



**Minutes of the Parish Council Meeting held on
Monday 11th December 2023 at 7.00pm**

website: www.kirkella-westella-pc.info

Those Present:-

Councillors; J. Bailey, S. Horton (Vice Chairman), G. McMaster, N. McMaster, S. Richardson,
B. Weeks (Chairman) and R. Weeks
Mrs. A. Pickering – Clerk
--oOo--
One member of the public
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3130 Public Speaking - None.

3131 Apologies for Absence - Cllr. Saribal.

3132 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE
NON-PECUNIARY - NONE

3133 Chairman's Opening Remarks - The Chairman welcomed everyone to the meeting. Cllr. Bailey asked for it be minuted that Cllr. G. McMaster and the Clerk had been thanked on Next Door and Westella Grapevine for swiftly arranging two street cleaners to clean up the leaves on The Fairway after a resident had fallen and badly injured herself.

3134 Law & Order - Nothing to report.

3135 Minutes of the Parish Council Meeting 13th November 2023 - The minutes of the Parish Council Meeting held on Monday 13th November 2023 were accepted as a true record of what took place and duly signed by the Chairman.

3136 Matters Arising from the Minutes

Minute 3122 (3102) - A meeting had taken place to confirm a site for the seat on Mill Lane and the base for the seat is now in place. Clerk to order seat after clearance of the cheque from Mill Lane Neighbourhood Watch. The seat will be added to the Parish Council asset register and insurance schedule. The wording for the plaque was agreed.

Minute 3124d - Cllr. Saribal is in receipt of the action to make the wooden bollard more visible on the cycle path between West Ella Road and South Ella Way.

Minute 3124e - Cllr. G. McMaster had emailed E.R.Y.C. about possible Section 106 funding for the Skate Park, the request is being considered.

Minute 3124g - E.R.Y.C. Highways had informed the Clerk that the walls at the entrance to the Beal Homes development will be maintained by Beal Homes or their management company and most certainly will not be the responsibility of the Parish Council or Highway Authority. Clerk to find out if planning permission would be required to remove the walls.

Minute 3126a - E.R.Y.C. is currently running an LED conversion program for all the parish and town councils to convert all their current lighting to LED's. The lights we reported on Riplingham Road are not currently LED's, so the light does shine differently and not as bright compared to that of an LED. E.R.Y.C. will advise when these lights are down to be converted. The new lanterns will be installed and positioned to ensure the lights shine correctly onto the roadside. The East Riding of Yorkshire Council is not allocated funds for the installation of new street lighting. There are only funds available for the maintenance and upkeep of the existing street lighting stock. There is no obligation for an authority to light a road but, once lit there then is a duty of care to maintain that lighting.



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Minute 3127a - Distribution of the Parish Council Christmas cards and leaflets is currently underway. The new lights in the trees in the Churchyard are proving problematic. Cllr. B. Weeks is due to meet E.R.Y.C. later in the week to discuss. Planning for Christmas 2024 will commence in January 2024 with a meeting of the Events Working Group, Clerk to invite Reverend Ash Carter and the Landlord from The Wheatsheaf to attend the February Parish Council meeting to discuss their involvement.

3137 Finance

a) Approval of Online Payments December 2023

22.11.23	HSBC Bank Charges	£8.00
0144	Staff Wages	£891.97
0145	Christmas Cards	£339.98
0146	Gifts for Christmas Event	£76.90
0147	Vision Print (Labels)	£78.50
0148	Christmas Event	£24.26
0149	Vision Print (A5 Leaflets)	£130.00
0150	E.R.Y.C. (Street Lighting Service Level Agreement)	£10689.50
0151	Internet	£12.09
0152	Zurich Municipal (Insurance Renewal)	£775.10
0153	East Riding Pension Fund	£241.81

b) Finance Report - Members received and approved the latest finance report to 11th December 2023. Bank interest received £21.31.

c) Set date for Budget Meeting - Wednesday 3rd January 2024, 7.00pm. Venue to be confirmed.

d) Parish and Town Council Precepts and the 2024/25 Council Tax Base - The process leading up to the setting of council tax for 2024/25 is now underway and arrangements must be made to take account of the precept requirements of town and parish councils. The provisional 2024/25 tax base for Kirk Ella and West Ella Parish Council is 2812.5 Band D equivalent properties. As usual, the precept divided by the tax base determines the amount of council tax attributable to the town/parish council on a Band D bill. The deadline to return the Local Precept Demand is 19 January 2024.

e) Parish Council Insurance Renewal Zurich Municipal - The current insurance schedule meets the demands and needs of the Parish Council. Free Little Library (£199.00) to be added to the insurance schedule.

(In accordance with the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted, the Press and Public are excluded from the discussions regarding item {f}). The Clerk was also asked to leave the room.

f) 2023/24 Local Government Services Pay Agreement - On returning to the meeting, the Clerk accepted with thanks, the pay rise effective from the next pay date as detailed in the confidential report appendix.

3138 Correspondence

a) Devolution Deal Announcement - Cllr. Leo Hammond, Cabinet member for Parish and Town Council Liaison had written advising that the Government had announced a proposed devolution deal for Hull and East Yorkshire. The deal had been announced as part of Chancellor Jeremy Hunt's autumn statement, after several months of negotiations between East Riding of Yorkshire Council, Hull City Council and the Government. If agreed, the deal will bring significant investment into the area, helping create more job opportunities and establishing a Hull and East Yorkshire Mayoral Combined Authority, led by a directly elected mayor, who could be elected in May 2025. A combined authority does not mean the two councils would merge, only that they would collaborate on certain strategic issues that affect everyone in the region.



