



**Minutes of the Parish Council Meeting held on
Monday 9th January 2023 at 7.00pm**

website: www.kirkella-westella-pc.info

Those Present:-

Councillors; J. Bailey, S. Horton (Chairman), G. McMaster, C. Oxley, E. Robinson
and B. Weeks (Vice Chairman)
Mrs. A. Pickering – Clerk
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S. Walton, B. Harper-Longbone and S. Richardson
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Items were taken out of order from the agenda.

2985 Public Speaking - Ben Harper-Longbone and Sarah Walton (2nd Kirkella Scout and Guide Hut) kindly attended the meeting to discuss essential repairs required to the building and financial support needed to help with this work, totalling £97,000. Ward Councillors Horton, McMaster and Weeks agreed to take the matter up with E.R.Y.C. to see if any assistance is available with the maintenance work or financial support through grants/commuted sums. The Parish Council is happy to assist with publicity inviting help and donations for this community hub. Cllr. Weeks offered to read through the lease agreement that exists with E.R.Y.C. Ben and Sarah were thanked for their attendance then left the meeting at 7.40pm.

2986 Apologies for Absence - Cllr. D. Robinson.

2987 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of items below)

PECUNIARY - NONE

NON-PECUNIARY - NONE

2988 Chairman's Opening Remarks - A one-minute silence was held to allow members the opportunity to reflect on their time with Cllr. Doreen Kaye following her passing at the beginning of January. The Chairman thanked those Councillors who attended the budget meeting on 28th December.

2989 Law & Order - PC Ollie Turner had written thanking the Parish Council for the invite to the December meeting which he felt had been really productive and advised members that he is hoping to attend on a more regular basis.

2990 Minutes of the Parish Council Meeting 12th December 2022 - The minutes of the Parish Council Meeting held on Monday 12th December 2022 were accepted as a true record of what took place and duly signed by the Chairman.

2991 Matters Arising from the Minutes

Minute 2977 (2957) - Clerk to organise a meeting for the end of January with Anlaby/Anlaby Common Parish Council and Willerby Parish Council to discuss future three-way funding for the skate park. The Chairman of the Haltemprice Skate Park Committee had asked for one or two volunteers from the Parish Council to join the Skate Park Committee. Clerk to email request to Councillors for consideration.

Minute 2977 (2963) - Cllr. E. Robinson had walked from Pine Meadows through the snicket to Allanhall Way and the trees are as bad as ever. The problem is at the Pine Meadows end of the snicket, where it goes to the amenity area. The standard lamp is surrounded by Lleylandii branches, the branches are growing across the snicket, there is also a large elderberry bush, without leaves at present. The trees are growing in the gardens of nos. 8 and 9 Pine meadows, mostly in No. 9.



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The Parish Council does not have the authority to order residents to cut back trees, therefore the Chairman will report this to E.R.Y.C. Cllr. E. Robinson also made members aware that there is a drainage channel at the end of the pavers which goes to a small square gully, near the street lamp. This channel and gully needs to be kept clear of leaves and debris.

Minute 2977 (2963) - Cllr. Weeks had met with the resident regarding the 'little free library', invoice for materials etc. to be sent to the Clerk.

Minute 2979a - Co-option to fill the vacancy created by the resignation of Cllr. Margaret Raymond will take place at the February meeting.

Minute 2979b - The suggestion for scrutiny 'Survey of parking contravention around the East Riding – particularly double-yellow line contraventions' had been passed to the relevant Overview and Scrutiny Committee for consideration at their workshop later in January.

Minute 2979f - Parish and Town Councils are now back to face to face meetings. It is possible for a councillor to attend via zoom and speak on an item but they are not allowed to vote on it. Decisions have to be taken only by those attending and present in the meeting room.

2992 Finance

a) Approval of Online Payments January 2023

22.12.22	HSBC Bank Charges	£8.00
0068	Staff Wages	£773.96
0069	Internet/Telephone/Fuel	£142.09
0070	HM Revenue & Customs	£26.78
0071	St. Andrew's Church (Room Hire)	£107.73
0072	Internet Security	£25.00
0073	Cllr. B. Weeks (Budget Meeting)	£17.35
0074	Stationery	£25.68
0075	Pension Contribution – East Riding Pension Fund	£203.11

b) Finance Report - Members received and approved the latest finance report to 9th January 2023.

c) Parish and Town Council Precepts and the 2023/24 Tax Base - Members were in receipt of the budget setting sheet agreed at the meeting on 28th December 2022. After a lengthy discussion it was agreed the precept demand for the next financial year would be £34,646.

d) Special Expenses - Defer to February meeting.

