



**Minutes of the Parish Council Meeting held on  
Monday 11<sup>th</sup> September 2017 at 7.00pm**

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Those Present:-

Councillors; M. Raymond (Chairman), S. Horton, M. Jackson, D. Kaye, S. Raymond,  
D. Robinson (Vice Chairman), E. Robinson and R. Skinner.  
Mrs. A. Pickering – Clerk

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2407 Declaration of Interests

PECUNIARY - NONE
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NON-PECUNIARY - NONE
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2408 Public Speaking - None.

2409 Apologies for Absence - Cllr. J. Bailey.

2410 Chairman's Opening Remarks - The Chairman thanked the Councillors for their hard work during the summer recess. Members of the Planning Working Group were thanked for their work with planning applications and thanks were given to Cllr. S. Horton for his help with the more difficult ones. Thanks were given to Cllrs. D. Robinson, E. Robinson and R. Skinner for meeting with the E.R.Y.C. Officers to discuss the ongoing maintenance problems at Pine Meadows and around the parish. Cllr. S. Raymond was thanked for dealing with an environment problem on West Ella Way. Cllr. J. Bailey remains vigilant in both Kirk Ella and West Ella and reports any acts of vandalism to the local Police. The Chairman thanked Judith Hilton from Highdales and the many other public spirited residents who look after the street name plates, planting them up with beautiful flowers.

2411 Law & Order - No Police representative at the meeting. Crime figures for August were circulated for discussion, these are displayed on the Parish Council website. There had been one report where a gate post light had been smashed and pulled off and stolen at a property on Elveley Drive, unfortunately the offender had not yet been identified. It was reported that the Kirk Ella Police box on Redland Drive, at present, does not have any particular opening times. Non-emergency incidents can be reported on 101. The Clerk was asked to invite a member of the local Policing team to the next Parish Council meeting.

2412 Minutes of the previous Parish Council Meeting - The minutes of the meeting held on Monday 10<sup>th</sup> July 2017 were accepted as a true and faithful record of what took place, and were duly signed by the Chairman.

2413 Matters Arising from Minutes

Minute 2400 (2390) - It was reported that the bin outside Kirk Ella News, Packman Lane, is not an East Riding Council bin and although the litter bin crew had been emptying it they shouldn't have been as the bin is on the property of the shop. E.R.Y.C. to investigate further. Litter bins are emptied daily wherever possible, no litter bin is left longer than three days.

Minute 2400 (2392) - Due to data protection, it is not possible for E.R.Y.C. to provide the Parish Council with a list of addresses in Kirk Ella and West Ella that have received enforcement letters about overgrown hedges etc.

Minute 2402 - E.R.Y.C. reported that residents at 80 and 82 Valley Drive were consulted on the proposals to record a footpath on Valley Drive and both had reservations. A site meeting had therefore taken place.



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Minute 2402 - It was reported that Willerby Post Office is now closed.

Minute 2403 - Further discussion took place about the possible site for a seat on King George V playing field. Clerk to ask Cllr. J. Bailey to view two possible sites, 1) near the car park/pavilion and 2) along the boundary/Gorton Road, and report back at the October meeting. Cllr. S. Horton was asked to find out if E.R.Y.C. has any plans to update the pavilion which is currently in a poor state of repair.

Minute 2403 - Cllrs. D. Kaye and D. Robinson advised that after receiving a further response from The Memorial Trust (via Everingham Stone Masons), where they continue to require information which we don't have, there would be a considerable expense incurred by the Mason producing a design and scale drawing on behalf of the Parish Council, which may well be turned down by the Trust and therefore not subject to a grant. Cllr. D. Robinson asked members to consider re-instating the original plaque and having the memorial professionally cleaned. The base would also have to be surveyed to establish its stability. Cllr. S. Raymond advised he would like to see this historical monument reinstated to its original condition. It was agreed that Cllrs. D. Kaye, S. Raymond and D. Robinson discuss this further and bring back the outcome of the discussion to the October meeting.

Minute 2403 - A request had been made to E.R.Y.C. to include the cutting of the grass outside the former Wolfreton School on South Ella Way which was previously done by the school. At the meeting recently with E.R.Y.C., the matter of grass cutting was raised. Many residents had complained about the poor state of the grass cutting in the parish. A copy of the grass cutting schedule had been received from E.R.Y.C.

