



**Minutes of the monthly Parish Council Meeting and Annual Council Meeting
held on Wednesday 8th May 2019 at 7.00pm**

Those Present:-

Councillors; M. Raymond (Chairman), J. Bailey, S. Horton (Vice Chairman), N. McMaster,
N. Oakes, S. Raymond, D. Robinson and E. Robinson.

Mrs. A. Pickering – Clerk

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2640 Election of Chairman - Cllr. M. Raymond proposed by Cllr. Bailey, seconded by Cllr. McMaster. Cllr. M. Raymond duly elected.

2641 Chairman's Opening Remarks - The Chairman was delighted that all the Parish Councillors had been re-elected on bloc without the need for a costly election. The Chairman was pleased to welcome Cllr. Oakes to the Council. Thanks were given to the Parish Clerk for organising and arranging distribution of the annual report, some very positive feedback had been received on the content of the report. Thanks were given to Cllr. D. Robinson for his hard work with the information boards around the parish. Cllr. Bailey for thanked for keeping a close eye on the construction work at the A164/Riplingham Road roundabout.

2642 Apologies for Absence - Cllr. Kaye.

2643 Public Speaking - None.

2644 Completion of Register of Members' Interests - Members' Register of Interests forms were completed.

2645 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of the items listed below)

PECUNIARY - NONE

NON-PECUNIARY			
CLLR.	AGENDA ITEM	DETAILS	REASON
Bailey	16	Works associated with A164/Riplingham Road Roundabout	Resident of West Ella

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2646 Election of Officers - The election of Officers took place for the period May 2019 – May 2020.

Chairman – Acceptance of Office form completed.

Vice Chairman – Cllr. Horton, proposed by Cllr. S. Raymond, seconded by Cllr. McMaster. Acceptance of Office form completed.

Responsible Finance Officer – Mrs. A. Pickering.

Finance Group Members – Cllrs. McMaster, S. Raymond and D. Robinson, proposed by Cllr. M. Raymond, seconded by Cllr. Horton.

Advisory Planning Officer – Cllr. Kaye, proposed by Cllr. Bailey, seconded by Cllr. E. Robinson.

Planning Group Members – Cllrs. Bailey, Oakes, M. Raymond and D. Robinson, proposed by Cllr. McMaster, seconded by Cllr. E. Robinson.

Publicity Officer – Cllr. M. Raymond (with the support of Cllr. Kaye), proposed by Cllr. Bailey, seconded by Cllr. Horton.

Responsible Environment Councillors – Cllrs. Bailey and E. Robinson, proposed by Cllr. M. Raymond, seconded by Cllr. Oakes.



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2647 Appointment of Internal Auditor - The Clerk asked if members were happy to continue to use the services of Mr. Ged Lawson for the internal audit. All members were unanimously in favour.

2648 Law & Order - Local Police Team update circulated to members providing information on all Officers operating from Kirk Ella Police box. Members were given a copy of the latest Parish/Town News Release for Willerby & Kirk Ella, Tranby and Anlaby. Clerk to query the significant increase 2018-19 to 2019-20 relating to 'violence against a person'.

2649 Minutes of the previous Parish Council Meeting - The minutes of the meeting held on Monday 1st April 2019 were accepted as a true and faithful record of what took place, and were duly signed by the Chairman.

2650 Matters Arising from Minutes

Minute 2632 - Cllr. Horton advised that E.R.Y.C. generally visit an area when several signs need refreshing. Residents are asked to notify the Parish Council of any signs that need attention. Cllr. E. Robinson would like the slow signs on Packman Lane refreshed.

Minute 2634 - General Correspondence 2061 – Cllr. Bailey suggested installing double yellow lines at either side of St Andrews Mount, to enable vehicles to enter Church Lane more safely, Clerk to send request to E.R.Y.C.

Minute 2637 - The Parish Council owned seats have been cleaned. Repairs to Riplingham Road and West Ella Road seats ongoing.

Minute 2638 - The email to E.R.Y.C. about a safe crossing site on the B1232 had been forwarded to the Traffic and Parking Team for consideration. Crossings are only considered where there are sufficient numbers of pedestrians.

2651 Finance

a) Parish Council Cheques

The following cheques were presented for approval/payment on 8th May:-

<input type="checkbox"/>	101538	Staff Wages (Minus Pension/PAYE/NI)	£729.78
<input type="checkbox"/>	101539	Internet/Fuel	£95.42
<input type="checkbox"/>	101540	V. Richardson & Sons Ltd (Annual Report)	£565.00
<input type="checkbox"/>	101541	St Andrew's Church (Noticeboard Hire)	£60.00

Payments by Standing Order

14/05/19 Pension Contribution - East Riding Pension Fund £209.04

Payments received into the account

29/04/19 Precept £15250.00

b) Annual Accounts for Year Ending 31st March 2019 - The annual accounts were presented to members for approval. After discussion, the accounts were duly signed by the Chairman and Responsible Finance Officer.

c) VAT Claim 2018-19 - A VAT claim had been made for the sum of £3079.66 for the period 01/04/18 – 31/03/19.

d) Finance Report - The Clerk received £9 from the sale of Heritage Trail books.



