



**Minutes of the Parish Council Meeting held on  
Monday 8<sup>th</sup> January 2018 at 7.00pm**

Those Present:-

Councillors; M. Raymond (Chairman), J. Bailey, S. Horton, M. Jackson, D. Kaye, S. Raymond,  
D. Robinson (Vice Chairman) and E. Robinson.  
Mrs. A. Pickering – Clerk

2446 Declaration of Interests

PECUNIARY - NONE

NON-PECUNIARY

CLLR.	AGENDA ITEM	DETAILS	REASON
Bailey	10c)	West Ella War Memorial	Member of The West Ella Village Environmental Body

2447 Public Speaking - None.

2448 Apologies for Absence - Cllr. R. Skinner.

2449 Chairman's Opening Remarks - The Chairman thanked all the Councillors who had worked hard at the coffee morning on 20<sup>th</sup> November. Cllr. D. Robinson was thanked for his magnificent photograph display; the sum of £91.55 had been raised. Grateful thanks were given to Cllr. D. Kaye and the Clerk for organising the Christmas lights switch on event, the Chairman was delighted to see so many residents in attendance. Thank you to Cllr. E. Robinson for her hard work as Chairman of the Haltemprice Flood Group, the hard work of this group has contributed immensely to the work taking place on Beverley Road Anlaby. Preparation of the annual report will begin shortly; items for possible inclusion should be passed to the Publicity Officer, Cllr. M. Raymond, for consideration.

2450 Law & Order - It is hoped that Police Sgt. Helen McGill will attend a future Parish Council meeting to introduce herself to members. Residents should be aware that some attempted burglaries had taken place in the parish. Cllr. E. Robinson to provide the Clerk with some wording for displaying on the notice boards and website, warning residents of possible criminal activity in the area and the need to be extra vigilant. Members are very concerned at the lack of police attendance at the Parish Council meetings.

2451 Minutes of the previous Parish Council Meeting - The minutes of the meeting held on Monday 13<sup>th</sup> November 2017 were accepted as a true and faithful record of what took place, and were duly signed by the Chairman.

2452 Matters Arising from Minutes

Minute 2439 (2426) - Willerby Post Office will re-open in Wishes from early February 2018.

Clerk to arrange site meeting with E.R.Y.C. Highways to agree sites for the two notice boards. Cllr. E. Robinson suggested looking at locating one opposite the shops on South Ella Way, same side as The Beech Tree.

E.R.Y.C. price to supply and install a litter bin on King George Playing Field is £377.16. There is still litter around the proposed site. Members sanctioned the purchase of a bin. Clerk to seek approval from E.R.Y.C.



**Minutes of the Parish Council Meeting held on  
Monday 8<sup>th</sup> January 2018 at 7.00pm**

---

The E.R.Y.C. Planning Enforcement Officer (Stephen Walker) has confirmed that the owner of 246 West Ella Road has given assurances that the pig sty will be restored following completion of works at the property.

Minute 2439 (2431) - The lanes on the A164/B1232 roundabout at Willerby have been re-marked.

Minute 2441 - E.R.Y.C. confirmed that the Town and Parish Council Name Bank for Kirk Ella & West Ella is now in use for developers with immediate effect. The Parish Council may submit more suggestions at any time.

E.R.Y.C. had confirmed that the topic suggested by the Parish Council for scrutiny "*Pressure on key services as a result of expansion due to development, i.e. doctor's surgeries, school places etc.*" will be put forward to the relevant overview and scrutiny committee for consideration at their workshop in January.

Cllr. E. Robinson reported there had been a similar case in Swanland whereby KCOM had installed poles and overhead wires for the lightstream service, which resulted in KCOM being asked to remove them. This matter is being dealt with by Ward Councillor Shaun Horton.

Minute 2442 - Cllr. D. Robinson had contacted G4 for a price to produce a Heritage Trail map, style and framing to be the same as the one located at Willerby Square. Clerk to seek approval from E.R.Y.C. Highways to install a board at the end of Riplingham Road/Elveley Drive. It was agreed to send a letter of thanks to the resident who had very kindly organised the tidying up and planting around the Elveley Drive signs at the Riplingham Road end.

