



**Minutes of the Parish Council Meeting held on
Monday 13th November 2023 at 7.00pm**

website: www.kirkella-westella-pc.info

Those Present:-

Councillors; J. Bailey, S. Horton (Vice Chairman), G. McMaster, N. McMaster, S. Richardson,
B. Weeks (Chairman) and R. Weeks
Mrs. A. Pickering – Clerk

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Ward Cllr. D. Tucker and 1 member of the public

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- 3116 Public Speaking - Ward Cllr. D. Tucker attended the meeting to introduce himself and discuss some of the work he is currently involved in. Clerk to send a copy of the 2024 meeting dates highlighting which meetings Cllr. Tucker should attend.

Cllr. Tucker left the meeting, 7.10pm

- 3117 Apologies for Absence - Cllr. Saribal.

- 3118 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE			
NON-PECUNIARY			
CLLR.	AGENDA ITEM	DETAILS	REASON
J. Bailey	10a	Planning Application 23/02866/TPO 61 Elveley Drive, West Ella	Close neighbour

- 3119 Chairman's Opening Remarks - The Chairman welcomed everyone to the meeting.

- 3120 Law & Order - PC Ollie Turner had sent his apologies for the meeting but had provided the following update. Police Officers had patrolled the area outside Kirkella St. Andrews Community Primary School mainly in the mornings as this seems to be the time when most issues of non-compliance and dangerous parking occurs. Despite trying to educate the offenders, less than favourable comments were received by some of the parents. The majority of parents are taking note of the zig zags and parking restrictions. To date, no Parking Enforcement Officers have been seen in the area.

Cllr. G. McMaster joined the meeting, 7.15pm

- 3121 Minutes of the Parish Council Meeting 9th October 2023 - Minute 3108 (3094/3084) to read - *The Clerk confirmed that the speed survey on West Ella Road carried out in June 2022 was positioned on the lamp post requested by the Parish Council and the speed of traffic was found to be acceptable.* The minutes of the Parish Council Meeting held on Monday 9th October 2023 were then accepted as a true record of what took place and duly signed by the Chairman.

- 3122 Matters Arising from the Minutes

Minute 3102 - A site meeting had taken place at the proposed location for the Mill Lane seat. The E.R.Y.C. Housing Officer had attended along with residents, the Chairman and Clerk. An exact site had been agreed, E.R.Y.C. to arrange for a concrete base or paving slabs to be installed. The wording for the plaque is still being considered, sufficient donations had been received from Mill Lane Neighbourhood Watch to purchase a 'Stanford' style seat from Glasdon UK. It was agreed the Parish Council will pay the installation costs.



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Minute 3108 (3094) - Still no reply from E.R.Y.C. regarding a site meeting to discuss the problems at Annandale Road – Church Lane snicket. Clerk to resend email. Cllr. Bailey had spoken to an E.R.Y.C. Officer at the recent Town and Parish Council event about the poor lighting on the snicket.

Minute 3108 (3096c) - The Community Governance Review will be considered by full council on 15th November 2023. Clerk to send the final report to members via email. Cllr. G. McMaster to inform members of the outcome after the 15th.

Minute 3108 (3098) - Cllr. G. McMaster to arrange a site meeting to discuss the proposed traffic lights on Beverley Road near the West Hill development and the A164/B1232 Willerby roundabout.

Minute 3110 - The Chairman thanked those members who had attended the Town and Parish Council event on 24th October. The event was well received.

Minute 3114a - The Clerk reported that Mr. A. Capraro is unable to assist with the replenishment of the salt bins, Clerk to arrange an alternative person to carry out the job.

Minute 3114c - It was reported that a lady had fallen on the West Ella Way due to the uneven surface. Cllr. G. McMaster to speak to E.R.Y.C. about the resurfacing work required.

3123 Finance

a) Approval of Online Payments November 2023

22.10.23	HSBC Bank Charges	£8.00
0136	St Andrew's Church (Room Hire)	£51.66
0137	Vision Print G.D. Gill (Printing)	£15.00
0138	RBL Poppy Wreaths and Crosses	£60.00
0139	Staff Wages	£891.77
0140	Internet/Fuel	£112.09
0141	East Riding Pension Fund	£241.81
0142	Christmas Event	£50.00
0143	Haltemprice Skate Park Association (Contribution)	£750.00

b) Finance Report - Members received and approved the latest finance report to 13th November 2023.

