



**Minutes of the Parish Council Meeting held on  
Monday 10<sup>th</sup> August 2020 at 3.00pm**

website: [www.kirkella-westella-pc.info](http://www.kirkella-westella-pc.info)

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Those Present:-

Councillors; M. Raymond (Chairman), J. Bailey, S. Horton (Vice Chairman), N. Oakes,  
S. Raymond, D. Robinson and E. Robinson.  
Mrs. A. Pickering – Clerk  
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2770 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE
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NON-PECUNIARY - NONE
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2771 Apologies for Absence - Cllrs. D. Kaye and N. McMaster.

2772 Consider a blanket leave of absence be granted to all members until May 2021 - The Parish Council resolved to pass a resolution to apply an exemption to the six-month rule to all members of the Parish Council due to COVID-19 until May 2021. Any members' non-attendance at meetings up until the date of this meeting was approved. Any members' non-attendance at meetings from the date of this meeting until May 2021, or until meetings resume, was approved.

2773 a) Annual Accounts for Year Ending 31<sup>st</sup> March 2020 - The annual accounts were presented to members for approval. After discussion, the accounts were duly signed by the Chairman and Responsible Finance Officer.

2773 b) Completion on Internal Audit - The Clerk read out a letter from Mr. G. Lawson, Internal Auditor, received on completion of the internal audit of the Council's books for the year ending 31st March 2020. The year-end bank reconciliation showed unrepresented cheques to the value of £264. Mr. Lawson asked that it be recorded in the minutes, the efficient way in which the accounts were presented to him. The professional and due diligence applied to the recording of the accounts reflect the high standard of the Financial Officer. The parishioners of Kirk Ella & West Ella can be assured that such dedication is a 'hallmark' of security in the utilisation of public funding.

2773 c) Approve Annual Governance Statement 2019/20 - Members were given time to read the annual governance statement which was explained by the R.F.O. After discussion, the form was completed, approved and signed by the Chairman and Clerk.

2773 d) Approve Accounting Statements 2019/20 - The Clerk advised that the Annual Audit Accounting Statements 2019/20 had been prepared for audit and signed by the Responsible Finance Officer on 10th August 2020. After discussion, the document was approved and signed by the Chairman.

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Chairman's Signature

Meeting closed at 3.20pm.