send in individual responses.
- 3224 Minutes of the Parish Council Meeting 13th May 2024 - The minutes of the Parish Council Meeting held on Monday 13th May 2024 were accepted as a true record of what took place and duly signed by the Chairman.
- 3225 Matters Arising from the Minutes
Minute 3211 (3196a) - Members agreed to offer the free portrait of His Majesty the King to Kirk Ella St Andrew's CP School.
Minute 3211 (3194) - Cllr. B. Weeks is in discussion with E.R.Y.C. about the future of the Scout Hut.
Minute 3212e - A letter of thanks had been received from the West Ella Grapevine for the ten poppies which are now on display in West Ella. The Chairman and Clerk had put D-Day flags in some of the parish noticeboards and two flags had been fixed on the railings outside the school.
Minute 3213d - The Clerk had received a positive response from the resident who had made the existing Little Free Library and agreed a bigger library on Church Lane is a good idea. It was agreed the Chairman and Cllr. Saribal meet on-site to discuss the idea and also the possibility of installing a seat and perhaps a tree.
Minute 3213e - Further correspondence had been received from a resident about traffic issues on Packman Lane. Clerk to forward all correspondence relating to this matter to Cllr. G. McMaster, who will send a reply.

Cllr. Saribal left the meeting, 7.50pm

- 3226 Finance
- a) Approval of Online Payments June 2024
- | | | |
|----------|-------------------|--------|
| 22.05.24 | HSBC Bank Charges | £8.00 |
| 0201 | Stationery | £12.59 |
| 0202 | Stationery | £4.99 |
| 0203 | Sundries | £8.98 |



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0204	Internet	£12.09
0205	Internal Audit of Accounts	£200.00
0206	Website Maintenance Fee	£32.00
0207	Web Hosting	£187.06
0208	Website Domain	£16.79
0209	D-Day 80 Remembrance Flags	£123.93
0210	Sundries	£127.45
0211	D-Day 80 Remembrance Poppies	£50.00
0212	Meeting Refreshments	£25.55
0213	Staffing Costs	£1230.90
0214	Information Commissioner Renewal Fee	£35.00
0215	East Riding Pension Fund	£343.89

Payments into the account - VAT £3524.48, bank interest £83.96.

- b) Internal Audit Report for Year Ending 31st March 2024 - The Clerk read out a letter from Mr. G. Lawson, Internal Auditor received on completion of the internal audit of the Council's books for the year ending 31st March 2024. Mr. Lawson asked that it be recorded in the minutes, the efficient way in which the accounts were presented to him. The professional commitment and due diligence applied to the accounts reflect the high standards of the Financial Officer. Such dedication reflects the Parish Council accounts are in 'safe hands'.
- c) Annual Governance Statement 2023/24 - Members were given time to read the annual governance statement which was explained by the R.F.O. After discussion, the form was completed, approved and signed by the Chairman and Clerk.
- d) Accounting Statements 2023/24 - The Clerk advised that the Annual Audit Return Accounting Statements 2023/24 had been prepared for audit and signed by the Responsible Finance Officer on 7th June 2024. After discussion, the document was approved and signed by the Chairman of the meeting, Cllr. S. Horton.

