



**Minutes of the Parish Council Meeting held on
Monday 10th October 2022 at 7.00pm**

website: www.kirkella-westella-pc.info

Those Present:-

Councillors; J. Bailey, S. Horton (Chairman), G. McMaster, C. Oxley, E. Robinson
and B. Weeks (Vice Chairman)
Mrs. A. Pickering – Clerk
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2943 Public Speaking - None.

2944 Apologies for Absence - Cllrs. D. Kaye, M. Raymond and D. Robinson.

2945 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of items below)

PECUNIARY - NONE

NON-PECUNIARY			
CLLR.	AGENDA ITEM	DETAILS	REASON
Bailey	10a	Planning Application Golf Club House 27 Packman Lane Kirk Ella	Member of the Golf Club
Weeks	10a	Planning Application Golf Club House 27 Packman Lane Kirk Ella	Sibling is a Member of the Golf Club

2946 Chairman Opening Remarks - The Chairman welcomed Cllrs. Chris Oxley and Gary McMaster to their first meeting. The Chairman paid tribute to the Queen and gave thanks to her Majesty for her lifetime of devoted service to the people of the United Kingdom and the Commonwealth. It was reported that the Oak tree on the former Wolfreton School site had now been fully removed.

2947 Law & Order - Travellers had set up their caravans on the A164 between Riplingham Road and Willerby roundabout, E.R.Y.C. aware. West Ella Grapevine coordinators, Phil and Jean, had been recognised by the Neighbourhood Watch Network for their continued service as volunteers. Members of the Parish Council are most grateful for their valued work in the community. Safer Roads Humber had been seen carrying out speed checks on Riplingham Road, Cllr. Bailey informed members that speed checks are regularly carried out at that location.

2948 Minutes of the Parish Council Meeting 11th July 2022 - The minutes of the Parish Council Meeting held on Monday 11th July 2022 were accepted as a true record of what took place and duly signed by the Chairman.

2949 Matters Arising from the Minutes

Minute 2933 - The Clerk confirmed that the Humberside Police & Crime Commissioner will be attending the December Parish Council to discuss local crime issues.

Minute 2937a - Cllr. Weeks to make further contact with the resident to discuss the idea of a 'little free library'.

Minute 2937b - Cllr. Horton will be attending the Town and Parish Council virtual event on 11th October (date changed from 17th).

Minute 2937c - The Clerk presented the suggested location from U3A (Anlaby Willerby and Kirk Ella) for their commemorative bench, outside Haltemprice Leisure Centre, Gorton Road, opposite King George V playing field.



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Minute 2940a - Clerk to ask Mr. Capraro to tidy up the former electricity sub-station land on West Ella Road.

2950 Finance

a) Approval of Online Payments August, September and October 2022

22.07.22	HSBC Bank Charges	£8.00
0034	Staff Wages	£773.96
0035	Use of Office (Room Rental)	£600.00
0036	Notice Board Hire	£60.00
0037	Internet	£12.09
0038	Pension Contribution - East Riding Pension Fund	£203.11
22.08.22	HSBC Bank Charges	£8.00
0039	Staff Wages	£773.96
0040	Internet/Fuel	£112.09
0041	PKF Littlejohn LLP (Audit)	£240.00
0042	Stationery	£18.82
0043	Pension Contribution – East Riding Pension Fund	£203.11
22.09.22	HSBC Bank Charges	£8.00
0044	Staff Wages	£773.96
0045	HM Revenue & Customs	£27.54
0046	Stationery	£5.99
0047	Internet/Telephone	£42.09
0048	Pension Contribution – East Riding Pension Fund	£203.11
01.09.22	Bank Interest in	£1.08

Clerk to contact E.R.Y.C. for a financial breakdown of Special Expenses (Council Tax charge for carrying out standard grounds maintenance works in the parish).

b) Finance Report - Members received and approved the latest finance report to 10th October 2022.

c) Completion of Limited Assurance Review for the Year Ended 31 March 2022 - The Clerk reported that the Limited Assurance Review had been signed off by PKF Littlejohn LLP with no matters of concern.

