



**Minutes of the Parish Council Meeting held on  
Monday 10<sup>th</sup> September 2018 at 7.00pm**

Those Present:-

Councillors; M. Raymond (Chairman), J. Bailey, M. Jackson, N. McMaster, S. Raymond,  
D. Robinson (Vice Chairman) and E. Robinson.

Mrs. A. Pickering – Clerk

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2542 Apologies for Absence - Cllrs. S. Horton and D. Kaye.

2543 Declaration of Interests

PECUNIARY - NONE
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NON-PECUNIARY			
CLLR.	AGENDA ITEM	DETAILS	REASON
Bailey	9d)	West Ella Preservation Society Complaint	Member of the West Ella Preservation Society

2544 Public Speaking - None.

2545 Chairman's Opening Remarks - The Chairman thanked Cllrs. S. Raymond, D. Robinson and E. Robinson for attending the site meeting at Pine Meadows to discuss the possibility of making a feature at the centre of Kirk Ella. Cllr. S. Raymond was thanked for fixing the latest blue plaque on 4 Church Lane. The Chairman thanked the team of residents from Highdales for the spectacular display of flowers around the street signs. The grass around the milestone on Riplingham Road is overgrown and starting to look unsightly, Cllr. J. Bailey kindly volunteered to tidy up the area.

2546 Law & Order - Nothing to report.

Invitation to meet the Police & Crime Commissioner for Humberside (PCC) - Details of forthcoming cluster meetings had been received from the Engagement Officer (East Riding), giving the opportunity for members of Parish Councils to meet the Police & Crime Commissioner for Humberside. Due to the locations of the meetings, it would not be possible to send a representative.

The Chairman informed members that Willerby Parish Council had invited a representative from this Parish Council to a meeting in August which they had arranged with the Police & Crime Commissioner for Humberside, apologies had been sent.

2547 Minutes of the previous Parish Council Meeting - The minutes of the meeting held on Monday 2<sup>nd</sup> July 2018 were accepted as a true and faithful record of what took place, and were duly signed by the Chairman.

2548 Matters Arising from Minutes

Minute 2534 (2525) - Clerk to liaise with E.R.Y.C. about the cleaning of the bus stop signs in Kirk Ella and West Ella. It is hoped these will be cleaned before the erection of the new West Ella War Memorial.

Minute 2536 - Members were informed that the proposed joint meeting between the three Parish Councils had been cancelled.



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Minute 2539 - Two new trees had been requested for the roundabout on West Ella Way.

2549 Finance

a) Parish Council Cheques

The following cheques were approved on 14<sup>th</sup> August:-

<input type="checkbox"/>	101470	Staff Wages (Minus Pension/PAYE)	£663.92
<input type="checkbox"/>	101471	Internet	£12.09
<input type="checkbox"/>	101472	St. Andrew's Church (Notice Board Hire 2 years)	£120.00
<input type="checkbox"/>	101473	Room Rental/Storage etc.	£600.00
<input type="checkbox"/>	101474	Postage	£32.87
<input type="checkbox"/>	101475	Mr. A. Capraro (2 x Notice Board Headers)	£15.00
<input type="checkbox"/>	101476	Mr. A. Capraro (Maintenance work around the parish)	£97.50

The following cheques were presented for approval/payment on 10<sup>th</sup> September:-

<input type="checkbox"/>	101477	Internet/Fuel	£95.42
<input type="checkbox"/>	101478	Staff Wages (Minus Pension/PAYE)	£663.92
<input type="checkbox"/>	101479	PKF Littlejohn LLP (Audit Fee)	£240.00
<input type="checkbox"/>	101480	Signs of the Times Ltd (Blue Plaque 4 Church Lane)	£357.60

Payments by Standing Order

14/08/18	Pension Contribution - East Riding Pension Fund	£202.36
14/09/18	Pension Contribution - East Riding Pension Fund	£202.36

Payments into the Bank Account

01/09/18	Bank Interest	£0.78
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The Clerk received a cheque for the amount of £298.00 from Mr. Oxley for the blue plaque purchased for 4 Church Lane Kirk Ella.

The RFO provided members with a summary of the two bank accounts held by the Parish Council.

- b) Completion of Annual Audit Return for the year ended 31<sup>st</sup> March 2018 - The Clerk reported that the Annual Return had been signed off by PKF Littlejohn LLP and on the basis of their review of the annual return, in their opinion the information in the return was in accordance with proper practices and no matters were drawn to their attention giving cause for concern that relevant legislative and regulatory requirements had not been met. The Clerk was thanked for her hard work with the Parish Council accounts and audit.