2414 Finance

a) Parish Council Cheques

The following cheques were approved on 14<sup>th</sup> August:-

<input type="checkbox"/>	101403	Staff Wages (Minus Pension/PAYE)	£661.28
<input type="checkbox"/>	101404	Internet	£12.09
<input type="checkbox"/>	101405	E.R.Y.C. (Councillor I.D. Badge)	£5.16
<input type="checkbox"/>	101406	Room Rental/Storage etc.	£600.00
<input type="checkbox"/>	101407	Mr. T. Capraro (Maintenance work around the parish)	£160.00

The following cheques were presented for approval/payment on 11<sup>th</sup> September:-

<input type="checkbox"/>	101408	Staff Wages (Minus Pension/PAYE)	£661.28
<input type="checkbox"/>	101409	Stationery	£11.25
<input type="checkbox"/>	101410	Internet/Fuel/Stationery	£96.42

Payments by Standing Order

14/08/17	Pension Contribution - East Riding Pension Fund	£216.43
14/09/17	Pension Contribution - East Riding Pension Fund	£216.43

Payments into the bank account

01/09/17	Bank Interest	£0.44
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The Clerk was presented with £21 to be paid into the bank account from the sale of Heritage Trail books.

- b) The RFO provided members with a summary of the two bank accounts held by the Parish Council.



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2415 Correspondence

General Correspondence - The following general correspondence had been circulated to Parish Councillors since the July Parish Council Meeting.

- ❖ 1866 Vicious new speed bump
- ❖ 1867 Haltemprice Flood Action Group Report of Meeting 3rd July 2017
- ❖ 1868 Environment Agency – Humber – Keeping You Informed July 2017
- ❖ 1869 Minutes of the Meeting of the Skate Park Committee 19th July 2017
- ❖ 1870 Re: King George V Playing Field Kirk Ella
- ❖ 1871 Planning Appeal – 26 St Julians Wells, Kirk Ella
- ❖ 1872 Dog Fouling EPN's Issued
- ❖ 1873 Haltemprice Skate Park 19/7/17
- ❖ 1874 ERSAB Newsletter July 2017
- ❖ 1875 Parish Council Liaison Meetings Notes
- ❖ 1876 Grass Cutting Schedule
- ❖ 1877 Location Chart
- ❖ 1878 Response from Post Office re: Closure of Willerby PO
- ❖ 1879 St Andrew's Primary School, Kirk Ella, Patrol Warning Lights
- ❖ 1880 July Crime Figures Kirk Ella and West Ella
- ❖ 1881 Willerby & Kirk Ella, Tranby and Anlaby Update July 2017
- ❖ 1882 King George V Playing Field, Kirk Ella
- ❖ 1883 Re: The East Riding of Yorkshire Council (Anlaby and East Ella Flood Alleviation Scheme) Compulsory Purchase Order 2017

Email re. Use of Disused Noticeboards outside former Wolfreton School - E.R.Y.C. had given the Parish Council permission to use the two noticeboards outside the former Wolfreton Upper School, South Ella Way. Alternatively, as the boards will probably be within the footprint of the site that they're selling, it may be best to relocate them. The Clerk was asked to respond advising the Parish Council would like to take ownership of the two boards. Further discussion would then be required to agree whether to use them in the current place or re-site them. Clerk to obtain keys for the boards.

Code of Conduct Training - East Riding of Yorkshire Council's Monitoring Officer is scheduling a number of Code of Conduct training sessions for Town and Parish Councils. Cllrs. D. Robinson and R. Skinner agreed to attend the session at County Hall on Thursday 2<sup>nd</sup> November at 7.00pm.

2416 Environmental/Events

Remembrance Day Poppy Wreaths - It was agreed to order two poppy wreaths, one for the Churchyard at Kirk Ella and one for the War Memorial in West Ella.

Christmas 2017 - Cllr. D. Kaye and the Clerk were given full delegation to arrange the Christmas 2017 celebrations. It was agreed the lights switch on event will take place on Saturday 25th November.

HM Queen Elizabeth II Platinum Wedding Anniversary - Arrangements are in place for the coffee morning on Monday 20<sup>th</sup> November at 10.00am.

Possible Projects with Kirk Ella School - It was agreed the Chairman meet with Mr Church, Head Teacher, Kirk Ella St. Andrew's Community Primary School, to discuss possible joint projects with the school.



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Cleaning of Village Signs and Street Furniture - The Clerk was asked to obtain a quote from Mr. Capraro to clean the four West Ella village signs (2 on Riplingham Road and 2 on West Ella Road) and clean the litter bin on West Ella Road next to the newly refurbished seat. Clerk was given permission to authorise the work on receipt of an acceptable quote.

