



**Minutes of the Parish Council Meeting held on
Monday 9th October 2023 at 7.00pm**

website: www.kirkella-westella-pc.info

Those Present:-

Councillors; J. Bailey, G. McMaster, N. McMaster, S. Richardson, B. Weeks (Chairman)
and R. Weeks

Mrs. A. Pickering – Clerk

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1 member of the public

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3102 Public Speaking - Cllr. G. McMaster updated Mr. David Lewis on the progress he had made with his request to E.R.Y.C. for the installation of a concrete base for the seat on Mill Lane, which is to be funded by residents. Clerk to obtain permission from E.R.Y.C. to install the seat. Mr. Lewis was handed details including costings for the two most recent styles of seats installed by the Parish Council.

3103 Apologies for Absence - Cllr. S. Horton.
Absent - Cllr. Z. Saribal.

3104 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE			
NON-PECUNIARY			
CLLR.	AGENDA ITEM	DETAILS	REASON
B. Weeks	13c	West Ella Way Road/Pavement Resurfacing	Close family member lives down West Ella Way
S. Richardson	13c	West Ella Way Road/Pavement Resurfacing	Owens a property down West Ella Way
R. Weeks	13c	West Ella Way Road/Pavement Resurfacing	Close family member lives down West Ella Way

3105 Chairman's Opening Remarks - The Chairman welcomed everyone to the meeting.

3106 Law & Order - Police Officers had patrolled the area outside Kirkella St. Andrews Community Primary School at start/finish times to educate parents/carers on safe and appropriate parking. Clerk to invite PC Ollie Turner to the November Parish Council meeting to provide an update.

3107 Minutes of the Parish Council Meeting 18th September 2023 - The minutes of the Parish Council Meeting held on Monday 18th September 2023 were accepted as a true record of what took place and duly signed by the Chairman.

3108 Matters Arising from the Minutes

Minute 3094 (3074) - The Clerk informed members that an email had been sent to Mr. Carl Skelton and Mr. Steven Murray, E.R.Y.C. about a site meeting to discuss the problems at Annandale Road – Church Lane snicket. To date, no response had been received. It was suggested that a member of the local Police team is also invited to the site meeting.

Minute 3094 (3080) - The Clerk read out the guidelines from ERNLLCA on the use of public funds for award ceremonies.

Minute 3094 (3084) - The Clerk confirmed that the speed survey on West Ella Road carried out in June 2022 was positioned on the lamp post requested by the Parish Council and the speed of traffic was found to be acceptable.



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Minute 3096b - Cllr. G. McMaster briefed members on a conversation he'd had with Willerby Parish Council about funding for the Haltemprice Skate Park. The Clerk was asked to write to the Chairman of the Haltemprice Skate Park requesting an up-to-date copy of the Skate Park accounts and confirmation that they are now registered with the Charity Commission. On receipt of this information, a meeting will be arranged with all three Parish Councils to discuss funding.

Minute 3096c - E.R.Y.C. had acknowledged receipt of the Parish Council response to the Community Governance Review Draft Recommendations and advised it will now be considered by the Member Working Group when it next meets. The final recommendations report will then be considered by full Council at its meeting on 15th November 2023.

Minute 3098 - Cllr. B. Weeks reiterated his concern about the possibility of two sets of traffic lights in close proximity on Beverley Road near the West Hill development and the A164/B1232 Willerby roundabout. Cllr. G. McMaster to arrange on-site meeting with E.R.Y.C. and Cllr. B. Weeks.

Minute 3098 - The works on South Ella Way are now complete.

Minute 3100b - Ways in which to spend the £500 grant awarded for the Queen's Platinum Jubilee are still being considered.

3109 Finance

a) Approval of Online Payments October 2023

22.09.23	HSBC Bank Charges	£8.00
0129	HM Revenue & Customs	£178.25
0130	Staff Wages	£891.97
0131	Internet/Telephone	£42.09
0132	Room Hire	£31.50
0133	Postage	£32.80
0134	Stationery	£1.49
0135	East Riding Pension Fund	£241.81

b) Finance Report - Members received and approved the latest finance report to 9th October 2023. Precept payment received £17323.00.