2550 Correspondence

Location of Defibrillators in the parish - It was agreed to display on the website and notice boards, the locations of the two defibrillators within the parish, which are for public use.

Invitation to NHS East Riding of Yorkshire CCG Annual General Meeting - An invitation had been received for a member of the Council to attend the NHS East Riding of Yorkshire CCG Annual General Meeting on Tuesday 18<sup>th</sup> September 2018. It was reported that Ward Councillors Gary McMaster and Shaun Horton may be attending.

General Correspondence - The following correspondence had been circulated to Parish Councillors since the July Parish Council Meeting.

- ❖ 1980 Fwd: Kirk Rise
- ❖ 1981 Fwd: Haltemprice Flood Action Group
- ❖ 1982 Fw: Adult Safeguarding – Voluntary Community Sector – Support



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- ❖ 1983 Letter from Humberside Police & Crime Commissioners Office
- ❖ 1984 Newspaper Article – Developers told 25pc of land must be tree cover
- ❖ 1985 ERNLLCA – Willerby Parish Council
- ❖ 1986 A Message from your Chairman
- ❖ 1987 Query received from resident in School Lane, Kirk Ella
- ❖ 1988 East Yorkshire Local Councils Network Minutes of Meeting 25.04.18
- ❖ 1989 HFAG Meeting Agenda
- ❖ 1990 Litter collection
- ❖ 1991 Town and Parish Council Liaison Meetings
- ❖ 1992 Minutes of the Meeting of the Skatepark Committee Wed 18th July 2018
- ❖ 1993 Hull Golf Club – Defibrillators
- ❖ 1994 HFAG Notes from Meeting held on 9th July 2018
- ❖ 1995 West Ella Road Kirk Ella – Speed Survey Results
- ❖ 1996 Willerby and Swanland Surgery
- ❖ 1997 KGV Sports Pavilion
- ❖ 1998 Humberside Fire and Rescue Service
- ❖ 1999 Snicket Sweep Kirk Ella
- ❖ 2000 Service Change Notification 27/07/18
- ❖ 2001 Location Chart
- ❖ 2002 Various Emails re. B1232 Beverley Road Speed Reduction/Traffic Calming
- ❖ 2003 Re: Snicket Sweep, Kirk Ella
- ❖ 2004 Re: Exciting new fund to support World War I Centenary Commemorations
- ❖ 2005 Parish/Town News Release July 2018
- ❖ 2006 Temporary Prohibition of Through Traffic Common Lane – Welton

West Ella Preservation Society Complaint - Cllr. D. Robinson made members aware of a complaint he had received about the inclusion of an article on the new West Ella War Memorial in the latest *intouch* newsletter. It was agreed that, in the absence of Cllr. S. Horton, Editor of the article, this matter should be deferred to the next meeting.

Willerby Methodist Building Project Letter of Support - It was agreed to send a letter of support for the planned building project at Willerby Methodist Church.

Letter from Resident re. Shredder Scheme - A letter had been received about the East Riding Crime Reduction Fund, established by the East Riding Community Safety Partnership, with funding provided by the Humberside Police and Crime Commissioner and which aims to provide grants for projects that will provide sustainable solutions to help reduce crime and anti-social behaviour in the East Riding of Yorkshire. The Clerk informed members that Ward Councillor Mary-Rose Hardy is currently looking into the possibility of providing an industrial shredding machine, to be located at East Riding Leisure Haltemprice, for use by members of the public. Clerk to notify resident.

2551 Recommendations by the Parish Council to East Riding of Yorkshire Council on Planning Applications since the July Parish Council Meeting

- **784** Construction of 1.645m high rendered masonry entrance piers/pillars, with 1.574m high vehicular access gate to existing front access – 229 West Ella Road, West Ella – **Comments submitted.**
- **785** Erection of a first floor extension to side and single storey extension to rear following removal of existing single storey extension – 37 Redland Drive, Kirk Ella – **No objections.**
- **786** Construction of dormers to rear and sides, additional pitched roof over existing first floor window to front and alterations to existing single storey extension to rear – 162 West Ella Road, Kirk Ella – **No objections.**