Litter Bins - Cllr. E. Robinson asked members to consider the possible provision of a litter bin on King George V playing field.

Railway Tunnel - Willerby Parish Council had highlighted the repair work required to the railway tunnel and suggested a joint meeting with the relevant department at East Riding Council who would deal with the matter. Further discussion required at the October meeting after inspection by Cllr. R. Skinner.

Overgrown Hedges and Tree Branches - Agreed to defer item to the next meeting.

Path Surface (lower end of snicket – Wolfreton Garth to West Ella Road) - The middle section of the path has already been tarmacked. The section between lamp 2 to the junction with West Ella Road needs attention as the footpath is breaking up. Cllr. D. Kaye reported the disintegrated footpath outside the businesses on Packman Lane from the former Post Office to Kirk Ella Investments.

Possible Relocation of Grit Bin Wolfreton Garth - A resident had requested the grit bin be relocated as it is currently blocking visibility when exiting on to Beverley Road. The Clerk was asked to respond advising the Parish Council is very sorry that she finds the positioning of the grit bin a problem. The East Riding of Yorkshire Council approved the site before the bin was installed. The Parish Council will look for an alternative site but will need to seek approval from the East Riding of Yorkshire Council, so it may take some time.

2417 Recommendations by the Parish Council to East Riding of Yorkshire Council on Planning Applications since the July Parish Council Meeting

- Erection of extension to rear part two storey with attached garage following demolition of conservatory, study and detached garage – 17 Kerry Pit Way, Kirk Ella – **Recommend refusal.**
- Variation of Condition 4 (16/02907/PLF) Erection of a detached dwelling and garage (Approved Plans) - Ash Trees, 10A Alma Close, Kirk Ella – **Recommend refusal.**
- Erection of first floor extension with roof lights to provide additional living accommodation – 117 South Ella Way, Kirk Ella – **Recommend refusal.**
- TPO KIRK ELLA NO 36 – 2007 (REF:1112) T1: Poplar; canopy raise, crown clean and prune as illustrated – 117 West Ella Road, Kirk Ella – **No objections.**
- Erection of single storey extension to side and rear and alterations to front (resubmission of 17/01352/PLF) – 9 Highdales, Kirk Ella – **No objections.**
- Erection of single storey extension to rear and side – 125 West Ella Road, Kirk Ella – **No objections.**
- Erection of conservatory to rear – Lavender Cottage 4 Robinsons Cottages, Great Gutter Lane West – **No objections.**
- Change of use of ground floor accommodation to clinical room in connection with adjoining dental surgery and a self contained flat to first floor – 3 Beverley Road, Kirk Ella – **No objections.**
- Application to discharge the planning obligation in Section 106 Legal Agreement relating to over 55's restriction for the cottage of planning permission 01/01278/PLF – 2A Redland Drive, Kirk Ella – **Recommend approval.**
- Retention of front boundary wall and pillars – 44 Elveley Drive, West Ella – **Noted.**
- Erection of single storey garage extension to front – 14 West Ella Way, Kirk Ella – **No objections.**



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- Construction of private vehicular access, drive and parking area – Church Farm, Great Gutter Lane West – **Noted**.
- Variation of Condition 7 (15/03406/PLF) Erection of dwelling following demolition of existing garage and swimming pool (approved plans) – Land East Of 155 West Ella Road, Kirk Ella – **Noted**.
- OUTLINE – Erection of up to 4 dwellings (Access to be considered) – 74 Riplingham Road, Kirk Ella – **Recommend refusal**.
- KIRK ELLA CONSERVATION AREA: Hawthorn (T1) – Remove due to severe die back within crown and distinct lack of leaf this year. Holly (T2) – reduce in height by 40% to promote growth throughout crown and retain a manageable height – Chetel Cottage 5 Packman Lane, Kirk Ella – **No objections**.
- Erection of single storey extension to rear and installation of rooflights to existing roof – 19 White Walk, Kirk Ella – **No objections**.
- Alterations and extensions including erection of first floor extension to side, construction of dormers to front, and installation of rooflights to rear and side – 21 Packman Lane, Kirk Ella – **No objections**.
- Erection of single storey extensions to sides and rear, construction of a detached double garage to rear and erection of 1.8m high boundary fence – Elm Lodge 24 Church Lane, Kirk Ella – **Noted**.
- Listed Building Consent - Internal and external alterations including re-instatement of internal plaster work and fixtures following [unauthorised] removal of internal features, additional proposed works for external re-rendering and replacement of rainwater goods and a replacement gate on Chapel Lane entrance (AMENDED DESCRIPTION) – 246 West Ella Road, West Ella – **Noted (attached copy of letter requesting retention of Pig Sty in rear garden)**.
- TPO LONG DRIVE WOOD, WEST ELLA - 1980 (REF:209) W1: Sycamore T1: Fell, For management purposes, very poor tree with minimal amenity value. Ash T3: Pruning: Crown clean, including up to 30% crown reduction/rebalancing. Ash T6: Pruning: Crown clean, including up to 20% crown reduction/rebalancing. Sycamore T8: Pruning: Crown clean, including up to 20% crown reduction/rebalancing. Sycamore T10: Major Pruning: Reduce overhang above garden by up to 5m, check pollard junctions, clean, including up to 30% crown rebalancing. Sycamore T11: Pruning: Crown clean, including up to 20% crown reduction/rebalancing. Sycamore T12: Pruning: Crown clean, including up to 20% crown reduction/rebalancing. Sycamore T13: Fell, For safety and management purposes. Sycamore T14: Pruning: Crown clean, including up to 20% crown reduction to east. Sycamore T15: Fell, For safety and management purposes and in association with removal of T16. Sycamore T16: Fell, For safety purposes, risk of full failure. Sycamore T17: Pruning: Reduce overhanging branch above garden by up to 5m, check junctions, including up to 20% crown rebalancing – 73 Elveley Drive, West Ella – **Noted**.