3227 Correspondence/Communication

- a) Parish Council Website - Cllr. Milner had attended an online session with the Cabinet Office discussing Town/Parish Council .gov.uk domain names, which is something that is recommended for parish councils. Funding is available to a maximum of 1,000 councils in this financial year to help with the cost of moving forward with this. After discussion, it was agreed Cllr. Milner progress this on behalf of the council.
- b) Community Speed Watch - The Community Speed Watch Co-ordinator had advised that currently a few other parishes have progressed their application further, therefore it may be a few weeks before a meeting can take place to discuss suitable locations.
- c) Annual Parish Meeting held 28th May 2024 - Six residents had attended the meeting, raising the following concerns: 1) Distress caused by school staff parking on the zig-zag lines along West Ella Road, this is an ongoing problem which Cllr. G. McMaster is dealing with (*Update required from ERYC. Possible letter to be sent to the Headteacher about safety concerns*). 2) Reported that 41 Beverley Road Kirk Ella is still sat empty and is looking untidy. (*Clerk to report to Planning Enforcement. Cllr. G. McMaster also to take up with ERYC*). 3) Fly-tipping had occurred in the wooded area near St Julian's Wells/Beverley Road as the fence is broken and access is easy. (*Cllr. G. McMaster to contact Yorkshire Water about repairing the fence and ERYC about clearing the rubbish*).
- d) Annual Town and Parish Council Planning Liaison Meetings June 2024 - Meetings will take place via Teams on Thursday 13th June at 10am and Tuesday 18th June at 5pm. Clerk to book Cllr. B. Weeks a place at 18th June session.
- e) Email from Kirk Ella Beavers re. bird boxes - The Beavers based in Kirk Ella had made bird boxes with Men in Sheds Haltemprice and had written asking for the Parish Council to suggest sites where they could be installed. Pine Meadows and Elveley Drive were suggested, Cllr. G. McMaster would be happy to install the ones on Elveley Drive.



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- f) Email requesting letter of support for Minster Rail Group - An email had been received from a member of the Minster Rail Campaign Committee. After discussion it was agreed the Clerk send a letter supporting the principle of the project.

3228 Events

- a) Update on Christmas 2024 - The second meeting of the Events Working Group had taken place, Cllr. R. Weeks briefed members on discussions from the meeting. An urgent meeting with E.R.Y.C. Events Team is required to discuss the possibility of borrowing stalls/marquees. After discussion it was agreed unanimously that the children singing at the event will take place outside on the Church steps as in previous years.

3229 Planning

- a) Planning Applications 10th June 2024
- 24/01104/PLF - Conversion of garage into additional living accommodation - Annexe The Cottage, 2A Valley Drive, Kirk Ella - **No objections.**
 - 24/01166/PLF - Conversion of garage to create additional living accommodation - 20 West Ella Way, Kirk Ella - **No comment.**
 - 24/01209/PLF - Erection of two storey extension to side and two storey and single storey extension to rear following demolition of existing garage and erection of single storey extension to front - 8 Kerry Drive, Kirk Ella - **We have noted this application and ask that any comments from neighbouring properties are carefully considered.**
 - 24/01015/PLF - Erection of single storey extension to rear following demolition of existing conservatory - 62 South Ella Way, Kirk Ella - **No objections.**
 - 24/00811/PLF - Erection of detached outbuilding (retrospective) - 128 South Ella Way, Kirk Ella - **No objections.**
 - 24/01149/PLF - Erection of single storey extension to side and rear following demolition of existing extensions and detached outbuilding to rear - 7 The Glen, Kirk Ella - **No comment.**
 - 24/01132/PLF - Erection of single storey extension to side of existing outbuilding - Nunthorpe 15 Godmans Lane, Kirk Ella - **No comment.**
- b) Planning Decisions 9th May to 5th June 2024
- TPO – MD 519 (REF 227) G2 – Fell 1 no. Beech (T1) as tree has Kretzschmaria deusta - 1 West Green West Ella - **GRANTED** (*PC response recommend approval*).
 - Erection of single storey extension to rear - 36 Riplingham Road, Kirk Ella - **GRANTED** (*PC response no comment*).
 - Conversion of garage into additional living accommodation - Annexe The Cottage, 2A Valley Drive, Kirk Ella - **GRANTED** (*PC response no objections*).
 - Erection of single storey extension to front - 74 Valley Drive, Kirk Ella - **GRANTED** (*PC response no objections*).
 - Erection of two storey flat roof extension, double garage with single storey link extension and porch to front; two storey flat roof extension with balcony and construction of dormer to rear; two-storey extension to eastern side following demolition of existing garage; installation of roof lights to front and both sides, installation of 1.9m sliding gate with erection of 2.11m pillars to drive entrance - Oriels 34 Church Lane, Kirk Ella - **REFUSED** (*PC response we have noted this application and request that responses received from neighbouring properties are carefully considered*).

3230 Highways - Nothing to report.

3231 Environment/Streetscene - Nothing to report.

Kirk Ella and West Ella Parish Council



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3232 Date, Time and Venue of Next Meeting - Monday 8th July 2024, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 8.50pm.