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Over the next few weeks, the deal will go to E.R.Y.C. Overview Management and Scrutiny Committee, then Cabinet, before being considered by both local authorities' full council meetings, pencilled in for December 21. If the draft deal is approved, a period of statutory public consultation will follow. Further details of the consultation will be released as soon as they are available.

- b) Parish Council Meeting Dates 2024 - Meeting dates for 2024 were agreed.
- c) Email re. Cars Parking on Zig-Zag/Keep Clear Lines on West Ella Road, Kirk Ella - A resident had written advising that members of staff from Kirkella St. Andrews Community Primary School are parking outside 92-86 West Ella Road on the zig-zag lines causing problems for residents entering and exiting their driveways. Cllr. G. McMaster reminded members that the local Police team are currently monitoring the area.
- d) Local Cycling and Walking Infrastructure Plan - Update - Received with thanks.

3139 Planning

a) Planning Applications 11th December 2023

- 23/02840/VAR Variation of Condition 2 (approved plans), Condition 20 (boundary treatments) and Condition 26 (access) of planning permission 19/01041/STPLF – Erection of 141 dwellings of which 35 are affordable with associated access, parking, open space and infrastructure following demolition of 3 existing dwellings to allow changes to house types (plots 8-58) - Land South Of 21 Great Gutter Lane West, Willerby - **No comment.**
- 23/03019/TPO TPO - GODMANS LANE, KIRK ELLA - 1988 (REF 231) G1 & BROWNSTONES, GODMANS LANE, KIRK ELLA - 1988 (REF 232) G2 - Fell 1 no. Scots Pine tree (T7) as it sways in high winds and is a risk to property and life; Crown reduce 1 no. Holly tree (T9) by 3 metres due to close proximity to neighbouring tree; Crown reduce 1 no. Sycamore tree (T6) by 3 metres in height due to close proximity to nearby road; Crown reduce 1 no. Maple tree (T5) by 2 metres in height to reduce branches over driveway as it poses a danger to the property; Crown reduce 1 no. Oak tree (T8) to 11 metres, back to repollard points to enable the tree to withstand strong winds; Crown reduce 1 no. Oak tree (T2) by 3 metres in height as it poses a danger to the neighbouring property and overshadows the garden; Crown reduce 1 no. Maple tree (T1) by 5 metres as it is overhanging the main garden - Pebble Lodge Godmans Lane, Kirk Ella - **Noted.**
- 22/03975/PLF Erection of petrol filling station with shop, electric vehicle charging hub and drive-thru coffee shop with associated access, parking, servicing and landscaping areas - Land West of Riplingham Road Roundabout, West Ella (Cllr. G. McMaster advised that a decision has not yet been made on this application, Cllr. B. Weeks asked that it be referred to Western Area Planning Committee unless a decision to refuse is made).

b) Planning Decisions 8th November to 7th December 2023

- TPO - Riplingham Road No.2 Kirk Ella, 1986 (REF 227) G2 - Crown reduce 1 no. Silver Birch tree (T1) by 4 metres in height to allow more sunlight into the garden (REF 227) G2 - Crown reduce 1 no. Silver Birch tree (T1) by 4 metres in height to allow more sunlight into the garden - 1 West Green, West Ella - **GRANTED (PC response Recommend approval).**
- KIRK ELLA CONSERVATION AREA - Crown lift 1 no. Cherry tree (T1) to 3m, crown reduce by 2-3m, remove dead stubs and rebalance internal canopy; Crown lift 1 no. Magnolia tree (T2) to 2m, crown reduce by 3-4m in height and width to west, and rebalance throughout; Crown lift 1 no. Holly tree (T3) to 3m, crown reduce by 3-4m in height and by 1-2m in width to create more compact form, clear above public footpath; Fell 1 no. Yew tree (T4); Crown reduce 1 no. Cherry tree (T5) by 4-5m and crown clean throughout to remove dead/diseased wood and crossing/rubbing/duplicating branches; Crown reduce 1 no. Holly tree (T6) all around



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by 1-2m, and reduce by 3-4m to create compact form - Holly Cottage Godmans Lane, Kirk Ella - E.R.Y.C. RAISED NO OBJECTIONS (*PC response No objection*).

- Increase in roof height to create first floor living accommodation and erection of single storey extension to side - 65 Elveley Drive, West Ella - GRANTED (*PC response No objections*).
- TPO – KIRK ELLA – 1984 – REF 216 – G1 – Fell 1 No. Sycamore tree (T1) and Fell 1 No. Ash tree (T2) as the trees are affecting the buildings foundation levels - Ancora 32 Church Lane, Kirk Ella - GRANTED (*PC response We feel that further investigation by the ERYC Tree expert is necessary before this application is granted*).

3140 Highways

- a) Speeding in Kirk Ella and West Ella Villages - Members of the Parish Council are aware of general concerns about speeding in the parish and have agreed to invite a representative from Community Speed Watch to attend a future meeting.
- b) Update Annandale Road – Church Lane Snicket - E.R.Y.C. Highways Officer had responded advising he is always prepared to meet with residents to discuss highway maintenance and other issues within his remit. The items highlighted by the residents about the Annandale Road – Church Lane snicket don't come under his remit with the exception of the bollards and these are fairly standard service requests so there is no requirement for a site meeting. Each of the points in the order they were requested had been addressed. Clerk to forward a copy of the response to the resident who brought it to the Parish Council's attention in July 2023. Members also received a copy.

3141 Events - Cllr. Bailey was pleased to report good attendance at the wreath laying ceremony in West Ella.

3142 Environment/Streetscene - Nothing to report.

3143 Date, Time and Venue of Next Meeting - Monday 8th January 2024, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 8.25pm.