



**Minutes of the Parish Council Meeting held on
Monday 18th September 2023 at 7.00pm**

website: www.kirkella-westella-pc.info

Those Present:-

Councillors; S. Horton (Vice Chairman), G. McMaster, N. McMaster, S. Richardson,
Z. Saribal, B. Weeks and R. Weeks
Mrs. A. Pickering – Clerk
--oOo--
PC Ollie Turner (Humberside Police)
--oOo--
1 member of the public
--oOo--

Agenda item 13b was moved up the agenda to allow the resident present to be part of the discussion.

3088 Public Speaking - None

3089 Apologies for Absence - Cllr. J. Bailey.

3090 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE
NON-PECUNIARY - NONE

3091 Chairman's Opening Remarks - The Chairman welcomed everyone present and thanked the Vice Chairman for chairing the previous two meetings in his absence.

3092 Law & Order - PC Ollie Turner discussed the reported incidents 18th August to 18th September. Residents are urged to be vigilant and report any crime to the Police. Parking outside Kirkella St. Andrews Community Primary School continues to be a problem at school start and finish times, particularly on West Ella Road and West Ella Way. PC Turner agreed to organise for Police presence at these times to hopefully educate parents/carers about parking appropriately. The Clerk was asked to inform Mr Church, Headteacher, Cllr. G. McMaster agreed to inform residents via the community Facebook page.

3093 Minutes of the Parish Council Meeting 10th July 2023 - The minutes of the Parish Council Meeting held on Monday 10th July 2023 were accepted as a true record of what took place and duly signed by the Chairman.

3094 Matters Arising from the Minutes

Minute 3074 - The Clerk was asked to send the request for a site meeting at Annandale Road – Church Lane snicket to Mr. Carl Skelton and Mr. Steven Murray, E.R.Y.C.

Minute 3080(3066) - It was agreed to use the Parish Council seat outside St. Andrew's churchyard to display commemorative plaques for long servicing (former) Councillors. The possibility of an award ceremony needs further deliberation.

Minute 3080 (3070) - The repairs to the War Memorial at West Ella are now complete. The Parish Councillors are grateful to the West Ella Preservation Society for organising this.

Minute 3084 - Cllr. B. Weeks was not happy with the position used for the speed survey on West Ella Road in June 2022. Clerk to contact E.R.Y.C. for a further survey to be carried out in a more suitable place.

Minute 3085 - Cllr. Saribal to liaise with members of the Events Working Group about E.R.Y.C. funding opportunities for festive lighting.



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3095 Finance

a) Approval of Online Payments August and September 2023

22.07.23	HSBC Bank Charges	£8.00
0119	Internet	£12.09
0120	Office Use	£600.00
0121	Staff Wages	£891.97
0122	East Riding Pension Fund	£241.81
22.08.23	HSBC Bank Charges	£8.00
0123	Staff Wages	£891.97
0124	ERNLLCA Subscription	£556.00
0125	PKF Littlejohn LLP (Limited Assurance Review)	£252.00
0126	Stationery	£50.98
0127	Internet/Fuel	£112.09
0128	East Riding Pension Fund	£241.81

- b) Finance Report - Members received and approved the latest finance report to 18th September 2023. Bank interest received £18.26.
- c) Completion of Limited Assurance Review for the Year ended 31 March 2023 - The Clerk reported that the Limited Assurance Review had been signed off by PKF Littlejohn LLP with no matters of concern.

3096 Correspondence

- a) Active Bystander Training Invitation 07/11/2023 - E.R.Y.C. Violence Prevention Team will be holding a training event on Tuesday 7th November, 18:30 – 20:00 via Microsoft Teams which is aimed at community leaders who would like to learn how to contribute to making communities safer. Clerk to email details to Councillors.
- b) Email about Haltemprice Skate Park Funding - The Chairman of the Skate Park Committee had written to inform members of the Parish Council that they are looking at a potential deficit of circa £2000 for this year. Cllr. G. McMaster offered to speak to Willerby Parish Council about their contribution. It was reported that Anlaby with Anlaby Common Parish Council make an annual donation. Clerk to inform Mr. Lawson that a meeting will be arranged with representatives from all three Parish Councils to discuss future funding.
- c) Community Governance Review – Draft Recommendations - Members had received a copy of the document prior to the meeting to digest its content and the four draft recommendations for Kirk Ella and West Ella. Draft recommendations - 1. Increase the number of parish councillors for Kirk Ella and West Ella from 9 to 13. 2. Amend the boundary between Kirk Ella & West Ella, and Willerby, such that area KE-1 becomes part of Kirk Ella & West Ella. 3. Amend the boundary between Swanland and Kirk Ella & West Ella, such that Area SW-1 becomes part of the parish of Kirk Ella & West Ella. 4. Amend the boundary between Swanland and Kirk Ella & West Ella, such that Area SW-2 becomes part of the parish of Swanland. After a lengthy discussion, the Clerk was asked to respond objecting to item 1 and fully supporting items 2,3 and 4.