The Clerk circulated a photograph of the seat in Swanland which Cllr. J. Bailey felt would be suitable for King George Playing Field. In 2016, Swanland Parish Council purchased the seat from David Ogilvie Engineering, at a cost of £544.00 and £46.00 for a plaque, excluding VAT.

Minute 2444 - Work on the proposed new roundabout at the end of Riplingham Road/A164 is due to commence April 2019.

2453 Finance

a) Parish Council Cheques

The following cheques were approval for payment on 12<sup>th</sup> December:-

<input type="checkbox"/>	101425	Staff Wages (Minus Pension/PAYE)	£661.28
<input type="checkbox"/>	101426	Internet	£12.09
<input type="checkbox"/>	101427	Lighting & Signs Limited (Installation of Festive Lighting)	£576.00
<input type="checkbox"/>	101428	Lodge Landscapes (Christmas Tree plus delivery charge)	£302.40
<input type="checkbox"/>	101429	Zurich Municipal (Insurance Renewal)	£555.72

The following cheques were presented for approval/payment on 8<sup>th</sup> January:-

<input type="checkbox"/>	101430	Staff Wages (Minus Pension/PAYE)	£661.28
<input type="checkbox"/>	101431	Internet/Telephone/Fuel	£125.42
<input type="checkbox"/>	101432	HM Revenue & Customs	£17.52
<input type="checkbox"/>	101433	Chanterlands Tree Services (Removal of Xmas Tree)	£100.00
<input type="checkbox"/>	101434	Internet Security	£20.00

Payments by Standing Order

14/12/17	Pension Contribution - East Riding Pension Fund	£216.43
14/01/18	Pension Contribution - East Riding Pension Fund	£216.43



**Minutes of the Parish Council Meeting held on  
Monday 8<sup>th</sup> January 2018 at 7.00pm**

---

Payments into the bank account

27/11/17 Coffee Morning	£91.55
01/12/17 Interest	£0.43

- b) Finance Report - The RFO provided members with a summary of the two bank accounts held by the Parish Council.

*Cllr. M. Jackson joined the meeting at this point.*

- c) Parish and Town Council Precepts and Confirmation of 2018/19 Tax Base - The recommended council tax base for 2018/19 was approved by Cabinet at its meeting held on 12<sup>th</sup> December. The final 2018/19 tax base for Kirk Ella and West Ella Parish Council is 2,558.2 Band D equivalent properties. The precept divided by the tax base determines the amount of council tax attributable to the town/parish council on a Band D bill. Members were asked to consider the proposed budget for the year ended 31<sup>st</sup> March 2019, following the budget setting meeting in January. After discussion, a proposal was made by Cllr. S. Raymond to request a precept of £30,500 for the year ended 31<sup>st</sup> March 2019. Cllr. M. Jackson seconded this proposal. All members were in favour. The rise in precept includes funds to refurbish the West Ella War Memorial.

2454 Correspondence

General Correspondence - The following general correspondence had been circulated to Parish Councillors since the November Parish Council Meeting.

- ❖ 1908 East Riding of Yorkshire Council – Review of Internal Drainage Boards (IDBS) Recommendation Action
- ❖ 1909 A Message from your Chairman
- ❖ 1910 Haltemprice Flood Action Group Minutes 23rd October 2017
- ❖ 1911 Location Chart
- ❖ 1912 ERSAB Newsletter November 2017
- ❖ 1913 Post Office
- ❖ 1914 Re: Speeding in Kirk Ella
- ❖ 1915 Christmas Card from Cllr. Caroline Fox
- ❖ 1916 Outcome from Secretary of State for Health – Health OSC Referral on CCG Urgent Care Services
- ❖ 1917 Civil Parking Enforcement
- ❖ 1918 West Ella Grapevine Neighbourhood Watch Christmas Newsletter 2017
- ❖ 1919 Consultation on the East Riding Local Plan Draft Sustainability Appraisal Scoping Report (*email to all Councillors*)
- ❖ 1920 246 West Ella Road
- ❖ 1921 Dove House Hospice

Email from Willerby Parish Council re. Street Lighting - Willerby Parish Council has been looking into the charges for street lighting on the roads where the Parish Council actually own the street lights and are investigating whether those residents are paying twice for their lighting and is welcoming comments from other Parish Councils. The Parish Council read with interest the reply from E.R.Y.C. and accepted the explanation.