2951 Correspondence

a) Parish Council Election Result - Information supplied by E.R.Y.C. - 14% turnout. Mr. Barrie Green 192 votes (28.9%), Mr. Gary McMaster 473 votes (71.1%).

b) Email from Resident re. Grass Cutting Verges - A resident had expressed his concern about the frequency of grass cutting and the waste of resource cutting grass fortnightly which in his opinion isn't necessary. The resource would be better used on edging the verges or trimming overhanging branches etc. The complaint had been passed to E.R.Y.C.

c) Email from Resident re. East Yorkshire Bus Service 151 - Cllr. Weeks advised that this bus service will not be re-instated and the other services into the area will not be re-routed, the average boarding per day had been only two. The service is not sustainable. A survey is currently being undertaken which will highlight demand.

d) Untidy Land and Property, Church Lane Kirk Ella - E.R.Y.C. Enforcement Officer had visited the property and is now in the process of trying to establish contact with the owners. It has also been reported to the empty homes team.



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- e) Email from Resident re. Overgrowth Allanhall cut through - A resident had expressed concern about the number of overgrown trees and bushes from properties backing onto the cut through, blocking the street lights and shedding onto the pathway and narrowing the route between Allanhall Way and Pine Meadows. Cllr. Horton had visited the site today and reported that it appears to have been cleared.
- f) Email from Resident re. Parking of commercial vehicles in Willerby Square car park - The number of commercial vehicles parking in the car park is making it difficult for local users to park for shopping etc. It was agreed Cllrs. Horton, McMaster and Weeks take the matter up with E.R.Y.C.
- g) Preparation of New Design Guidance - Document received, nothing to report at present.

2952 Planning

- a) Planning Applications 12th July to 5th October 2022
 - Erection of a detached building to provide 4 one bedroom apartments, with associated parking, following the demolition of single storey side projection – 77 Beverley Road, Kirk Ella – **Recommend approval subject to conditions to be set by planning officers. We think it is a high quality design, which provides much needed affordable open market housing to the local area.**
 - Erection of single storey extension to rear – 34 St Julians Wells, Kirk Ella – **Recommend approval.**
 - Erection of single storey outbuilding/garden room to rear – 107 West Ella Road, Kirk Ella - **Recommend approval.**
 - Erection of a two storey and single storey extension to rear and detached single storey outbuilding to rear, and alterations to roof of existing single storey rear projection – Kirkfield House 1 Old Annandale Road, Kirk Ella – **Noted.**
 - Erection of a single storey extension to rear following removal of existing conservatory – 27 West Ella Road, Kirk Ella – **Recommend approval.**
 - Construction of dormers to front, rear and side of dwelling and installation of a pitched roof to existing detached garage – West Winds 158 West Ella Road, Kirk Ella – **Noted.**
 - Erection of two storey extension including balcony to rear and single storey extension to side following demolition of existing conservatory – Foxcote 241 West Ella Road, West Ella – **Recommend approval. Please consider any comments from neighbouring properties in relation to the rear balcony and possible overlooking.**
 - Demolition of existing covered loading area, re-cladding of existing building, erection of a canopy and removal/re-positioning of windows, doors and roller shutters and associated external alterations – ANC Humberside Limited Tranby Lane, Anlaby – **Noted.**
 - Erection of replacement dwelling following demolition of existing, construction of a new vehicular access and associated works, and erection of a boundary fence (partly retrospective) – 185 Beverley Road, Kirk Ella – **Noted.**
 - Erection of single storey extension to rear following removal of existing rear element – 17 Swanland Butts Close, Kirk Ella – **Recommend approval.**
 - Erection of single storey extension to rear, construction of canopy over entrance door to front, installation of solar panels to front and side and alterations to existing windows and doors – 3 The Lunds, Kirk Ella – **Recommend approval but have concerns about the solar panels to the front, and the possibility of them dominating the roof and streetscene.**
 - Display of 2 non illuminated fascia signs and 1 non illuminated projecting sign – Hearing Logic 3 Beverley Road, Kirk Ella – **Noted.**



