



**Minutes of the Parish Council Meeting held on
Monday 13th January 2020 at 7.00pm**

website: www.kirkella-westella-pc.info

Those Present:-

Councillors; M. Raymond (Chairman), J. Bailey, S. Horton (Vice Chairman), N. McMaster,
N. Oakes, S. Raymond, D. Robinson and E. Robinson.
Mrs. A. Pickering – Clerk
Ward Councillor Ben Weeks
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2728 Public Speaking - None.

2729 Apologies for Absence - Cllr. D. Kaye.

2730 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of the items listed below)

PECUNIARY - NONE

NON-PECUNIARY			
CLLR.	AGENDA ITEM	DETAILS	REASON
E. Robinson	9c	Cycle Path between West Ella Road and South Ella Way	Part owner of one of the garages

2731 Chairman's Opening Remarks - Grateful thanks were expressed to the Councillors and Clerk involved with the switching on of the Christmas lights and to both schools for their involvement and The Wheatsheaf for displaying the Parish Council tree. Thanks were given to the members of the Finance Working Group for meeting early January to discuss the budget for 2020-2021. The Chairman had set up a meeting with a Reporter from The Journal to discuss the possibility of them printing an article about the Heritage Trail.

2732 Law & Order - Latest crime statistics currently circulating in the parish post. It is hoped that an Officer will be available to attend a Parish Council meeting soon, two P.C.S.O.'s had been seen recently patrolling the area. Concern was expressed about increased activity in the area, residents are urged to be extra vigilant. A resident had observed an increased number of casual traffic down The Meadows off Elveley Drive, West Ella, Clerk to ask E.R.Y.C. Highways about the possibility of installing a T-junction sign at the entrance.

Scheduled meetings with the Police & Crime Commissioner for Humberside - The latest e-bulletin had been received giving details of forthcoming meetings with the Police & Crime Commissioner for Humberside.

2733 Minutes of the previous Parish Council Meeting - The minutes of the meeting held on Monday 11th November 2019 were accepted as a true and faithful record of what took place, and were duly signed by the Chairman.

2734 Matters Arising from Minutes

Minute 2720 (2706) - Clerk to obtain A3 printed copy of the Riplingham Road roundabouts.

Minute 2722 - The two topics suggested for scrutiny had been received by E.R.Y.C. Traffic Pollution is an item listed on the Environment and Regeneration Overview and Scrutiny Sub-Committee work programme for 2019-20 and will be covered at their meeting on 11 March 2020, 10am in Room 1, County Hall, Beverley. Members of the Parish Council are welcome to observe at the meeting.



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2735 Finance

a) Parish Council Cheques

The following cheques were approved on 9th December:-

<input type="checkbox"/>	101578	Staff Wages (Minus Pension/PAYE/NI)	£729.78
<input type="checkbox"/>	101579	Internet	£12.09
<input type="checkbox"/>	101580	Xmas Event/Gift for Caretakers/Schools	£33.00
<input type="checkbox"/>	101581	The Royal British Legion (3 x Poppy Wreaths)	£75.00
<input type="checkbox"/>	101582	Stationery/Ink Cartridges	£38.82
<input type="checkbox"/>	101583	Zurich Municipal (Insurance Renewal)	£696.14

The following cheques were presented for approval/payment on 13th January:-

<input type="checkbox"/>	101584	Staff Wages (Minus Pension/PAYE/NI)	£729.78
<input type="checkbox"/>	101585	Internet/Telephone/Fuel	£125.42
<input type="checkbox"/>	101586	HM Revenue & Customs	£47.22
<input type="checkbox"/>	101587	Lodge Landscapes (Christmas Tree)	£288.00
<input type="checkbox"/>	101588	Lighting & Signs Limited (Festive Lighting)	£1217.76
<input type="checkbox"/>	101589	Lighting & Signs Limited (Removal of Festive Lighting)	£378.00
<input type="checkbox"/>	101590	Internet Security	£25.00
<input type="checkbox"/>	101591	Postage	£29.28

Payments by Standing Order

14/12/19	Pension Contribution - East Riding Pension Fund	£209.04
14/01/20	Pension Contribution - East Riding Pension Fund	£209.04