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- **787** TPO RIPLINGHAM ROAD, KIRKELLA – 1984 (REF:218) A1: Trees x10 (species unknown); Crown lift overhanging branches in excess of 4-6m in poor condition - Riplingham Court, Riplingham Road, West Ella – **Recommend refusal**.
- **788** WEST ELLA CONSERVATION AREA: Conifer: fell to make access for new drive – 262 West Ella Road, West Ella – **No objections**.
- **789** Erection of 1.8m high brick pillars with wooden gates and 1.6m high black wrought iron fencing to front, alterations and widening of existing accesses and associated landscaping (AMENDED PLANS) – Site Of 249 West Ella Road, West Ella – **No objections**.
- **790** Raising of roof height to create additional living accommodation, installation of window in gable to front, window in gable to rear and two windows to side, installation of dormer and four velux windows to rear and associated works – 59 West Ella Way, Kirk Ella – **No objections**.
- **791** Erection of 2 detached dwellings – Land South Of 8 Church Lane & West Of 15 Highdales, Kirk Ella – **Recommend refusal**.
- **792** Erection of first floor extension over existing garage, single storey extension to front and internal alterations – 17 Annandale Road, Kirk Ella – **No objections**.
- **793** Erection of dwelling including new vehicular access – Land South Of 9 Riplingham Road, West Ella – **Comments submitted**.
- **794** Continued use of land as residential garden – 23 St Julians Wells, Kirk Ella – **No comment**.
- **795** Erection of single storey extension to rear – 29 Annandale Road, Kirk Ella – **No objections**.
- **796** Erection of boundary wall to front – 55 West Ella Road, Kirk Ella – **Comment submitted**.
- **797** WEST ELLA CONSERVATION AREA: Tree (species unknown) Fell; at front of property, behind bus stop – 246 West Ella Road, West Ella – **No objections**.
- **798** Erection of canopy and single storey extension to rear (retrospective) – 96 Woodland Drive, Anlaby – **Noted**.
- **799** Erection of single storey extension to rear – 28 Fairfield Avenue, Kirk Ella – **No objections**.
- **800** Alterations and extensions including erection of first floor extension to side and alterations to allow conversion of integral garage to additional living space with installation of ground floor window to front – 6 Redland Drive, Kirk Ella – **No objections**.

**Notices of recent Planning Decisions made by the East Riding of Yorkshire Council**

- **764** Alterations and extensions including construction of dormer windows to sides and rear following loft conversion and installation of two Velux roof lights to front and one Velux roof light to side, alterations to roof to increase roof height of existing gable end to side and replacing existing hip roof to rear with gable end, installation of first floor window to rear, and erection of porch to front following removal of existing – 50 Braids Walk, Kirk Ella – **Granted** (*PC response: no comment*).
- **767** Erection of single storey extension to rear – 40 Westland Road, Kirk Ella – **Granted** (*PC response: no objections*).
- **768** Erection of single storey extension and two storey extension to rear – 35 Fairfield Avenue, Kirk Ella – **Granted** (*PC response: no objections*).
- **769** Erection of two storey extension to rear following demolition of existing conservatory and erection of 2.0m high brick boundary wall with timber inserts – 25 St Julians Wells, Kirk Ella – **Granted** (*PC response: no objections*).
- **770** Change of use of land to domestic curtilage and retention of a wooden shelter at rear – 25 St Julians wells, Kirk Ella – **Granted** (*PC response: no objections*).
- **771** Erection of single storey extension and construction of new pitched roof over existing extension to rear – 46 Annandale Road, Kirk Ella – **Granted** (*PC response: no objections*).



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- **772** Erection of single storey extension to rear with two roof lights and construction of raised porch to side with disabled access ramp – 49 St Julians Wells, Kirk Ella – **Granted** (PC response: no objections).
- **773** Erection of two storey and single storey extensions to rear – 72 Riplingham Road, Kirk Ella – **Granted** (PC response: no objections).
- **774** TPO LAND TO N OF DAVIS'S CLOSE, KIRKELLA NO.2 – 1984 (REF:216) G1: 8m canopy raise as illustrated over neighbouring property – Ancora 32 Church Lane, Kirk Ella – **Granted** (PC response: no objections).
- **775** Erection of two storey and single storey extensions to side and conversion of existing garage to gymnasium (revised scheme of 17/01182/PLF) – 157 West Ella Road, Kirk Ella – **Granted** (PC response: no objections).
- **777** Erection of single and two storey extensions to front, side and rear boundary wall to front and construction of vehicular access – 5 Allanhall Way, Kirk Ella – **Granted** (PC response: no objections).
- **778** Proposed boundary wall to front garden and creation of hardstanding – 30 Easenby Avenue, Kirk Ella – **Granted** (PC response: noted).
- **780** Erection of dwelling following demolition of existing (AMENDED PLANS AND DESCRIPTION) – 246A West Ella Road, West Ella – **Granted** (PC response: no further comment, previous comments still stand).
- **781** Installation of electric gates to the entrance and exit of golf club – Golf Club House 27 Packman Lane, Kirk Ella – **Granted** (PC response: no objections).
- **782** Erection of 1.8m high brick pillars with wooden gates and 1.2m high estate fencing to front, alterations and widening of existing accesses and associated landscaping – Site Of 249 West Ella Road, West Ella – **Granted** (PC response: recommend refusal).
- **783** Construction of dormer windows to front and installation of three roof lights to rear to create additional living accommodation, construction of bay window to side, erection of boundary wall and gates to side and widening of existing driveway – 2 Easenby Avenue, Kirk Ella – **Granted** (PC response: no objections).
- **785** Erection of a first floor extension to side and single storey extension to rear following removal of existing single storey extension – 37 Redland Drive, Kirk Ella – **Granted** (PC response: no objections).
- **787** TPO RIPLINGHAM ROAD, KIRKELLA – 1984 (REF:218) A1: Trees x10 (species unknown); Crown lift overhanging branches in excess of 4-6m in poor condition - Riplingham Court, Riplingham Road, West Ella – **Part Refuse/Part Grant** (PC response: recommend refusal).
- **788** WEST ELLA CONSERVATION AREA: Conifer: fell to make access for new drive – 262 West Ella Road, West Ella – **E.R.Y.C. raised no objections** (PC response: no objections).