Letter from E.R.Y.C. re. Use of Kirk Ella School for Parish Council Meetings - With effect from 1<sup>st</sup> April 2018, E.R.Y.C. will no longer pay the rent for the Parish Council to use the school premises for the monthly meetings free of charge. The rental charge for 2016/17 paid by E.R.Y.C. to the school was £262.50 and it is anticipated therefore that a similar amount will be required for the forthcoming year. The letter outlined options available to the Parish Council with regard to future room use. After discussion it was agreed the Clerk liaise with the school direct with a view to continue using the school.



**Minutes of the Parish Council Meeting held on  
Monday 8<sup>th</sup> January 2018 at 7.00pm**

---

Chairman's Awards 2018 - East Riding of Yorkshire Council presents the Chairman's Awards annually to individuals companies and organisations within the East Riding of Yorkshire in recognition of their achievements towards enhancing the well-being of the area in which they work and live. After discussion, it was agreed to nominate Cllr. D. Robinson for a Chairman's Community Award for his excellent work with many projects such as the information boards, way markers, village signs and more.

2455 Environmental/Events

Local Cycling and Walking Infrastructure Plans – Kirk Ella & West Ella - Comments are required by 12<sup>th</sup> January 2018 on the second stage of the consultation on the Local Cycling and Walking Infrastructure Plans for Kirk Ella and West Ella.

Environmental Issues within the parish - Cllr. E. Robinson had cut back some of the overgrowth near the golf course on West Ella Road. E.R.Y.C. had also cut some back but left the cuttings on the verge. Cllr. E. Robinson to report to E.R.Y.C. for collection. A complaint had been made to E.R.Y.C. about the debris from the two pine trees in the roundabout outside numbers 65 and 67 West Ella Way; this has still not been swept. Some dead branches need removing from the sycamore tree on the roundabout, this has been reported to E.R.Y.C. Cigarette ends are still present in the grass verges outside The Rowans, Cllr. E. Robinson had spoken to the manager who advised it would be passed on to the Estate Manager to deal with. It was agreed that as the problem has been going on for so long, the Clerk write to the Enforcement Officer at E.R.Y.C. requesting a letter be sent to The Rowans about their staff littering the verges. There is still no dog fouling penalty stickers on the lamp posts on Kerry Drive. Such matters can be reported to E.R.Y.C. by residents, on 01482 393939.

West Ella War Memorial - Cllr. D. Robinson reminded members that three quotations are required to qualify for a grant. A site meeting had been arranged with a third Stonemason to discuss work required and the provision of a quote.

Christmas 2017 - Nothing to report.

2456 Recommendations by the Parish Council to East Riding of Yorkshire Council on Planning Applications since the November Parish Council Meeting

- **710** Erection of single storey extension to rear – 68 Glenfield Drive, Kirk Ella – **No objections.**
- **712** T1: Lime; remove excessive epicormic growth, remove two branches further up stem as illustrated, canopy thin of epicormic response growth where possible – 20 Wolfreton Garth, Kirk Ella – **No objections.**
- **713** Erection of a single storey extension to rear – 1A Redland Drive, Kirk Ella – **No objections.**
- **714** Alterations and extensions including erection of two storey extension to front, single storey extension to side, construction of juliet balcony to side and installation of roof lights to front and side – 12 Allanhall Way, Kirk Ella – **No objections.**
- **715** Erection of single storey extension to rear – 92 Woodland Drive, Anlaby – **No objections.**
- **716** Erection of an extension to existing conservatory to create orangery with glazed skylight – Charlesworth, 161 West Ella Road, Kirk Ella – **No objections.**
- **717** Yew; 20% crown reduction, Elderberry bushes x3: remove, Holly x3: crown reduce by 30%, Plum; reduce back to previous pruning points – Elm Lodge, 24 Church Lane, Kirk Ella – **No objections.**
- **718** Erection of single storey extension to side – 7 Davis's Close, Kirk Ella – **No objections.**