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- Erection of two storey and single storey extension to side – 33 Elms Drive, Kirk Ella – **Recommend refusal. This application is totally out of keeping with the other properties on the street and constitutes significant overdevelopment.**
- Erection of two storey and single storey extension to side, single storey extension to rear and conversion of existing garage to form additional living accommodation with new bin store to front, alterations to roof including installation of rooflights to front and raising the ridge height to allow loft conversion and erection of entrance gates and railings at front (Retrospective application for revised scheme of 18/03917/PLF) – 157 West Ella Road, Kirk Ella – **Recommend approval of the gates but we have significant concerns about the size and design of the extension and how it will sit in the streetscene of the area.**
- WEST ELLA CONSERVATION AREA – Fell 1 no. Conifer tree due to the tree recently dropping a large limb — 213 West Ella Road, West Ella – **Recommend approval. Replanting of a similar semi mature tree required.**
- Erection of single storey extension to rear, glazed car port to side and detached garage to rear and construction of flat roof dormer to rear with balcony following removal of existing garage – 82 West Ella Road, Kirk Ella – **Noted.**

Planning Applications 10th October 2022

- 22/03059/PLF – Golf Club House 27 Packman Lane, Kirk Ella – Noted.
- 22/02478/PLF – 27 West Ella Road, Kirk Ella – Application had been removed from planning portal therefore no comment made.
- 22/03016/PLB – Manor Croft 248 West Ella Road, West Ella – Noted.
- 22/03098/PLF – 10 The Fairway, Kirk Ella – Noted.
- 22/03232/REM – Land South Of 22 White Walk, Kirk Ella – Noted.
- 22/03185/PLF – 25 Elveley Drive, West Ella – Noted.

b) Planning Decisions 7th July to 5th October 2022

- Erection of summerhouse to rear – 11 West Ella Way, Kirk Ella – GRANTED
- Erection of single storey extension to front and addition of render (Retrospective) – 16 Hill Brow, Kirk Ella – GRANTED
- Erection of single storey extension to rear and first floor extension to side – 23 Annandale Road, Kirk Ella – GRANTED
- Erection of single storey extension to side – 12 Green Acres, Kirk Ella – GRANTED
- Construction of flat roof dormer to side – 68 South Ella Way, Kirk Ella – GRANTED
- Erection of brick pier, installation of electric gate and increase height of existing brick wall to front and erection of timber close boarded fence to side (Part Retrospective) – 107 South Ella Way, Kirk Ella – GRANTED
- Erection of a single storey extension following demolition of existing – 86 Mill Lane, Kirk Ella – GRANTED
- Erection of two storey and single storey extensions to side following demolition of existing garage and installation of cladding to elevations – 102 Annandale Road, Kirk Ella – GRANTED
- Erection of first floor extension to front, dormer extension to rear, changes to fenestration and addition of render – 56 Braids Walk, Kirk Ella – GRANTED
- Erection of single storey extension to rear following removal of existing conservatory and garage – 4 Egginton Close, Kirk Ella – GRANTED
- Erection of two storey extensions to front, side and rear, with alterations to existing front dormer window and installation of new windows and doors (revised scheme of 22/00238/PLF) – 246A West Ella Road, West Ella – GRANTED
- Erection of single storey extension to rear and side following demolition of existing garage – 71 Mill Lane, Kirk Ella – GRANTED
- Erection of two storey and single storey extension to side – 33 Elms Drive, Kirk Ella – GRANTED