2552 Events

Remembrance Day Poppy Wreaths - It was agreed to order three poppy wreaths for this year.

Commemoration activities to mark 100 years since the end of World War I - East Riding of Yorkshire Council has established a new fund to support communities across the East Riding which are planning to hold commemorative events up to the centenary of the end of the First World War on 11<sup>th</sup> November 2018. It was agreed the Clerk apply for a grant to cover the cost of material and poppies to display on the Kirk Ella War Memorial and a full colour waterproof print showing history and heritage of the parish and a display board for use inside or outside St Andrews Church. Cllr. E. Robinson informed members that she is trying to locate the beacon which had been displayed previously on the church tower.



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Report by Councillors on the introduction to Reverend Ashley Carter - Cllrs. J. Bailey, M. Raymond, D. Robinson and E. Robinson had attended the service on 4<sup>th</sup> September 2018. The Parish Council is looking forward to working with Reverend Carter on community events.

Community Project - Cllr. E. Robinson asked members to consider ways in which to focus on the heritage trail, possibly more displays, for further discussion at the November meeting.

2553 Environment

Streetscene Maintenance Schedule - Cllr. D. Robinson made a proposal to develop a routine maintenance schedule which would identify areas that require regular maintenance. This would be produced by Cllr. E. Robinson assisted by Cllr. D. Robinson and budgeted/costed and administered by the Clerk. All members agreed that Mr. Tony Capraro should be asked to carry out any work required.

Kirk Ella

Provision of seat King George playing field - site approved by E.R.Y.C., agreed to purchase Phoenix recycled material seat with brown Enviropol slats, base to be installed by L & K Warcup Construction Ltd.

Tree pruning required on School Lane - Beech tree branches overhanging the footway, street light and bus shelter, Clerk to report to E.R.Y.C.

West Ella

Update on sewer vent painting - Ongoing.

*The Chairman suspended Standing Orders at 8.40pm whilst PART B of the agenda was discussed. The Clerk was asked to leave the meeting room. (In accordance with the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted, the Press and Public are excluded from the discussions regarding this item).*

Clerk's Salary Review - The Clerk returned to the meeting and was presented with the outcome of discussions regarding her salary review and accepted an increase in her hourly rate effective from April 2018.

*Standing Orders were reinstated at 8.50pm.*

Special Expenses - Deferred to next meeting.

Report by Councillors on the site meeting at Pine Meadows - Due to the success of the Heritage Trail, additional display boards to enhance it further had been discussed. Cllr. D. Robinson was given permission to produce the first information board, to be located on Pine Meadows corner.

Reporting of pot holes by residents - Deferred to the next meeting.

2554 Highways

Dangerous state of Footpaths, Packman Lane, Kirk Ella - Deferred to the next meeting.

Review results of West Ella Road speed survey/next steps - Deferred to the next meeting.

B1232 Beverley Road Speed Review/Traffic Calming - Deferred to the next meeting.

2555 Date and Time of Next Meeting - The next meeting is scheduled for Monday 8<sup>th</sup> October 2018, 7.00pm at Kirk Ella St. Andrews Community Primary School, West Ella Road, Kirk Ella.

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Chairman's Signature – 8<sup>th</sup> October 2018

Meeting closed at 9.00pm.