Payments received into the account

30/11/19	Bank Interest	£2.18
09/01/20	Refund Street Lighting SLA	£182.33

b) Finance Report - The RFO provided members with a breakdown of the two bank accounts held by the Parish Council.

c) Parish and Town Council Precepts and Confirmation of 2020/21 Tax Base - The recommended council tax base for 2020/21 was approved by Cabinet at its meeting held on 17 December. The final 2020/21 tax base for Kirk Ella and West Ella Parish Council is 2616.6 Band D equivalent properties. The precept divided by the tax base determines the amount of council tax attributable to the town/parish council on a Band D bill. The Chairman of the Finance Working Group briefed members on the outcome of the Finance Working Group meeting. Cllr. S. Raymond proposed that a precept demand of £30,500 is made for the period 2020/21. This proposal was seconded by Cllr. McMaster. All members were unanimously in favour. The parish precept demand form was signed by the Chairman and Clerk.

2736 Correspondence

General Correspondence - The following correspondence had been circulated to Parish Councillors since the November Parish Council Meeting.

- ❖ 2125 Speeding cars on Allanhall Way, Kirk Ella
- ❖ 2126 East Riding of Yorkshire and Kingston Upon Hull Joint Minerals Local Plan 2016-2033 Notice of Adoption
- ❖ 2127 East Yorkshire Local Councils Network Minutes from Meeting
- ❖ 2128 Haltemprice Flood Action Group Monday 18th November 2019
- ❖ 2129 A Message From Your Chairman
- ❖ 2130 Parish/Town News Release Willerby & Kirk Ella, Tranby & Anlaby – January 2020



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- ❖ 2131 East Yorkshire Local Councils Network Notes and Agenda
- ❖ 2132 Details of Bus Service Changes 03/01/20
- ❖ 2133 The West Ella Grapevine Neighbourhood Watch Christmas Newsletter 2019
- ❖ 2134 ERSAB Newsletter December 2019
- ❖ 2135 Safeguarding December 2019 Newsletter

Training with Dog Warden - Wednesday 29th January 2020, 7-9pm at Cottingham Civic Hall. Cllrs. McMaster and Oakes confirmed they would be attending.

Email re. bollard on Cycle Path between West Ella Road and South Ella Way - A resident had expressed his concern about the bollard being dangerous, it is in dark wood and extremely difficult to see in the dark. The Clerk had asked E.R.Y.C. to either paint it white or add reflectors.

Email re. Meeting with Representatives from the Parish Council - The email had been circulated to the Chairman prior to the meeting and to other members at the start of the meeting. After a lengthy discussion, a response was prepared for the Clerk to send on behalf of the Parish Council.

Annual Report 2020 - Members were happy for the Publicity Officer, Cllr. M. Raymond and Cllr. Kaye to produce the 2020 annual report on behalf of the Parish Council. Draft copy to be presented for approval at a future meeting.

2737 Recommendations by the Parish Council to East Riding of Yorkshire Council on Planning Applications since the November Parish Council Meeting

- **906** Erection of two storey extensions to front, side and rear including balcony to rear and single storey extension to front and rear following demolition of existing garage and conservatory – High Trees Godmans Lane, Kirk Ella - **We have no objection to this planning application but would like to express our concern about the balcony possibly overlooking the neighbours' house and garden.**
- **907** CONSERVATION AREA - KIRK ELLA - Fell cedar tree at rear due to potential stem failure - Kirkella House 14 Church Lane, Kirk Ella – **No objections.**
- **908** Construction of pitched roof to replace existing roof to side – 24 Fairfield Avenue, Kirk Ella – **No objections.**
- **910** TPO BEVERLEY ROAD, KIRKELLA NO. 4 - 1984 (REF: 215) - Fell Ash tree (T1) due to risk of failure and close proximity to public footpath. Lawson Cypress Hedge; reduce in height approximately 1m above last pruning point giving an overall reduction in height of approximately one third – Bladons Court, Bladons Walk, Kirk Ella – **No objections.**
- **911** Erection of two storey extension to rear and creation of first floor extension to create additional living accommodation with balcony to front – Woodside 3 Old Annandale Road, Kirk Ella – **Recommend refusal. We have concerns about the two storey extension and balcony overlooking neighbouring properties.**
- **912** TPO SLIGHTS PLANTATION, VALLEY DRIVE, KIRKELLA 1986 (REF. 223) - Crown thin 3 Oak Trees by 10% removing dead wood, epicormic growth and weak or rubbing limbs plus general maintenance – 15 The Paddocks, Kirk Ella – **No objections.**
- **913** TPO SLIGHTS PLANTATION, VALLEY DRIVE, KIRK ELLA 1986 (REF. 223) - 3 x Ash and 2 x Oak trees adjacent to No. 15 The Paddocks - Crown lift on garden side only to approx. 10m, remove major dead wood and sever ivy at base of trees because the owner of 15 The Paddocks has requested removal of overhanging branches – Slights Plantation, The Paddocks, Kirk Ella – **Suggest E.R.Y.C. reviews the possible impact.**



