



**Minutes of the Parish Council Meeting held on
Monday 12th June 2017 at 7.00pm**

Those Present:-

Councillors; J. Bailey, S. Horton, M. Jackson, D. Kaye, D. Robinson (Vice Chairman),
E. Robinson and R. Skinner.
Mrs. A. Pickering – Clerk

Chairman for the meeting, Cllr. D. Robinson.

2381 Declaration of Interests

PECUNIARY - NONE
NON-PECUNIARY - NONE

2382 Public Speaking - None.

2383 Apologies for Absence - Cllrs. M. Raymond and S. Raymond.

2384 Chairman's Opening Remarks - Thanks were given to Cllr. D. Kaye for keeping an eye on the restoration work at the former Post Office in Kirk Ella. Cllr. E. Robinson was thanked for keeping a close watch on the situation with Pine Meadows and Cllr. J. Bailey was thanked for keeping the West Ella notice board up to date. Members were thanked for supporting the Chairman at the recent Annual Parish Meeting.

2385 Law & Order - No Police representative at the meeting. Car theft continues to be a problem, residents are reminded to secure vehicles and remove valuable items from display.

Police and Partner Meetings and Change of Inspector - Members were informed that Inspector Mark Coulthard will be retiring from Humberside Police in June 2017 and will be replaced by Inspector Phil Hinch who has previously been a neighbourhood Sergeant and Inspector in the Holderness area. It is hoped that Inspector Hinch will continue with the Police and Partners meetings.

2386 Minutes of the previous Parish Council Meeting - The minutes of the meeting held on Monday 8th May 2017 were accepted as a true and faithful record of what took place, and were duly signed by the Chairman.

2387 Matters Arising from Minutes

Minute 2374 (2356) - The bus shelter on Beverley Road had been repaired. Work at Pine Meadows is still ongoing, residents are reminded they should not have trees/vegetation overhanging public footways and roads.

Minute 2374 (2359) - Several comments had now been received from residents about the lack of seating on King George V playing field. Mr. Paul Palmer, E.R.Y.C. had confirmed he is happy for the Parish Council to provide additional seating from his preferred supplier. It was agreed to discuss this at the July Parish Council meeting where the Clerk will provide details of the preferred style of seat, costings etc.

Cllr. D. Robinson made members aware of a Village Statement produced by the Parish Council and signed in the year 2000. It was agreed to discuss this document at a future meeting.



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Minute 2377 - The Clerk had written to E.R.Y.C about the possible re-siting of the three under-used litter bins along South Ella Way. E.R.Y.C. advised that re-siting depends greatly on the condition of the bins, sometimes they cannot be removed if they are not in good condition. Also the cost to relocate each bin is £210 as the ground where the original bin is has to be levelled and put right by the contractor. E.R.Y.C. has a limited budget and therefore would not be in a position to pay for any bins to be relocated.

There had been a noticeable increase in litter around the parish. Residents are encouraged to take litter home with them.

Minute 2379 - Mr. John Hannah had inspected Hogg Lane, Kirk Ella and didn't notice any particular issues with the carriageway. Further inspection required. The pot holes on Godmans Lane still require attention.

2388 Finance

a) Parish Council Cheques

The following cheques were presented for approval/payment on 12th June:-

<input type="checkbox"/>	101394 Staff Wages (Minus Pension/PAYE)	£661.28
<input type="checkbox"/>	101395 Internet	£12.09
<input type="checkbox"/>	101396 Mr. G. Lawson (Internal Audit of Accounts)	£100.00

Payments by Standing Order

14/06/17 Pension Contribution - East Riding Pension Fund £216.43

Payments received into the account

01/06/17 Bank Interest £0.44
08/06/17 Heritage Trail Book Sales £56.00

b) Annual Governance Statement - Members were given time to read the annual governance statement which was explained by the R.F.O. After discussion, the form was completed, approved and signed by the Chairman and Clerk.

c) Completion of Internal Audit - The Clerk read out a letter from Mr. G. Lawson, Internal Auditor received on completion of the internal audit of the Council's books for the year ended 31st March 2017. Mr. Lawson asked that it be recorded in the minutes, the efficient way in which the accounts were presented to him. The professional commitment and due diligence applied to the recording of the accounts reflect the high standards of the financial officer, Mrs. A. Pickering. The parishioners of Kirk Ella & West Ella can be assured that such dedication is a "hallmark" of security in the utilisation of public funding.

d) Annual Audit Return for Year Ending 31st March 2017 - The Clerk advised that the Annual Return Accounting Statements 2016/17 had been prepared for audit and signed by the Responsible Finance Officer on 12th June 2017. After discussion, the document was approved and subsequently signed by the Chair of the meeting Cllr. D. Robinson.

The Clerk was asked to circulate a copy of the Parish Council asset register in the parish post.

2389 Correspondence

General Correspondence - The following general correspondence had been circulated to Parish Councillors since the May Parish Council Meeting.

- ❖ 1845 Tackling Anti Social Behaviour in Our Community May 2017 (Cllr. J. Bailey would like to see figures from other areas to make comparisons).



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- ❖ 1846 Notice of Election UK Parliamentary Election
- ❖ 1847 Local Village Event
- ❖ 1848 Enquiry 15 West Ella Road, Kirk Ella
- ❖ 1849 Humberside Police Parish/Town News Release Update for April 2017
- ❖ 1850 2 Allanhall Way, Kirk Ella (*Clerk to obtain a copy of the East Riding of Yorkshire Council's policy regarding height of front and rear boundary walls, fences etc.*)
- ❖ 1851 Neighbourhood Watch Networking Event 2017
- ❖ 1852 Temporary Road Closure – South Ella Drive, Kirk Ella
- ❖ 1853 Cottingham Neighbourhood Plan Public Consultation 22 May – 3 July

2390 Environmental/Events

West Ella War Memorial - Cllr. D. Robinson explained that Andrew Gomersall, Stonemason, had suggested reducing the overall height of the war memorial as the original design was very tall and slender. The visual circulated by Cllr. D. Robinson showed the proportions of the finished memorial without any embellishments. Cllr. D. Kaye is in possession of one quote and is currently in the process of obtaining a second quote for the work required to re-establish the war memorial to its former glory. Cllr. J. Bailey suggested contacting the War Memorial Commission to find out if they would agree to a slightly different design to the original.