**Minutes of the Parish Council Meeting held on  
Monday 8<sup>th</sup> January 2018 at 7.00pm**

---

- **719** Erection of single storey extension to rear – 225 Beverley Road, Kirk Ella – **No objections.**
- **720** G4: Conifers – to the rear of back garden – side reduce to a height of 12-15ft (3.5-4.5m) trimming back growth by 0.5-1m and remove the lower branches to approximately 8' (2.5m) in order to stop the trees spreading into the garden and to allow some light to the plants beneath the trees – 7 Bladons Walk, Kirk Ella – **The Parish Council would like Mr Alan Hemingway, Tree Officer, to make the final decision on this application as Bladons Walk area is frequently requesting trees to be chopped down.**
- **721** Erection of single storey extension to rear, construction of pitched roof to replace flat roof over existing garage and installation of roof light to front – 7 Cottage Drive, Kirk Ella – **No objections.**
- **722** Erection of a single storey extension to rear and installation of two roof lights following removal of existing conservatory and installation of new window to rear – 7 Pine Meadows, Kirk Ella – **No objections.**
- **723** T1-Silver Birch – removal because of adversely affecting adjacent neighbours building – Site Of 249 West Ella Road, West Ella – **No objections.**
- **724** Erection of 3 dwellings following demolition of existing dwelling (revised scheme of reference 16/03931/PLF) – 156 West Ella Road, Kirk Ella – **Strongly recommend refusal.**
- **725** W1: T3 Sycamore: 4m crown lift to improve vehicle head room, T12 Sycamore: fell, T15 Sycamore; fell, T21 Sycamore: fell, T22 Sycamore: remove leaning limb, T29 Sycamore: remove limbs on the northern side and side reduce the southern side to improve light to t35. T36 Sycamore: 4m crown lift over driveway. T39 Oak: 4m crown lift over driveway. T42 Sycamore: 2m crown lift above lamp post and side reduce away from T41. T43 Sycamore: remove western side limb. T45 Sycamore: fell. T50 and T51 Sycamore x2: fell, T56 Sycamore: fell, T58 Sycamore: fell, T59 Sycamore: fell. T60 Sycamore: fell, T61 Sycamore: remove limb on west side. T63 Sycamore: fell, T64 Sycamore: fell, T65 Sycamore: fell, T68 Sycamore: 4m crown lift over field to improve headroom. T69 Sycamore: fell, T70 Sycamore: 4m crown lift over field, T72 Sycamore: fell, T75 Sweet Chestnut: fell, T77 Sycamore: fell, T78 Sycamore: fell, T81 Sycamore: fell, T83 Sycamore: 4m crown lift above field to improve head room, T84 Sycamore: fell, T85 Sycamore: remove second main stem with wound from crown. T86 Sycamore: 4m crown lift over field for improved headroom. T88 Sycamore: one fifth crown thin on east stem, T92 Sycamore: fell, T98 Oak: fell, T99 Hawthorn: fell, T103 Sycamore: fell, T105 Sycamore: fell or crown thin? T108 Cypress: remove remaining leader and snapped hanging limb. T115 Larch: crown lift removing all dead wood. T117 Pine: fell, T124 Sycamore: 4m crown lift and side 2m reduce south side to provide light for neighbouring trees. T132 Spruce: fell, T137 Cypress: reduce in height by approx one third to reduce weight on stems and reduce wind sail. T149 Birch remove snapped branch, T151 Cypress; reduce in height by approx one third to reduce weight on stems and wind sail, T171 Holly: fell, T175 Sycamore: crown thin to reduce weight. T176 Sycamore: fell. Carry out removal of dead wood to all trees - Riplingham Court, Riplingham Road, West Ella – **Recommend refusal.**
- **726** Erection of single storey extension to rear (Amended Plans) – 92 Woodland Drive, Anlaby – **No objections.**