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- Erection of single storey extension to rear with balcony above, erection of boundary wall and installation of sliding gate to front and conversion of existing integral garage into additional living accommodation – 23 Elveley Drive, West Ella – GRANTED
- Variation of Condition 3 (approved plans) of planning permission 22/00409/PLF (Erection of single storey extension to rear following demolition of existing extension and construction of roof light in existing roof at front to create additional accommodation) to allow alterations to roof design and installation of 4 roof lights – 2 Egginton Close, Kirk Ella – GRANTED
- WEST ELLA CONSERVATION AREA – Fell 1 no Cherry Tree due to root damage of foul drainage serving both 237 and 237A – Holly Cottage, 237 West Ella Road, West Ella – ERYC RAISED NO OBJECTIONS
- WEST ELLA CONSERVATION AREA – Fell 1 no Conifer tree due to the tree recently dropping a large limb – 213 West Ella Road, West Ella – ERYC RAISED NO OBJECTIONS
- TPO – LONG DRIVE WOOD, WEST ELLA – 1980 (REF 209) W1 – Fell 2 no Sycamore Trees (T2 & T3) due to significant cavitation at the base with hollowing stem, approximately 50% decay penetration – 69 Elveley Drive, West Ella – GRANTED
- Erection of first floor extension to side – 32 Mill Lane, Kirk Ella – GRANTED
- Erection of single storey extension to rear – 34 St Julians Wells. Kirk Ella – GRANTED
- Construction of dormers to front, rear and side of dwelling and installation of a pitched roof to existing detached garage – West Winds 158 West Ella Road, Kirk Ella – GRANTED
- Erection of single storey detached garage following demolition of hot tub and car port structures – Highcroft 128 West Ella Road, Kirk Ella – GRANTED
- Erection of single storey outbuilding/garden room to rear – 107 West Ella Road, Kirk Ella – GRANTED
- Erection of single storey extension to rear following removal of existing rear element – 17 Swanland Butts Close, Kirk Ella – GRANTED
- Display of 2 non illuminated fascia signs and 1 non illuminated projecting sign – Hearing Logic 3 Beverley Road, Kirk Ella – GRANTED
- Erection of two storey and single storey extension to side, single storey extension to rear and conversion of existing garage to form additional living accommodation with new bin store to front, alterations to roof including installation of rooflights to front and raising the ridge height to allow loft conversion and erection of entrance gates and railings at front (Retrospective application for revised scheme of 18/03917/PLF) – 157 West Ella Road, Kirk Ella - GRANTED

2953 Highways

- a) Footway Maintenance Works Green Acres, Kirk Ella - As part of the council's annual £2.2m capital and revenue programme of planned footway maintenance works, footway works is due to commence shortly at Green Acres, Kirk Ella. The work will consist of patch repairs, replacing damaged ironworks/kerbing and slurry sealing.

An order is in place to prohibit any vehicle from proceeding along Kingston Road, Willerby between 18th October and 31st January 2023, to allow for planned carriageway and footway works to be carried out in safety. Diversion routes will be signed at the time of closure. The road will be closed to all traffic, but access will be maintained at all time for residents, emergency services and pedestrians.

Cllr. Weeks was authorised to hire a petrol 'billy goat' vacuum for a weekend to clear excessive leaves from areas not cleared by E.R.Y.C.. Residents are reminded when clearing leaves, not to sweep them onto roads.



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Cllr. Robinson advised that dead branches are still present in the footway coming down West Ella Road from Elveley Drive. Cllrs. Horton and McMaster to investigate.

2954 Events

- a) Christmas 2022 - After a lengthy discussion it was agreed to purchase two 10ft Norway Spruce trees for the festive period at a cost of £125.00 each excluding VAT. The Parish Council lights switch on event will take place outside St. Andrew's Churchyard, the second tree to be gifted to The Wheatsheaf. Cllr. McMaster to make a sign to display next to the Parish Council tree. Cllr. McMaster kindly offered to collect the trees from Lodge Landscapes to save on delivery costs.

Cllr. Weeks left the meeting, 8.40pm.

- b) Remembrance Sunday Poppy Wreaths - The Clerk was authorised to purchase two poppy wreaths, one for the Memorial at St. Andrew's Church Kirk Ella and one for the new Memorial at West Ella. Clerk to ask Cllr. Raymond to contact the owner of the property where the old War Memorial is sited to gain agreement for the Parish Council to display six wooden poppy crosses. The Remembrance Day service will commence at 10.00am on Sunday 13th November at St. Andrew's Church Kirk Ella.

2955 Environment

- a) Oak Tree on former Wolfreton Upper School Site - It was advised that the tree had been damaged by strong winds. Photographs from Lovell Homes showed a large black area in the main trunk. Lovells have retained the wood to make something, possibly a bench, and have agreed to plant at least one new tree. Cllr. Horton to contact the Tree Officer at E.R.Y.C. to discuss his feelings about the removal of a tree with a preservation order on it.
- b) Update on possible Village Clock - A follow-up letter had been sent to the potential sponsor.

2956 Date, Time and Venue of Next Meeting - Monday 14th November 2022, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 9.05pm.