3110 Correspondence

a) Standards Committee – Vacancies for Two Parish Council Representatives - Two vacancies exist for Parish Council representatives on East Riding of Yorkshire Council's Standards Committee. Clerk to circulate details to members for further discussion in November.

b) Email re. Future of the buildings of the former Christ Church South Ella Way - The Clerk read out an email from a local historian expressing his concern about the future of the South Ella Church site and the preservation of the foundation stone which provides details about the history and provenance of South Ella Church. Clerk to respond with thanks for bringing this to the attention of the Parish Council advising that as the site is located in Anlaby, the Kirk Ella & West Ella Parish Council will fully support whatever decision is made by Anlaby with Anlaby Common Parish Council.

c) Communities and Environment Town and Parish Council Event 24/10/2023 - This informal event will take place at Haltemprice Leisure Centre on Tuesday 24th October, 5pm – 7pm. Clerk to inform E.R.Y.C. that Cllrs. Bailey, G. McMaster and B. Weeks will be attending.

d) East Riding Design Code Briefing - As part of the public consultation on the design code, a webinar briefing and Q&A session for Town and Parish Councils will take place on Wednesday 11th October, 6pm-7pm.



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3111 Planning

a) Planning Applications 9th October 2023

- 23/02652/PLF Erection of single storey extension to side and rear – 7 Ashworth Drive, Kirk Ella - **No objections.**
- 23/02455/PLF Erection of single storey extension to rear - 51 Fairfield Avenue, Kirk Ella - **No objections.**
- 23/02724/TPO T1 Dismantle mature Ash tree due to Ash Dieback; T2 4 metre lateral reduction of mature Beech tree which canopy extends over private driveway between properties, only the lower canopy would require a 4 metre reduction, as the canopy raises it would be feathered back to 0 - Southwood 23 Church Lane, Kirk Ella - **The sketched plan is inadequate. We are happy for the ERYC Tree Officer to deal with this application.**
- 23/02488/PLF - Conversion of existing detached garage into additional living accommodation (self-contained annex) including erection of single storey extension to rear and glazed panel and door with pitched roof over to side - 5 Allanhall Way, Kirk Ella - **We have no objection to the garage conversion. We have concerns about the removal of the common Ash tree and the possible interference with the roots of the Copper Beech tree. We would like the ERYC Tree Officer to monitor this.** *(The Clerk explained that this 'Householder Application', if approved, will have a condition attached saying the detached garage cannot be sold off separately. It is strictly associated with the dwelling).*

b) Planning Decisions 13th September to 5th October 2023

- Erection of first floor extension to side - 12 Laxton Garth, Kirk Ella - GRANTED *(PC response No comment).*
- Erection of two storey and single storey extensions to rear - 139 West Ella Road, Kirk Ella - GRANTED *(PC response No comment).*

3112 Highways - Nothing to report.

3113 Events

- a) Christmas 2023 - Cllr. B. Weeks gave an update on the plans so far for Xmas 2023. It is hoped that additional lighting will be installed on the trees in St Andrews Churchyard. Cllr. G. McMaster gladly confirmed that Fin Clark, GBR U21 Compound Archer will be switching on the Christmas tree lights this year.
- b) Remembrance Day Service - Sunday 12th November 2023/Purchase of Poppy Wreaths - Cllrs. B. Weeks, Bailey and Richardson to attend the service on 12th November at 11.00am. It was agreed to order two poppy wreaths and six poppy crosses.

3114 Environment

- a) Salt Bin Replenishment - Cllr. N. McMaster was thanked for carrying out a survey of the Parish Council salt bins and Cllr. Richardson was thanked for clearing rubbish out of some of the bins. The survey highlighted bulging of a couple of bins, which require drilling and refilling. It was agreed to ask Mr. Capraro if he can carry out the work required.
- b) Tree/Drains Elms Drive - Defer to future meeting.
- c) West Ella Way Road/Pavement Resurfacing - It was reported that over-use of the roads and pavements has caused damage to the surface. Concrete slabs are damaged with holes present, pavements are covered in moss and are very uneven. Cllrs. G and N McMaster to inspect and report back their findings. Cllr. B. Weeks would like the matter to be dealt with by the three Ward Councillors. Cllr. G. McMaster to progress this.



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- d) West Ella Way/South Ella Way Snicket entrance to School - It was reported that the snicket is not been used for the purpose it was built. Clerk to write to the Headteacher at Kirkella School expressing our concern and suggest that parents are reminded that the snicket is for use by cyclists and not a short cut for pedestrians.
- 3115 Date, Time and Venue of Next Meeting - Monday 13th November 2023, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 8.50pm.