17/02605/OUT 74 Riplingham Road - Residents are urged to contact Cllr. S. Horton with their concerns about this application.

Notices of recent Planning Decisions made by the East Riding of Yorkshire Council

- Erection of two storey extension at rear, single storey extension at side with balcony above, installation of roof lantern, single storey extension to rear with installation of roof lights and internal and external alterations (full planning and listed building consent) – 262 West Ella Road, West Ella – **Granted** (PC response: *no objections*).
- Erection of two storey extension to side and conversion of existing garage to additional living accommodation – 157 West Ella Road, Kirk Ella – **Granted** (PC response: *no objections*).
- Replacement of an existing flat roof with a new tiled hipped roof, and the replacement of the existing roof tiles to the main property – 50 Fairfield Avenue, Kirk Ella – **Granted** (PC response: *recommend approval*).



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- Tree work – 71 Elveley Drive, West Ella – **Withdrawn** (*PC response: no comment*).
- Change of use of ground floor accommodation to clinical room in connection with adjoining dental surgery and a self contained flat to first floor – 3 Beverley Road, Kirk Ella – **Granted** (*PC response: no objections*).
- Erection of a single storey extension to rear – 9 West Ella Way, Kirk Ella – **Granted** (*PC response: no objections*).
- Erection of a single storey extension to rear with associated internal and external alterations – 91 South Ella Way, Kirk Ella – **Granted** (*PC response: no objections*).
- Erection of conservatory to rear – Lavender Cottage, 4 Robinsons Cottages, Great Gutter Lane West – **Granted** (*PC response: no objections*).
- Variation of Condition 7 (15/03406/PLF) Erection of dwelling following demolition of existing garage and swimming pool (approved plans) – Land East of 155 West Ella Road, Kirk Ella – **Granted** (*PC response: noted*).
- Retention of front boundary wall and pillars and construction of railings – 44 Elveley Drive, West Ella – **Granted** (*PC response: noted*).
- Tree work – 73 Elveley Drive, West Ella – **Granted** (*PC response: noted*).
- Tree work – 1 Allanhall Way, Kirk Ella – **Granted** (*PC response: no objections*).
- Construction of private vehicular access, drive and parking area – Church Farm Great Gutter Lane West – **Granted** (*PC response: noted*).

Beal Homes Development - The Clerk was asked to write again to Beal Homes, advising them that the Kirk Ella & West Ella Parish Council has been involved with the street naming of the development at West Hill and is therefore aware, following correspondence from the Planning and Development Management Team at the East Riding of Yorkshire Council, that the development address is in fact in Kirk Ella not Willerby as advertised. The Clerk was also asked to contact the Commuted Sums Officer at E.R.Y.C. for details of the commuted sums available to the Parish Council from the Beal Homes development, West Hill (Kirk Ella).

2418 Highways - Nothing to report.

2419 Date and Time of Next Meeting - The next meeting is scheduled for Monday 9<sup>th</sup> October 2017, 7.00pm at Kirk Ella St. Andrews Community Primary School, West Ella Road, Kirk Ella.

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Chairman's Signature – 9<sup>th</sup> October 2017

Meeting closed at 8.55pm.