2993 Festive Lighting/Event 2023 - Defer to February meeting. The Clerk circulated a lovely thank you letter signed by the children of St. Andrew's C.P. School choir, thanking the Parish Council for their selection boxes.

2994 Correspondence

a) Email from E.R.Y.C. Installation of Telegraph Poles as part of the National Fibre roll out (MS3) - A briefing note from E.R.Y.C. Highways had been received regarding the installation of telegraph poles as part of the national fibre roll out. It should be noted that E.R.Y.C. has no legal power to prevent the installation of the poles.

b) Annual Report - To comply with the pre-election period rules, the 2023 annual report will be distributed during February. Members were asked to forward topics for possible inclusion to the Clerk.

c) Email from Resident re. Bin Collection - Bin collection lorries are continually damaging the grassed area on Valley Drive which had been reported to E.R.Y.C. many times in the past. Cllrs. Horton and Weeks to take up with E.R.Y.C. Officers.



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2995 Planning

a) Planning Applications 7th December to 4th January 2023

- Erection of single storey extension to rear following removal of existing conservatory and installation of new window to side - 55 Mill Lane, Kirk Ella - **Noted**.
- Erection of a single storey extension to rear (amended scheme of 21/04663/PLB) - Manor Croft 248 West Ella Road, West Ella - **Noted**.
- WEST ELLA CONSERVATION AREA – Fell 1 no. Cherry tree (T1); Crown lift 1 no. Apple tree (T2) to 3 metres; Side reduce 1 no. Willow tree (T3) by removing large right hand side - 274 West Ella Road, West Ella - **Noted**.
- Erection of two storey extension to side and single storey extension to rear following demolition of existing garage and single storey extension (Amended Scheme of 20/04261/PLF) - 5 St Andrews Mount, Kirk Ella - **Noted**.
- Construction of dormer window and raise roof height to rear to allow loft conversion - 4 Mill Lane, Kirk Ella - **Noted**.

b) Planning Decisions 7th December 2022 to 4th January 2023

- Erection of single storey extension to rear following the removal of existing conservatory and outbuilding - 16 Kerry Pit Way, Kirk Ella - **GRANTED**.
- Construction of dormer window to front to replace existing dormer window and installation of rooflight to rear - 4 Easenby Avenue, Kirk Ella - **GRANTED**.
- Erection of replacement greenkeepers building following demolition of existing greenkeepers shed - Golf Club House 27 Packman Lane, Kirk Ella - **GRANTED**.
- Erection of single storey extension to side and rear – Charlesworth 161 West Ella Road, Kirk Ella - **GRANTED**.
- TPO – BEVERLEY ROAD KIRK ELLA No. 4 1984 (REF 215) G4 – Reduction of the height of a group of Cypress trees running along the rear garden boundary by 3 metres - 6 Bladons Walk, Kirk Ella - **GRANTED**.
- WEST ELLA CONSERVATION AREA – Fell 1 no. Cherry tree (T1); Crown lift 1 no. Apple tree (T2) to 3 metres; Side reduce 1 no. Willow tree (T3) by removing large right hand side – 274 West Ella Road, West Ella - **E.R.Y.C. RAISED NO OBJECTIONS**.
- TPO – BEVERLEY ROAD, KIRK ELLA No. 4 1984 (Ref: 215) G4 - Crown reduction and crown lift group of Cypress Trees, Crown reduction of 5m and crown lift to approximately 3m to leave lower canopy in line with the adjoining fence retaining the screen, selectively and lightly trim back side growth by between 0.5-1m to 2.5m but retaining the green foliage, in order to stop the trees spreading into the garden and to allow some light to the plants beneath the trees - Fell 1 no. Cypress tree, tree to be removed as it has blown over and is currently leaning against the fence - 7 Bladons Walk, Kirk Ella - **GRANTED**.

2996 Highways

- a) Carriageway Improvement Works Redland Drive, Kirk Ella - A closure is planned between the junction of Fairfield Avenue and the junction of the mini roundabout on Beverley Road, necessary to allow carriageway improvement works to be carried out safely, commencing 3rd February 2023.
- b) Street Lighting Service Level Agreement - Members were given a list showing the street names covered by the service level agreement.

2997 Events - Nothing to report.

2998 Environment - The Chairman had been made aware of some dead badgers in the area. Any information about this can be reported to the Parish Council Clerk or Councillors.

Kirk Ella and West Ella Parish Council



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- 2999 Date, Time and Venue of Next Meeting - Monday 13th February 2023, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

PART B - (In accordance with the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted, the Press and Public are excluded from the discussions regarding this item).

Clerk/RFO Salary Review - The Clerk accepted with thanks, the pay rise effective from 1st April 2023, as detailed in the confidential report appendix.

Meeting closed at 9.10pm.