



**Minutes of the Parish Council Meeting held on
Monday 15th May 2023 at 7.00pm**

website: www.kirkella-westella-pc.info

Those Present:-

Councillors; S. Horton, N. McMaster, S. Richardson, B. Weeks and R. Weeks

Mrs. A. Pickering – Clerk

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3043 Election of Chairman and Acceptance of Office - Cllr. B. Weeks proposed by Cllr. S. Horton, all members unanimously in favour. Cllr. B. Weeks duly appointed as Chairman and Acceptance of Office form completed.

3044 Chairman's Opening Remarks - The Chairman thanked members for their attendance and looks forward to working towards a good positive future.

3045 Apologies for Absence - Cllrs. G. McMaster and Z. Saribal.

3046 Public Speaking - None.

3047 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE

NON-PECUNIARY - NONE

3048 Election of Officers

Vice Chairman - Cllr. S. Horton.

Finance Working Group – Cllrs. S. Horton and B. Weeks.

Planning – Defer to next meeting.

Publicity and Social Media – Cllrs. S. Horton and B. Weeks.

Environment – Defer to next meeting.

Events – Cllrs. N. McMaster and R. Weeks.

3049 Appointment of Internal Auditor - Agreed Mr. Ged Lawson carry out the internal audit of the accounts for year ended 31st March 2023.

3050 Law & Order - The latest crime information had been emailed to members prior to the meeting. It is hoped that a Police Officer will attend a future meeting.

3051 Minutes of the Parish Council Meeting 17th April 2023 - The minutes of the Parish Council Meeting held on Monday 17th April 2023 were accepted as a true record of what took place and duly signed by the Chairman.

3052 Matters Arising from the Minutes

Minute 3037 – The 'Little Free Library' is being very well used. The Parish Council is very grateful to the resident who created it.

Minute 3039 - Cllr. S. Richardson to check if the white lines have been refreshed on Mill Land and Church Lane.

Minute 3041 - The Clerk circulated a visual of the blue plaque being considered for Stan and Margaret Raymond. The cost of a 350mm diameter sign is £322.00 plus £17.50 delivery. A slight change was suggested to the wording, Cllr. S. Richardson to discuss with Margaret Raymond and report back to the June meeting. Further discussion required at the June Parish Council about recognition for past Councillors serving for more than five years.



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3053 Finance

- a) Approval of Online Payments May 2023
- | | | |
|----------|--|---------|
| 22.04.23 | HSBC Bank Charges | £8.00 |
| 0102 | Staff Wages | £891.97 |
| 0103 | Internet/Fuel | £112.09 |
| 0104 | St Andrew's Church Memorial Hall (Room Hire) | £62.41 |
| 0105 | Christopher Jennings (Little Free Library) | £199.00 |
| 0106 | Stationery | £13.19 |
| 0107 | East Riding Pension Fund | £241.81 |
- b) Finance Report - Members received and approved the latest finance report to 15th May 2023. The first precept payment had been received into the account £17,323.00.
- c) Annual Accounts for the Year Ending 31st March 2023 - The annual accounts were presented to members for approval. After discussion, the accounts were duly signed by the Chairman and Responsible Finance Officer.
- d) VAT Claim 1st April 2022 – 31st March 2023 - £2552.20 claimed.

3054 Correspondence

- a) Co-option to fill two vacant positions on the Parish Council - A total of seven candidates had been duly elected uncontested out of the nine vacancies. Acceptance of Office forms had been completed. The remaining two vacancies can be filled by co-option within 35 working days of the polling day. The co-option of Mr. John Bailey (former Councillor) was agreed unanimously. It should be noted that East Riding Council employees can be members of a parish or town council; it is only East Riding of Yorkshire Council that they cannot stand for as it is their employer.
- b) The Pension Regulator Automatic Enrolment Duties: Acknowledgement of re-declaration of compliance - Kirk Ella & West Ella Parish Council had completed a re-declaration of compliance with The Pensions Regulator under the Pensions Act 2008. Date of re-declaration 03/05/2023, date of re-enrolment 28/04/2023.

Cllr. G. McMaster joined the meeting 7.40pm.

- c) Email from E.R.Y.C. Daffodil Bulbs 2023 - The free supply of daffodil bulbs from E.R.Y.C. has come to an end. It is recommended that any future planting of daffodil bulbs or any other planting to improve the appearance of the area must be discussed with E.R.Y.C. Area Grounds Supervisor. This is to ensure E.R.Y.C. knows what is purchased, where it goes, to ensure the safety of the person planting and to ensure they don't end up in areas unsuitable for planting or cause maintenance issues.

3055 Planning

- a) Planning Applications 15th May 2023
- 23/01032/VAR Variation of Condition 7 (approved plans) of planning permission 20/03329/PLF – Erection of a dwelling with associated access to allow alterations to design - Land South Of 137 West Ella Road, Kirk Ella - **Noted.**
 - 23/01191/PLF Erection of single storey extension to rear following demolition of existing extensions and garage - 4 Riplingham Road, Kirk Ella - **Noted.**
- b) Planning Decisions 13th April to 9th May 2023
- Erection of a boundary wall to front following removal of existing - Fairholme 17 Church Lane, Kirk Ella - GRANTED (*PC response Recommend refusal*).
 - Erection of single storey extension to rear and side and conversion of existing garage to create additional living accommodation (Resubmission of 22/00051/PLF) - 7 Fairfield Avenue, Kirk Ella - GRANTED (*PC response Noted*).
 - Erection of single storey extension to side/rear - 102 Annandale Road, Kirk Ella - GRANTED (*PC response Noted*).



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- 3056 Highways - It was agreed to monitor parking outside Kirkella St. Andrews Community Primary School and if necessary request a visit from the Traffic Warden. The possibility of using alternative parking areas at school times, such as The Wheatsheaf car park, was discussed.
- 3057 Events - It was agreed a Working Group consisting of Cllrs. S. Horton, N. McMaster, B. Weeks and R. Weeks meet with Reverend Ash Carter and the Landlord of The Wheatsheaf to discuss plans for Christmas 2023. Cllr. G. McMaster to liaise with E.R.Y.C. about making the process of road closures easier for community groups.
- 3058 Update on Environmental Issues - It was agreed to pass the problem of the untidy former electric sub-station land on West Ella Road Kirk Ella to E.R.Y.C. Planning Enforcement. It was reported that the verge area near number 2 Pine Meadows had been cleared. The blue and white lamp posts on Wolfreton Garth and School Lane still need cleaning and repainting; this had been reported to E.R.Y.C. so no further action is required at present. Members were asked to monitor the two rare Indian Bean trees on Wolfreton Garth, one half way down on the right and the other opposite the entrance to Wolfreton Garth, on Beverley Road, near the corner with Church Lane. Clerk to contact E.R.Y.C. Tree Officer requesting an inspection.
- 3059 Date, Time and Venue of Next Meeting - Monday 12th June 2023, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella. (Apologies received from Cllr. B. Weeks).
- Annual Parish Meeting – Monday 22nd May, 7.30pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 8.20pm.