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- **914** TPO SLIGHTS PLANTATION, VALLEY DRIVE, KIRK ELLA - 1986 (REF:223) W1 - Fell Ash to rear due to risk of failing, the tree is a multistem from the base with a well forming, and the tree is also top-heavy and leaning in three directions – 3 The Paddocks, Kirk Ella – **Suggest crown thinning instead of removal.**
- **917** Certificate of Lawfulness for the erection of an outbuilding to house a swimming pool, gym and associated facilities for the enjoyment of the dwelling house – 27 West Ella Road, Kirk Ella – **No objections.**
- **918** Erection of a two storey and single storey extension to rear following removal of part of existing garage and reinstated of bay window to front – 18 Beverley Road, Kirk Ella – **No objections.**
- **919** TPO: LONG DRIVE WOOD, WEST ELLA 1980 (REF: 209) W1: Fell 1no. Sycamore (T1) due to excessive shading and low-quality, replant with standard Rowan in a similar position; Fell 1no. Ash (T2) due to the potential damage to the boundary fence and poor canopy distribution heavily distributed over the neighbouring property; and fell 1no. Ash (T3) due to significant stem lean and the potential for failure – 69 Elveley Drive, West Ella – **No objections.**
- **920** Erection of two storey and single storey extensions to side and rear following demolition of existing conservatory and erection of first floor extension above existing porch to front elevation (revised scheme of 18/00882/PLF) (AMENDED PLANS) – 25 St Julians Wells, Kirk Ella - **Noted.**
- **921** Construction of a vehicular access with dropped kerb – 10 Riplingham Road, Kirk Ella – **No objections.**
- **923** Installation of TV aerial to side of existing garden room (retrospective application) – 49 Redland Drive, Kirk Ella - **Noted.**
- **924 and 925** Change of use of garage to form office and associated works – The Old Hall 10 Church Lane, Kirk Ella - **This property stands in the heart of the residential part of Kirk Ella Conservation Area. Fears of any developments business wise into this area would be detrimental and very intrusive to the neighbouring residents.**
- **926** TPO - BROWNSTONES, GODMANS LANE, KIRKELLA 1988 (REF 232) G1 - Fell 1 no. Beech (T1) due to close proximity to both buildings – High Trees Godmans Lane, Kirk Ella – **Recommend approval.**
- **927** TPO: LONG DRIVE WOOD, WEST ELLA - 1980 (REF 209) W1: Fell 1 no. Sycamore (T1) due to heavy suppression and poor condition; Remove decayed westerly limb to 1 no. Ash (T2) to prevent failure; Fell 1 no. Sycamore (T3) due to heavy suppression in an overcrowded region; Fell 1 no. Ash (T4) due to the significant failure of the main leader; Fell 1 no. Sycamore (T5) due to significant cambial damage to multiple stems and branches; Fell 2 no. Sweet Chestnut (G1) due to the volume of cambial damage at the base; Fell 2 no. Ash (T6 and T7) due to significant cavitation at the base; Fell 1 no. Ash (T8) due to declining canopy with a limited safe life expectancy; Fell 1 no. Sycamore (T9) due to declining canopy and significant cavitation at the base; Fell 2 no. Sycamore (T10 and T11) due to significant cavitation at the base – 71 Elveley Drive, West Ella – **Recommend refusal.**
- **928** Erection of a single storey extension to rear, replacement windows, new brick skin to front elevation, refurbish existing porch to front, conversion of existing garage to additional living accommodation and associated works – 32 Grundale, Kirk Ella – **No objections.**
- **929** Erection of two storey extension to side, with associated internal and external alterations – 6 Grundale, Kirk Ella – **No objections.**
- **930** Erection of single storey extension to rear – 36 Elms Drive, Kirk Ella – **No objections.**