3124 Correspondence

a) Standards Committee – Vacancies for Two Parish Council Representatives - Two vacancies exist for Parish Council representatives on East Riding of Yorkshire Council's Standards Committee - no volunteers from the Parish Council at present.

b) Annual Snapshot of Rough Sleepers in the East Riding of Yorkshire Council 2023 - A survey is being carried out by the E.R.Y.C. to assess the scale of rough sleeping within the East Riding of Yorkshire. Councillors had not seen anyone sleeping rough in the parish of Kirk Ella and West Ella on the evening of Thursday 9th November into the morning of Friday 10th November.

c) Email from Resident re. Road Safety Church Lane Kirk Ella - Concerns had been expressed about the speed of some vehicles travelling along Church Lane. The bend in the road creates a blind spot which is of concern as the majority of the lane has pavement only on one side of the road and in some parts this is very narrow. The Clerk was asked to contact E.R.Y.C. to request a speed survey be carried out after obtaining the preferred location from the resident. The Chairman suggested also contacting Community Speed Watch for advice.

d) Email from Resident re. Bollard on Cycle Path between West Ella Road and South Ella Way - The wooden bollard situated in the middle of the cycle path/walk way near the end of West Ella Way is dangerous and requires either painting white or reflector strips attaching. Clerk to pass on to Cllr. Saribal to take up with E.R.Y.C.



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- e) Email re. Haltemprice Skate Park - The Clerk read out an email from Mr. C. Lawson, Chairman of the Haltemprice Skate Park Association, the contents of which were noted by members present. It was agreed unanimously to make a contribution of £750 for this financial year.
- f) Put forward a Topic for Scrutiny E.R.Y.C. - No suggestions at present.
- g) Adoption of Highways (Phase 1) West Hill - The Clerk had been contacted by Beal Homes Site Manager advising that Phase 1 adoption of the roads is currently being considered. E.R.Y.C. will not adopt the two brick walls at the entrance to the site, one of which houses the Parish Council information board and notice board. Parish Council to consider either taking over ownership of the walls or removing the boards and re-siting them elsewhere. Clerk to contact E.R.Y.C. Highways to understand why they will not adopt the walls and what will happen to them if the Parish Council does not take over ownership.

3125 Planning

a) Planning Applications 13th November 2023

- 23/02891/TPO TPO – MD 519 (REF 227) G2 – Crown reduce 1 no. Silver Beech tree (T1) by 4 metres in height to allow more sunlight into the garden – 1 West Green, West Ella - **Recommend approval.**
- 23/02928/TPO TPO – KIRK ELLA – 2007 – REF 1064 – G2 – Fell 1 No. Poplar Tree (T1) due to close proximity to property, outbuildings and infrastructure - Kingston Communications Kirk Ella Telephone Exchange, 25 Beverley Road, Kirk Ella - **No objections.**
- 23/02866/TPO KIRK ELLA - 1980 - REF 209 - W1 - Fell 15 No. Sycamore trees (T1, T2, T3, T4, T5, T6, T7, T8, T9, T10, T11, T12, T13, T15, T17, T18, T20) for various reasons (see application form) Prune 4 No. Sycamore trees (T14, T16, T19, T21) for various reasons (see application form); Crown lift 1 No. Lime tree (T21) to 6m; Crown lift 1 No. Sycamore tree (T22) to 6m - 61 Elveley Drive, West Ella - **We recommend the ERYC Tree Officer carries out a site visit to determine: That all the work proposed to the mature TPOd trees is required and will not affect the protected bird population. That all the trees proposed to be felled are worthy of being felled and a Tree Officer report is made before the application in its current form is accepted. To re-plant new trees, this may require some of the stumps of the felled trees to be removed as many of the trees to be felled are Sycamores which have a habit of sprouting and re-growing from the stumps. The suggested trees to be replaced are those which are good for wildlife. In recent years a number of applications on this woodland have been passed with Caveats that trees were to be replaced over a period of time, in a number of cases we do not believe this has been carried out. To conclude we RECOMMEND REFUSAL until we have seen a Tree Officers report and any changes recommended by him are incorporated.**
- 23/02977/TPO TPO – KIRK ELLA – 1984 – REF 216 – G1 – Fell 1 No. Sycamore tree (T1) and Fell 1 No. Ash tree (T2) as the trees are affecting the buildings foundation levels - Ancora 32 Church Lane, Kirk Ella - **A very detailed set of reports in the application which appears to identify the cause of the problem to be the roots from the Ash (Fraxinus spp) only. This would lead to the conclusion that only the Ash tree needs to be felled. We feel that further investigation by the ERYC Tree expert is necessary before this application is granted.**
- 23/01818/PLF Erection of two storey extension to side with associated internal and external alterations (Re-submission of planning reference 19/03080/PLF) - 6 Grundale, Kirk Ella - **No objections.**