**Notices of recent Planning Decisions made by the East Riding of Yorkshire Council**

- Erection of a single storey extension to rear, alterations to roof to existing garage and canopy over existing porch – 35 Wolfreton Garth, Kirk Ella – **Granted** (PC response: *no objections*).
- Erection of conservatory to rear – 262A West Ella Road, West Ella – **Granted** (PC response: *no objections*).
- Erection of first floor extension to side and single storey extension to rear – 61 Redland Drive, Kirk Ella – **Granted** (PC response: *no objections*).



**Minutes of the Parish Council Meeting held on  
Monday 8<sup>th</sup> January 2018 at 7.00pm**

---

- Erection of single storey extension to rear following removal of existing conservatory – 35 Westland Road, Kirk Ella – **Granted** (*PC response: no objections*).
- Erection of two storey extension to side – 3 West Ella Road, Kirk Ella – **Granted** (*PC response: no objections*).
- Retention of boiler flue to rear – The Old Hall, 10 Church Lane, Kirk Ella – **Granted** (*PC response: no objections*).
- Internal and external alterations including re-instatement of internal plaster work and fixtures following removal of internal features, additional proposed works for external re-rendering and replacement of rainwater goods and a replacement gate to Chapel Lane entrance – 246 West Ella Road, West Ella – **Granted** (*PC response: noted*).
- Erection of first floor extension to side – 44 Annandale Road, Kirk Ella – **Granted** (*PC response: no objections*).
- Erection of single storey extension to rear – 68 Glenfield Drive, Kirk Ella – **Granted** (*PC response: no objections*).
- Erection of a single storey extension to rear – 1A Redland Drive, Kirk Ella – **Granted** (*PC response: no objections*).
- Tree Work – Elm Lodge, 24 Church Lane, Kirk Ella – **E.R.Y.C. raised no objections** (*PC response: no objections*).
- Tree Work – 20 Wolfreton Garth, Kirk Ella – **E.R.Y.C. granted consent** (*PC response: no objections*).
- Tree Work – 71 Elveley Drive, West Ella – **E.R.Y.C. granted consent** (*PC response: noted*).
- Tree Work – Nunthorpe, 15 Godmans Lane, Kirk Ella – **E.R.Y.C. raised no objections** (*PC response: no objections*).

Email from Aldbrough Parish Council re. Planning - In response to a recent email to Town and Parish Councils in the East Riding of Yorkshire, 82% of those who replied stated they were unhappy with the current way in which East Riding Council is dealing with their comments regarding planning applications. Therefore, Aldbrough Parish Council is holding a meeting on 18th January 2018 to discuss a way forward. After discussion, the Clerk was asked to respond advising that unfortunately the Parish Council is unable to send a representative to the meeting but fully supports what they are doing.

2457 Highways

Zebra Crossing from the new estate opposite Lidl - The Clerk was asked to liaise with the Clerk at Willerby Parish Council about the need for a zebra crossing on Beverley Road (B1232) from the new Beal Homes development to the Willerby Shopping Park.

Parked cars causing verge damage down West Ella Road - Cllr. J. Bailey reported a large number of grass verges churned up by numerous vehicles parking on them. Clarification required from E.R.Y.C. about the rules associated with parking on grass verges.

2458 Date and Time of Next Meeting - The next meeting is scheduled for Monday 12<sup>th</sup> February 2018, 7.00pm at Kirk Ella St. Andrews Community Primary School, West Ella Road, Kirk Ella.

---

Chairman's Signature – 12<sup>th</sup> February 2018

Meeting closed at 8.50pm.