



**Minutes of the Parish Council Meeting held on
Monday 10th June 2019 at 7.00pm**

Those Present:-

Councillors; M. Raymond (Chairman), J. Bailey, S. Horton (Vice Chairman), D. Kaye,
N. McMaster, S. Raymond and D. Robinson.

Mrs. A. Pickering – Clerk

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Two members of public

2658 Public Speaking - Mr. Peter Ayling attended the meeting, in a personal capacity, to talk about his involvement with the Haltemprice Skate Park. The Chairman thanked Mr. Ayling for his informative talk.

2659 Apologies for Absence - Cllrs. N. Oakes and E. Robinson.

2660 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of the items listed below)

PECUNIARY - NONE

NON-PECUNIARY			
CLLR.	AGENDA ITEM	DETAILS	REASON
Bailey	7	Works associated with A164/Riplingham Road Roundabout	Resident of West Ella
Bailey	9e	Assets not owned by the Parish Council	Member of the West Ella Preservation Society

2661 Chairman's Opening Remarks - The Chairman thanked Cllr. D. Robinson for designing and organising the manufacture, obtaining permission from E.R.Y.C. and installation of the latest Heritage Trail information board on Mill Lane, Kirk Ella. Cllr. Oakes was thanked for attending the Town and Parish Council Liaison Meeting at County Hall, Beverley.

2662 Law & Order - Members were provided with the May 2019 Parish/Town News Release for Willerby & Kirk Ella, Tranby & Anlaby. Concern was expressed about shop theft, as a result of local supermarkets offering items for sale in the store exit areas. Clerk to write to Morrisons Head Office expressing our concern.

It was reported that the West Ella Neighbourhood Watch Coordinators had received a letter of thanks from the Police and Crime Commissioner for their hard work in the parish.

2663 Minutes of the previous Parish Council Meeting - The minutes of the meeting held on Wednesday 8th May 2019 were accepted as a true and faithful record of what took place, and were duly signed by the Chairman.

2664 Matters Arising from Minutes

Minute 2646 - It was agreed to appoint Cllrs. Bailey and Oakes to a new Working Group overseeing Highways/Traffic.

Minute 2650 (2637) - Delivery of the resin slats for the seat on West Ella Road is expected within the next two weeks.



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Minute 2652 - In response to the questions raised last month, the Chairman read out the reply from Andrew Jackson Solicitors LLP. Q. Has the information in the letter been circulated to church members? A. No, it has not been mentioned to all of the Electoral Roll but the information was discussed at the recent Annual Parochial Council Meeting. Q. Have local Funeral Directors been informed that the cemetery remains open? A. Drews have the Mill Lane application forms. Q. How many plots are available? A. 90 burial plots and 200 kerbstones available for purchase. In a burial plot you can bury up to two bodies and two sets of ashes, or four sets of ashes. In a kerbstone, you can bury up to two sets of ashes. Q. Information on costs. A. Information on various aspects relating to costs was reported. The Clerk was asked to write again to Andrew Jackson Solicitors LLP to suggest they inform a wider range of Funeral Directors. The Church could publish the information on their notice boards, but also need to consider that families of the deceased may well live outside of Kirk Ella.

Minute 2653 - It was advised that the first commuted sums payment from the development on Great Gutter Lane had been made. As part of the process of commuted sums, where large amounts of money are to be received, East Riding of Yorkshire Council will hold these monies until a parish wide consultation with relevant groups is held, this is to prioritise spend. The consultation will include the Parish Council, it is hoped this will commence during summer. Thoughts on projects including rough costings should be sent to Lea-Anne Wright at E.R.Y.C. Clerk to circulate information in the parish post.

Minute 2655 - The Clerk had received an email from resident Mr. Beaumont, about the A164 Riplingham Road roundabout works which was read out to members.

7.50pm The Chairman suspended Standing Orders to allow Mr. Beaumont to speak to members about the content of his email.

7.54pm Standing Orders reinstated.

It was agreed the Clerk forward the email, including any additional comments by Cllr. Bailey to Mr. Alistair Martin, Assistant Principal Engineer, Civil Engineering Services.