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- 23/02941/PLF Increase in roof height to create first floor living accommodation and erection of single storey extension to side - 65 Elveley Drive, West Ella - **No objections.**
 - 23/03037/TCA KIRK ELLA CONSERVATION AREA - Crown lift 1no. Cherry tree (T1) to 3m, crown reduce by 2-3m, remove dead stubs and rebalance internal canopy; Crown lift 1no. Magnolia tree (T2) to 2m, crown reduce by 3-4m in height and width to west, and rebalance throughout; Crown lift 1 no. Holly tree (T3) to 3m, crown reduce by 3-4m in height and by 1-2m in width to create more compact form, clear above public footpath; Fell 1 no. Yew tree (T4); Crown reduce 1no. Cherry tree (T5) by 4-5m and crown clean throughout to remove dead/diseased wood and crossing/rubbing/duplicating branches; Crown reduce 1no. Holly tree (T6) all around by 1-2m, and reduce by 3-4m to create compact form - Holly Cottage Godmans Lane, Kirk Ella - **No objections.**
 - 23/02800/PLF Erection of first floor extension to side, erection of detached garage, and installation of 1.8m high and 1.5m high entrance gates to existing access - 4 St Andrews Mount, Kirk Ella - **Noted, no comment.**
 - 23/02783/PLF Installation of double glazed timber windows to replace existing single glazed timber windows (like for like in appearance) - The Old Hall 10 Church Lane, Kirk Ella - **No objections.**
 - 23/03097/TPO – KIRK ELLA – 1999 – REF 543 – T1 – Lateral reduce 1 No, Copper Beech Tree by 3m to allow extra light to penetrate the grounds of Ella Court - 24 Beverley Road, Kirk Ella - **This is a magnificent tree, trimming should be done in a sympathetic way by a skilled professional.**
 - 22/03975/PLF Erection of petrol filling station with shop, electric vehicle charging hub and drive-thru coffee shop with associated access, parking, servicing and landscaping areas - Land West of Riplingham Road Roundabout, West Ella - **The Parish Council's original comments still stand.**
- b) Planning Decisions 6th October to 8th November 2023
- TPO – KIRK ELLA – 2007 – REF 1064 – G2 – Fell 1 No. Poplar Tree (T1) due to close proximity to property, outbuildings and infrastructure - Kingston Communications Kirk Ella Telephone Exchange, 25 Beverley Road, Kirk Ella - PERMISSION NOT REQUIRED (*PC response No objection*).
 - TPO – KIRK ELLA – 1983 – REF:213 – G1 – Dismantle 1 No. Mature Ash tree (T1) due to Ash Dieback; Lateral reduction 1 No. mature Beech tree (T2) by 4m which canopy extends private driveway between properties - Southwood 23 Church Lane, Kirk Ella - GRANTED (*PC response We are happy for the ERYC Tree Officer to deal with this application*).
 - Erection of two storey extensions to front and single storey extensions to side and rear with render following demolition of existing single storey extension, detached double garage to front and erection of entrance gates and 2.25m, brick piers (revised scheme of 18/03107/PLF) (Retrospective) (AMENDED DESCRIPTION AND PLANS) - 138 West Ella Road, Kirk Ella - GRANTED (*PC response We have concerns about retrospective planning on such a large scale design*).
 - Erection of single storey extension to rear - 51 Fairfield Avenue, Kirk Ella - GRANTED (*PC response No objections*).
 - Erection of single storey extension to side and rear - 7 Ashworth Drive, Kirk Ella - GRANTED (*PC response No objections*).
 - Construction of hip to gable roof extension, construction of dormer with Juliet balcony to rear and installation of roof light to front - 238 West Ella Road, West Ella - GRANTED (*PC response No objections*).



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- Variation of Condition 4 (approved plans) of planning permission 23/00116/PLF – Erection of two storey and single storey extension to rear, erection of canopy to front and relocation of front door, alterations to side facing windows, and alterations and extensions to existing detached garage including erection of hipped roof to allow changes to design - 47 West Ella Way, Kirk Ella - GRANTED (PC response No objections).

3126 Highways

- a) Street Lighting - Cllr. Bailey informed members of the issues with the old painted street lamps from West Green to Elveley Drive, West Ella. They need to be looked at to ensure the light units are the brightest that can be fitted plus can E.R.Y.C. determine whether the lights are directed as best they can be to throw the light over to the footpath across the road. There is one particular dark spot along the footpath by the small wood opposite the boundary between numbers 7 and 9 Riplingham Road where a new lamp post is needed so that the footpath can be adequately lit. Clerk to discuss with E.R.Y.C.
- b) Update Annandale Road – Church Lane Snicket – covered under Matters Arising.

3127 Events

- a) Christmas 2023 - The Clerk updated members on arrangements for 2023 festivities and lights switch on event. Clerk to organise gifts as agreed. The Chairman asked for approval to spend a maximum of £500 on an A6 sized Christmas postcard for all parishioners, which will include information about the Parish Council and a link to register with Mailchimp. After discussion, this request was approved.

3128 Environment

- a) Historic Pig Sty Chapel Lane Corner - Cllr. Bailey advised members that the historic pig sty had been renovated to an extremely high standard by the resident and requested a letter of thanks be sent from the Parish Council. This was agreed unanimously.

3129 Date, Time and Venue of Next Meeting - Monday 11th December 2023, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 8.45pm.