3097 Planning

a) Planning Applications 18th September 2023

- 23/01772/PLF Erection of first floor extension to side – 12 Laxton Garth, Kirk Ella - **No comment.**
- 23/01538/PLF Erection of extension to front under existing canopy and installation of additional dormer window to front - 1 Manor Fields, West Ella - **No objections.**
- 23/01598/PLF Erection of single storey extension to rear following demolition of existing conservatory - 44 Elms Kirk Ella - **The guttering in the proposed plan is very close to the neighbouring property, approx. 150 mm. Are we to assume the neighbours are happy to maintain this from their property? If not, it will be**



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impossible to clean or maintain after build completion. The pitched roof of the new extension will need a downpipe and drains which will be very close to the neighbouring property. There is no indication in the plans how this will be achieved as downpipes and drains are not shown in any detail on the drawings provided. The plans are not detailed enough and therefore need some revising before a decision can be made.

- 23/01971/VAR Variation of Condition 7 (foul and surface water) and Condition 9 (approved plans – drainage plan) of planning permission 21/01276/PLF (Erection of 3 dwellings following demolition of existing bungalow) - 156 West Ella Road, Kirk Ella - **No comment. E.R.Y.C. Officers will have the expertise to determine whether the plans are in line with current regulations.**
 - 23/02087/PLF Erection of ground floor and first floor extensions to rear - 139 West Ella Road, Kirk Ella - **No comment.**
 - 23/02355/PLF Construction of dormer window and raise roof height to rear to allow loft conversion (re-submission of application 22/04039/PLF) - 4 Mill Lane, Kirk Ella - **No objections.**
 - 23/02252/VAR Variation of Condition 4 (approved plans) of planning permission 23/00116/PLF – Erection of two storey and single storey extension to rear, erection of canopy to front and relocation of front door, alterations to side facing windows, and alteration and extensions to existing detached garage including erection of hipped roof to allow changes to design - 47 West Ella Way, Kirk Ella - **No objections.**
 - 23/01619/PLF Erection of two storey extensions to front and single storey extension to side and rear with render following demolition of existing single storey extension, detached double garage to front and erection of entrance gates and 2.25m brick piers (revised scheme to 18/03107/PLF) (Retrospective) (AMENDED DESCRIPTION AND PLANS) - 138 West Ella Road, Kirk Ella - **We have concerns about retrospective planning on such a large scale design.**
 - 23/02361/PLF Construction of hip to gable roof extension, construction of dormer with Juliet balcony to rear and installation of roof light to front - 238 West Ella Road, West Ella - **No objections.**
 - 23/02106/TPO TPO – KIRK ELLA – 1986 (RF 223) W1 – Fell 4 no. Sycamore trees and replant new smaller trees as current roots are damaging the drains; Fell 1 no. Silver Birch tree and replant new smaller trees as current roots are damaging the drains - 6 The Paddocks, Kirk Ella - **Before we are able to comment we would like to see a written report from a professional Tree Surgeon and a more professional plan layout with dimensions showing where the drains are in relation to the trees.**
- b) Planning Decisions 6th July to 12th September 2023
- Construction of dormer window and raise roof height to rear to allow loft conversion - 4 Mill Lane, Kirk Ella - **REFUSED** (*PC response Noted*).
 - Erection of two storey extension to side and single storey extension to rear following demolition of existing single storey projection to side - 5 Birkdale Close, Kirk Ella - **GRANTED** (*PC response No objections*).
 - Erection of single storey extension to side (west) to link to existing garage and conversion of garage to form annexe and erection of single storey extension to side (east) following removal of existing extension - 8 Daviss Close, Kirk Ella - **GRANTED** (*PC response Noted*).
 - Erection of single storey extension to side and rear; installation of roof lights in eastern and western side elevations of existing rear projection; and construction of entrance wall and gates to frontage – AMENDED DESCRIPTION - 60 West Ella Road, Kirk Ella - **GRANTED** (*PC response No objection*).
 - Increase in roof height and construction of dormers to front and rear to create first floor accommodation, erection of single storey extension to rear, two storey extension with balcony to rear, two storey extension to front with entrance canopy



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and detached garden room building to rear - 77 Elveley Drive, West Ella - **GRANTED** (PC response Unable to comment).