2665 Finance

a) Parish Council Cheques

The following cheques were presented for approval/payment on 10th June:-

<input type="checkbox"/>	101542	Staff Wages (Minus Pension/PAYE/NI)	£729.78
<input type="checkbox"/>	101543	Internet	£12.09
<input type="checkbox"/>	101544	Printer Cartridges/Stationery	£82.51
<input type="checkbox"/>	101545	Mr. G. Lawson (Internal Audit Fee)	£100.00
<input type="checkbox"/>	101546	Graphics Four Limited (Heritage Board Mill Lane)	£666.00
<input type="checkbox"/>	101547	Information Commissioner (Yearly Subscription)	£40.00
<input type="checkbox"/>	101548	Supplies (Stationery)	£5.40
<input type="checkbox"/>	101549	Cllr. D. Robinson (Printer Cartridges)	£30.00

Payments by Standing Order

14/06/19 Pension Contribution - East Riding Pension Fund £209.04

Payments received into the account

15/05/19 BACS Payment VAT Repayment £3079.66
01/06/19 Bank Interest £2.20



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- b) Completion of Internal Audit - The Clerk read out a letter from Mr. G. Lawson, Internal Auditor received on completion of the internal audit of the Council's books for the year ending 31st March 2019. The year-end bank reconciliation showed one unrepresented cheque, no. 101530.

Mr. Lawson asked that it be recorded in the minutes, the efficient way in which the accounts were presented to him. The professional and due diligence applied to the recording of the accounts reflect the high standard of the Financial Officer. The parishioners of Kirk Ella & West Ella can be assured that such dedication is a 'hallmark' of security in the utilisation of public funding. Copy of letter to be displayed on the parish notice boards.

- c) Annual Governance Statement 2018/19 - Members were given time to read the annual governance statement which was explained by the R.F.O. After discussion, the form was completed, approved, then signed by the Chairman and Clerk.
- d) Annual Audit Return Accounting Statements 2018/19 - The Clerk advised that the Annual Audit Return Accounting Statements 2018/19 had been prepared for audit and signed by the Responsible Finance Officer on 10th June 2019. After discussion, the document was approved and signed by the Chairman of the meeting, Cllr. M. Raymond.

2666 Correspondence

Annual Parish Meeting held on 20th May 2019 - Six residents attended the Annual Parish Meeting. Members were advised of the issues raised.

Email re. Haltemprice Skate Park funding request for Gala Day - A request had been received from Tranby Ward Councillor Viv Padden for a donation towards the Gala Day on Saturday 13th July 2019. The Parish Council does not have funds available for donations and therefore would not be able to contribute on this occasion. It was suggested members may wish to donate privately.

Invitation to the Official Launch and Opening of the 54th Wildlife Photographer of the Year Exhibition - To be held on Thursday 20th June, 6.00pm at the East Riding Treasure House and Beverley Art Gallery. Cllr. Bailey and Mrs. Linda Bailey to attend on behalf of the Parish Council.

General Correspondence - The following correspondence had been circulated to Parish Councillors since the May Parish Council Meeting.

- ❖ 2076 Traffic Meeting – 22nd May 2019
- ❖ 2077 Vehicle Crime Prevention Advice
- ❖ 2078 Tackling Anti Social Behaviour in Our Community
- ❖ 2079 Re. A164/Riplingham Road Roundabout
- ❖ 2080 Waste Bin, West Ella Road
(Clerk to enquire with E.R.Y.C. about the possibility of having signs installed on litter bins advising users that it is an offence to drop litter near the bins when they are full).
- ❖ 2081 Parish Council Asset Register
- ❖ 2082 East Riding Town and Parish Council 'E Bulletin'

Parish Council Insurance and other responsibilities for assets not owned by the Parish Council - The Clerk confirmed that the Parish Council insurance includes Public Liability Limit of Indemnity cover of £5,000,000.



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Letter of Consultation sent to residents about Wolfreton Garth snicket - Unable to discuss in the absence of Cllr. E. Robinson.

Men in Sheds - An invitation had been received from the Anlaby with Anlaby Common Parish Council, to attend a meeting on Thursday 11th July at 7.00pm to learn about a possible joint venture with other local Councils.

Men in Sheds are community spaces for men to connect, chat and create. The activities are often similar to those of garden sheds but for groups of men to enjoy together. They help reduce loneliness and isolation but most importantly, they're fun. The social and health benefits of Men in Sheds reduce isolation, loneliness and empower local communities. There are over 400 Men's Sheds open today and an additional 100 or more in planning at any one time. That's around 10,000 or more Shedders, as we call the men, benefiting from regular social interactions, new and improved skills, and regular, active participation in activities they enjoy. The rate of growth of Men's Sheds is between six and nine a month.

Cllr. McMaster agreed to attend on behalf of the Parish Council.

2667 Recommendations by the Parish Council to East Riding of Yorkshire Council on Planning Applications since the May Parish Council Meeting .