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- e) HBSC Parish Council Mandate - The Clerk advised that a review of the Parish Council HBSC bank accounts authorised signatories list is required. It was agreed to remove Mrs. M. Jackson and add Cllr. McMaster.

2652 Correspondence

Town and Parish Council Liaison Meetings May and June 2019 - Topics for discussion this year will include; recent national and local proposed changes to legislations and planning processes, service development updates and Draft Enforcement Plan. Cllr. Oakes volunteered to attend on Wednesday 29th May at 2.30pm and Cllr. Bailey Tuesday 4th June at 6.00pm.

General Correspondence - The following correspondence had been circulated to Parish Councillors since the May Parish Council Meeting.

- ❖ 2067 Re: Dave Macdonald Haltemprice 10k
- ❖ 2068 Result of Uncontested Election Kirk Ella and West Ella
- ❖ 2069 East Yorkshire Local Councils Network Minutes of Meeting 16th January 2019
- ❖ 2070 Letter to Marion Jackson
- ❖ 2071 PSPOS Alcohol Prohibition – Areas to be retained
- ❖ 2072 Haltemprice Flood Action Group Report of Meeting 18th March
(The large tank located under McDonald's at Willerby Shopping Park, which is designed for temporary water storage after heavy rain, is currently full of debris and stale water. Clerk to write to E.R.Y.C. to establish ownership of the tank).
- ❖ 2073 Service Change Notification 26/04/2019
- ❖ 2074 Local Issues for Cllrs. Horton, McMaster and Weeks to look at
- ❖ 2075 Un-cleared Public Waste Bins – 49-51 West Ella Road
(Residents are encouraged to take litter home if street bins are full. The Parish Council is well aware of the current problems with litter bins and is liaising with E.R.Y.C. on the matter).

Kirk Ella Relief in Need - The Chairman had received a letter from Andrew Jackson Solicitors LLP as a follow-on from the Kirk Ella Relief in Need Charity Annual General Meeting. Members were informed that Mill Lane Cemetery remains open and is in need of financial support. The cemetery remains open for both burials and internment of ashes following cremation. Without some injection of financial assistance, it is very likely that the cemetery will have to close, or be handed over to another authority. After discussion, the Clerk was asked to respond asking 1) Has the information in the letter been circulated to church members? 2) Have local Funeral Directors been informed that the cemetery remains open? 3) How many plots are available? and 4) Information on costs.

2653 Recommendations by the Parish Council to East Riding of Yorkshire Council on Planning Applications since the March Parish Council Meeting .

- **857** Erection of a single storey extension to rear following removal of existing conservatory – 105 Fairfield Avenue, Kirk Ella – **No objections.**
- **858** Internal and external alterations including raising roof ridge height, remodelling of bay windows and entrance to front, installation of roof lights to rear and erection of two storey extension to side following demolition of existing garage and single storey extension – 106 Beverley Road, Kirk Ella – **No objections.**
- **859** Erection of a single storey extension to rear, construction of dormer to side following loft conversion, installation of roof lights to front and rear and erection of a garage/office/store following removal of existing garage (AMENDED PLANS) – Hurstwood 17C Church Lane, Kirk Ella – **No objections.**



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- **860** Erection of 131 dwellings of which 32 are affordable with associated access, parking, open space and infrastructure following demolition of 3 existing dwellings – Land South Of 21 Great Gutter Lane West, Willerby – **Recommend refusal**.
(*The Clerk read out the response from E.R.Y.C. to the questions raised about this application*).
- **861** Erection of 1 detached dwelling (AMENDED PLANS) – Land South Of 8 Church Lane & West Of 15 Highdales, Kirk Ella – **Recommend refusal**.
- **862** Erection of a bungalow following the demolition of existing bungalow – 32 The Fairway, West Ella – **No objections**.
- **863** Erection of a single storey extension to rear and side (Revised Scheme of 18/00374/PLF) – 3 Green Acres, Kirk Ella – **No objections**.
- **864** Erection of 3 dwellings with associated garages and access – 74 Riplingham Road, Kirk Ella – **Recommend refusal**.

Notices of recent Planning Decisions made by the East Riding of Yorkshire Council