- Variation of Condition 7 (approved plans) of planning permission 20/03329/PLF – Erection of a dwelling with associated access to allow alterations to design - Land South Of 137 West Ella Road, Kirk Ella - **GRANTED** (PC response Noted).
- Erection of a dwelling following outline permission 20/02495/OUT (all matters to be considered) – AMENDED PLANS - Land South Of 22 White Walk, Kirk Ella - **GRANTED** (PC response Noted).
- Erection of single storey extension to rear following demolition of existing conservatory - 44 Elms Drive, Kirk Ella - **GRANTED** (PC response The plans are not detailed enough and therefore need some revising before a decision can be made).
- Erection of two storey extension to side with single storey extension to rear and conversion of existing garage into additional living accommodation - 18 West Green West Ella - **GRANTED** (PC response The plans move some of the main house nearer the golf course which bounds the rear of the property, before it was just a garage or shed which backed onto the golf course).
- Erection of extension to front under existing canopy and installation of additional dormer window to front - 1 Manor Fields, West Ella - **GRANTED** (PC response No objections).
- Erection of hip-to-gable extension to side and construction of dormer to rear - 11 West Ella Way, Kirk Ella - **GRANTED** (PC response Recommend refusal).
- Variation of Condition 7 (foul and surface water) and Condition 9 (approved plans – drainage plan) of planning permission 21/01276/PLF (Erection of 3 dwellings following demolition of existing bungalow) - 156 West Ella Road, Kirk Ella - **GRANTED** (PC response No comment).
- Installation of 2m high flue to serve log burner in existing flat roof extension to rear - Woodgate Cottage 30 Church Lane, Kirk Ella - **GRANTED** (PC response Noted).

3098 Highways

- a) Proposed Works South Ella Way, Kirk Ella - Following Jetting and CCTV investigation works to the surface water carrier drain along South Ella Way, it had become apparent that there is a blockage in the system that is not accessible from all current entry points. A solution had been identified, which will alleviate future flooding, and will be funded through FCERM revenue budget.

Cllr. G. McMaster reported that the works to provide a light controlled crossing facility on Beverley Road near the West Hill development to Willerby Shopping Park will commence this financial year.

3099 Events

- a) Christmas 2023 - A meeting had taken place with members of the Events Working Group and the E.R.Y.C. Lighting Officer to discuss the possibility of extending the festive lighting in Kirk Ella. Clerk to investigate funding opportunities from E.R.Y.C. grants for festive lighting. Cllr. G. McMaster passed the road closure paperwork to Cllr. R. Weeks for completion and submission to E.R.Y.C. It was agreed the Clerk order a 12ft Norway Spruce tree (plus delivery) for the Churchyard following permission from Reverend Ash Carter.

Cllr. Z. Saribal left the meeting, 8.30pm



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The possibility of lighting a Christmas tree on the new roundabout on Riplingham Road was discussed briefly and would be considered again next year. Cllr. G. McMaster to try and organise a local celebrity to switch on the Christmas tree lights on 25th November.

3100

Environment

- a) Salt Bin Replenishment - Cllr. N. McMaster to carry out a survey of the Parish Council salt bins and report back at the October meeting.
- b) Provision of Seats - Mr. Lewis was congratulated for his fundraising efforts, raising £460 for a seat to be located by the Kirk Rise bus stop on Mill Lane. Mr. Lewis attended the meeting to ask if the Parish Council would be willing to help with the cost of installation. Members were reminded that the Parish Council had previously agreed to insure the seat when in situ. Cllr. G. McMaster agreed to speak to the relevant Officer at E.R.Y.C. about the possibility of them installing a concrete base. Clerk to liaise with Mr. Lewis regarding seat styles/pricing etc. The Clerk read out a request from former Councillor Elizabeth Robinson for a second seat to be installed between the Mill Lane seat and the seat on South Ella Way outside The Rowans, and suggested using the £500 grant the Parish Council received for the Queen's Platinum Jubilee. Members were reminded that the grant was awarded to provide a notice/information board near the Oak tree on the former Wolfreton School site but since the felling of the tree, alternative ways to spend the grant are still been considered.
- c) Update on visit by the Willerby & Kirk Ella Ward Councillors to the Biowise Site - Cllr. G. McMaster had met with the Environment Agency during May and again in June. The EA had advised that eight system failures were flagged as 'needing improvements'. At the last meeting in June, they advised six of the eight had been installed and the remaining two are imminent. The EA tabled statistics demonstrating that the number of complaints received of late were down versus previous months. It is the intention that the three Willerby & Kirk Ella Ward Councillors will attend the site when the remaining improvements have been completed in order that confirmation of the changes can be sought.
- d) Willerby Shopping Park – Sewage - The report of possible foul sewage discharging onto the highway at Willerby Shopping Park had been passed on to E.R.Y.C.'s Environment Control team for investigation. This had been a problem in the past and the shopping park management company had carried out some maintenance to a storage tank adjacent to McDonald's, which had solved the problem for a while.

3101 Date, Time and Venue of Next Meeting - Monday 9th October 2023, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 8.50pm.