Cllr. S. Horton left the meeting at this point, 8.00pm.

Cost of Cleaning/Refurbishment of Street Furniture - Mr. Tony Capraro had provided a quote of £140 to clean the three West Ella bus shelters, clean the seat at the junction of The Glen/Riplingham Road and refurbish the seat on West Ella Road. Members were in agreement with this and asked the Clerk to accept the quote and request the work be carried out as soon as possible. It was also agreed that Mr. Capraro be asked to remove any ivy and foliage from the bus shelters.

Emptying of free-standing bins around the parish - Cllr. R. Skinner had been contacted by a resident about overflowing bins in the parish and the problem with dog walkers leaving bags of dog faeces near bins or on top of bins when bins are full. After inspecting the area, there appears to be an issue with the bins on Easenby Avenue, Valley Drive, West Ella Way, South Ella Way/Mill Lane intersection, Elveley Drive and Godmans Lane. The Clerk was asked to contact E.R.Y.C. about the frequency of bin emptying and report that complaints are being received from residents. Public bins should not be used for the disposal of household waste.

The poor state of the open top bin outside Kirk Ella News, Packman Lane, had been reported to Cllr. D. Kaye. The Clerk was asked to write to E.R.Y.C. about the possibility of them replacing it with a current style bin.

2391 Recommendations by the Parish Council to East Riding of Yorkshire Council on Planning Applications since the May Parish Council Meeting

- Erection of single storey extension to rear and detached garage following demolition of existing – Southwood 23 Church Lane, Kirk Ella – **No objection.**
- Erection of single storey extensions to side and rear and alterations to front – 9 Highdales, Kirk Ella – **No objections.**
- Erection of dormer roof extension to side – 4 Riplingham Road, Kirk Ella – **No objections.**
- Erection of two storey extension to side and conversion of existing garage to additional living accommodation – 157 West Ella Road, Kirk Ella – **No objections.**



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- Variation of Condition 22 (prior to occupation of dwelling condition) of planning permission 16/04252/REG4 (Outline – Residential development following demolition of existing School) to specify restriction to dwellings on former school playing fields only rather than all dwellings built under the approval – Wolfreton School And Sixth Form College, 83 South Ella Way, Kirk Ella – **Noted.**
- Erection of single storey extension and replacement of first floor window to rear following demolition of existing conservatory - 20 Riplingham Road, Kirk Ella – **No objections.**
- Erection of two storey and single storey extension to side of property following demolition of existing single storey extension and erection of detached double garage and potting shed – 246 West Ella Road, West Ella – **No objections. Plans of existing Block Plan state that “existing outbuilding to be retained”. This is a historic pig sty and must be retained, if restoration is required correct materials must be used.**
- KIRK ELLA CONSERVATION AREA: Medium sized conifer: Fell, large split down northern aspect, possible lightning strike – Chetal Cottage, 5 Packman Lane, Kirk Ella – **No objections.**
- Replacement of an existing flat roof with a new tiled hipped roof, and the replacement of the existing roof tiles to the main property – 50 Fairfield Avenue, Kirk Ella – **Recommend approval.**
- Variation of Condition 4 (16/02907/PLF) Erection of a detached dwelling and garage (Approved Plans) – Ash Trees 10A Alma Close, Kirk Ella – **No objections.**

Notices of recent Planning Decisions made by the East Riding of Yorkshire Council

- Erection of single storey extension to rear – Trevorswood 21 Church Lane, Kirk Ella – Approved (*PC response: noted*).
- Erection of detached garage, boundary wall with sliding gate and construction of hard-standing drive-way – 102 Woodland Drive, Anlaby – Approved (*PC response: no objections*).
- Erection of dormer roof extension to side - 4 Riplingham Road, Kirk Ella – Is considered not to require formal planning permission (*PC response: no objections*).
- Erection of single storey extension to rear – 3 Glenfield Drive, Kirk Ella – Approved (*PC response: noted*).
- Erection of single storey extension to rear and detached garage following demolition of existing – Southwood 23 Church Lane, Kirk Ella (*PC response: no objections*).

2392 Highways

State of Footpaths West Ella to Swanland - Complaints had been received about the overgrown hedges obstructing the footpaths on West Ella Road, West Ella to Swanland. Clerk to report to E.R.Y.C.

Damage to Verges - It was reported that contractors working at the top of West Ella Road had damaged the verges by parking on them. Cllr. J. Bailey to monitor the situation until the building work is complete.

Speeding and damage to road signs at junction of Riplingham Road and A164 - The road sign at the end of Riplingham Road had been damaged and is currently laid on the ground. Cllr. J. Bailey to report to E.R.Y.C.

Report from resident of overgrown hedge - The Clerk was asked to contact E.R.Y.C. about the overgrown boundary hedge located at 85 West Ella Road, Kirk Ella, which is blocking the footpath and screening signage.



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- 2393 Date and Time of Next Meeting - The next meeting is scheduled for Monday 10th July 2017, 7.00pm at Kirk Ella St. Andrews Community Primary School, West Ella Road, Kirk Ella.

Chairman's Signature – 10th July 2017

Meeting closed at 8.25pm.