- **829** Erection of a single storey extension to rear, construction of dormer to side following loft conversion, installation of roof lights to front and rear and erection of a garage/office/store following removal of existing garage – Hurstwood 17C Church Lane, Kirk Ella – **Refused** (*PC response: no objections*).
- **840** Erection of single storey extension to rear – 100 Valley Drive, Kirk Ella – **Granted** (*PC response: no objections*).
- **841** Erection of single storey extension to side with new pitched roof to existing garage, addition of dormer extension to rear and new gable to side, alterations to the design of existing dormer to front – 3 Egginton Close, Kirk Ella – **Granted** (*PC response: no objections*).
- **842** Construction of balcony at first floor level over existing ground floor conservatory following removal of existing – 6 Riplingham Court, West Ella – **Granted** (*PC response: recommend refusal*).
- **843** Erection of entrance gates and 2.25m brick piers and a 0.70m wall with 1.5m brick piers – 138 West Ella Road, Kirk Ella – **Granted** (*PC response: Ok but disappointed about removal of hedge*).
- **844** KIRK ELLA CONSERVATION AREA – Remove Cypress tree (T1) due to loss of major limb and now exposed the remaining crown which could lead to further potential damage and concerns over safety to adjoining properties – Red Roofs Godmans Lane, Kirk Ella – **E.R.Y.C. Raised no objections** (*PC response: no objections*).
- **845** Erection of single storey extension to rear – 5 Westland Road, Kirk Ella – **Granted** (*PC response: no objections*).
- **846** Alterations and extensions to dwelling, erection of a detached garage, creation of a new vehicular access and construction of new brick wall to front and installation of gates (Revised scheme of planning permission 18/03144/PLF) – 27 West Ella Road, Kirk Ella – **Granted** (*PC response: no objections*).
- **848** Erection of single storey extension to rear – 88 Mill Lane, Kirk Ella – **Granted** (*PC response: no objections*).
- **849** Erection of a garage following demolition of existing garage – 49 Redland Drive, Kirk Ella – **Granted** (*PC response: no objections*).
- **850** Erection of single storey extension to side and rear, following demolition of existing extension and garage – 50 West Ella Road, Kirk Ella – **Granted** (*PC response: no objections*).
- **851** Erection of first floor extension to side – 4 The Avenue, Kirk Ella – **Granted** (*PC response: no objections*).



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- **852** Raising the existing roof to form additional living accommodation, installation of window, roof lights and dormer windows to front, erection of a single storey porch extension to front, erection of a single storey flat roof extension to rear with roof lights, erection of first floor flat roof dormer extensions to rear and raised patio area to rear – 94 South Ella Way, Kirk Ella – **Granted** (*PC response: no objections*).
- **853** Alterations of hipped roof to gable end, construction of dormer to rear with Juliet balcony, installation of roof light to rear, installation of window to gable and installation of roof lights to front in connection with loft conversion – 78 Fairfield Avenue, Kirk Ella – **Granted** (*PC response: no objections*).
- **854** Erection of detached garage – 17 Willingham Way, Kirk Ella – **Refused** (*PC response: no objections*).

Clerk to enquire about commuted sums associated with the Beal Homes, West Hill development.

2654 Events - Nothing to report.

2655 Environment

Email from Resident re. Wild Flowers - An email had been received asking if the Parish Council would consider adopting a policy of growing wild flowers on roundabouts and grass verges, possibly the verge on the pathway between Packman Lane and Birkdale Close. The Parish Council were interested to hear this idea and will give it consideration. Cllr. E. Robinson is happy to liaise with the resident about him assisting with planting around the parish.

Loss of Parishioners' amenity due to new Riplingham Road Roundabout Scheme, both now and when completed - Cllr. Bailey had received complaints from local dog walkers, horse riders and cyclists, who are all up in arms about the new roundabout on Riplingham Road. No indication has been given to these users about where they can go now the road is closed and access to the bridle paths is not possible. Cllr. Bailey to compile a letter to be sent to E.R.Y.C.

Cllr. Horton left the meeting at this point, 8.30pm.

It was reported that the main concerns expressed by residents is the speed of traffic travelling along Riplingham Road and Church Lane, residents are concerned that on completion of the new roundabout, streets in Kirk Ella and West Ella will become a 'rat run'. Cllr Oakes informed members of a recent incident with a HGV stuck on Godmans Lane entering Packman Lane.

2656 Highways

Traffic Consultation Follow-up Meeting re. B1232 Willerby - A follow-up traffic consultation meeting is scheduled to take place on Wednesday 22nd May, 2.00pm at the Mercure Hotel, Willerby. Cllr. Oakes to attend on behalf of the Parish Council.

On-verge parking especially down West Ella Road - Cllr. Bailey reported a problem with vehicles parking on the grass verge on West Ella Road. Photographic evidence to be sent to E.R.Y.C.

Cllr. Bailey reported on a very enlightening visit to the Plaxton bus factory in Scarborough.

Cllr. D. Robinson informed members that work on the final Heritage Board for Mill Lane is now complete. It is hoped the board will be installed imminently.



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It was advised that the West Ella Preservation Society is proposing to erect a seat near the new War Memorial on West Ella Road, West Ella. It was agreed the Parish Council sign the indemnity form for E.R.Y.C. and include the seat on the Parish Council insurance schedule.

2657 Date and Time of Next Meeting - The next meeting is scheduled for Monday 10th June 2019, 7.00pm at Kirk Ella St. Andrews Community Primary School, West Ella Road, Kirk Ella.

Annual Parish Meeting – Monday 20th May, 7.30pm at Kirk Ella St. Andrews Community Primary School, West Ella Road, Kirk Ella.

Chairman's Signature – 10th June 2019

Meeting closed at 8.50pm.