- **865** TPO SLIGHTS PLANTATION, VALLEY DRIVE, KIRK ELLA – 1986 (REF:223) W1: Ash – 10% crown thin removing dead wood and epicormic growth, any weak or rubbing limbs plus general maintenance and inspection of the crown – 1 The Paddocks, Kirk Ella – **Noted**.
- **866** KIRK ELLA CONSERVATION AREA – Crown reduction of Yew tree by 50% as overgrown and remove Conifer tree as blocking light from property and neighbouring property – 221 West Ella Road, West Ella – **Noted**.
- **867** Erection of single storey extension to side and rear (revised scheme of application 18/02982/PLF) – Lyndale 41 Church Lane, Kirk Ella – **No objections**.
- **868** Construction of extension to existing car park and associated landscaping – ALDI Great Gutter Lane East, Willerby – **No objections**. (Cllr. Bailey unhappy about this application due to the potential increase in traffic flow).
- **869** Erection of a single storey extension to rear and side and porch to front (Amended scheme of 18/04109/PLF) – 1 Kerry Drive, Kirk Ella – **No objections**.

Notices of recent Planning Decisions made by the East Riding of Yorkshire Council

- **847** Erection of single storey extension to rear following removal of existing, removal of bay window to side – 27 Westland Road, Kirk Ella – **Granted** (PC response: no objections).
- **856** Erection of single storey extension to side following demolition of existing garage and erection of boundary wall with pedestrian and vehicular access gates to front following removal of existing hedge – 32 Mill Lane, Kirk Ella – **Granted** (PC response: no objections).
- **857** Erection of a single extension to rear following removal of existing conservatory – 105 Fairfield Avenue, Kirk Ella – **Granted** (PC response: no objections).
- **858** Internal and external alterations including raising roof ridge height, remodelling of bay windows and entrance to front, installation of roof lights to rear and erection of two storey extension to side following demolition of existing garage and single storey extension – 106 Beverley Road, Kirk Ella – **Granted** (PC response: no objections).
- **862** Erection of a bungalow following the demolition of existing bungalow – 32 The Fairway, West Ella – **Granted** (PC response: no objections).
- **866** KIRK ELLA CONSERVATION AREA – Crown reduction of Yew tree by 50% as overgrown and remove Conifer tree as blocking light from property and neighbouring property – 221 West Ella Road, West Ella – **E.R.Y.C. raised no objections** (PC response: noted).



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2668 Events - Nothing to report.

2669 Environment

General Maintenance Issues/Notice Board outside St Andrews Church, Kirk Ella - It was agreed the Clerk obtain a quote to refurbish the notice board outside the Church which is looking tired. An email sent by Cllr. E. Robinson was read out in her absence, advising that the area outside the Church steps had been tidied up by a resident. Work is required around the Church wall and the railings are rotten and in need of some urgent attention. A quote of £45 had been obtained to clear the land next to the school on West Ella Road and then spray with weedkiller, the possibility of planting wild flowers at this location was discussed, further discussion required when Cllr. E. Robinson is present. Cllr. Kaye spoke about the poor state of Kirk Ella village centre, particularly around the Church and grounds. Clerk to liaise with Cllr. Kaye and send a letter to the Church Office with details of our observations. Property owners are encouraged to keep their properties tidy. Clerk to contact E.R.Y.C. about the resurfacing of the Packman Lane footpaths.

The Clerk read out an email received from a resident about the poor state of Kirk Rise Green, and the area at the corner of Mill Lane and White Walk, which is looking neglected and overgrown. Resident to be informed that the grass on the areas where daffodils are present, does not get cut until at least six weeks after they have finished flowering. Email to be sent on to the E.R.Y.C.

Planting of Wild Flowers - Defer to next meeting.

2670 Highways

Traffic Consultation Follow-up Meeting re. B1232 Willerby - Notes from the meeting had been circulated in the parish post.

How to get 7.5 tonne weight limits for Riplingham Road and all its feeder roads - Cllr. Bailey to provide the Clerk with a list of roads that require weight limit restrictions on, to be passed to the E.R.Y.C.

Cllr. Bailey to provide the Clerk with information to be displayed on the notice boards informing residents how to report the smell from the Albion Lane Recycling Site.

2671 Date and Time of Next Meeting - The next meeting is scheduled for Monday 8th July 2019, 7.00pm at Kirk Ella St. Andrews Community Primary School, West Ella Road, Kirk Ella.

Chairman's Signature – 8th July 2019

Meeting closed at 8.55pm.