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Notices of recent Planning Decisions made by the East Riding of Yorkshire Council

- **872** Erection of an agricultural Roundhouse livestock building – Land North East Of Swanland Roundabout, Swanland – **Granted** (*PC response: no objections*).
- **893** Erection of single storey extension to side and rear following demolition of existing – 6 Mill Lane, Kirk Ella – **Refused** (*PC response: no objections*).
- **896** Alterations and extensions including erection of two storey extension to rear, increase of roof height and alterations to form gable end to front, construction of dormer windows and installation of roof lights to sides, replacement bay windows to front and replacement chimney to side – 105 South Ella Way, Kirk Ella – **Granted** (*PC response: no objections*).
- **899** Erection of single storey extension to side and rear – 6 Dalesway, Kirk Ella – **Granted** (*PC response: no objections*).
- **900** Erection of a porch to front and single storey and first floor extensions to rear including link extension to existing and annex – 9 West Ella Road, Kirk Ella – **Granted** (*PC response: no objections*).
- **903** Erection of first floor extension to side – 2 Mill Lane, Kirk Ella – **Granted** (*PC response: recommend approval*).
- **904** TPO KIRK ELLA NO. 33 - 2007 (REF: 1061) : Hawthorne (T1) fell to allow failing hedge re planting. Yew (T2) fell to allow failing hedge re planting. Spruce (T3) fell due to poor species and replant with Scots Pine. 3 Scots Pine trees (G4) to crown raise to 6 meters only removing small branches. 2 Cypress trees (G5) to crown raise to 4 meters. Scots Pine (T6) crown raise to 6 meters removing the first 4 branches – Land Rear Of 5 To 7 Old Annandale Road, Kirk Ella – **Part Refuse and Part Grant** (*PC response: no objections*).
- **905** Erection of porch to front – 102 Woodland Drive, Anlaby – **Granted** (*PC response: no objections*).
- **907** CONSERVATION AREA - KIRK ELLA - Fell cedar tree at rear due to potential stem failure - Kirkella House 14 Church Lane, Kirk Ella – **E.R.Y.C. Raised no objections** (*PC response: no objections*).
- **908** Construction of pitched roof to replace existing flat roof to side – 24 Fairfield Avenue, Kirk Ella – **Granted** (*PC response: no objections*).
- **909** TPO LONG DRIVE WOOD, WEST ELLA - 1980 (Ref.209): Ash tree (T1) - fell due to poor crown vigour and weak unions, Ash tree (T2) - remove 3 limbs to raise canopy and improve form, Ash tree (T3) - fell due to extensive buttress decay, Sweet Chestnut tree (T4) - fell as poor quality and declining, Scots Pine x4 (G1) - fell due to poor quality and increased vulnerability following removal of T3 – Long Drive Wood, The Meadows, West Ella – **Granted** (*PC response: no objections*).
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- **921** Construction of a vehicular access with dropped kerb – 10 Riplingham Road, Kirk Ella - **Granted** (*PC response: no objections*).
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- **924 and 925** Change of use of garage to form office and associated works – The Old Hall, 10 Church Lane, Kirk Ella - **Granted** (*PC response: This property stands in the heart of the residential part of Kirk Ella Conservation Area. Fears of any developments business wise into this area would be detrimental and very intrusive to the neighbouring residents*).
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- **931** Variation of Condition 3 (Approved Plans) of planning permission 19/01384/PLF (Erection of a single storey extension to rear and side and porch to front) – 1 Kerry Drive, Kirk Ella - **Granted** (*PC response: no objections*).



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2738 Events

Christmas 2019 - The new lights on 4 and 4A Packman Lane had been a welcome addition to the festive period and some positive feedback had been received about the tree outside The Wheatsheaf. A good number of people attended the event, the choir was delightful. Cllr. Oakes expressed his disappointment at the number of people in the crowd chatting whilst the children were signing. Clerk to send thank you letters to the schools and The Wheatsheaf.

Celebration - The Chairman informed members that it will be 20 years this May since the Parish Council was inaugurated and it had been suggested that this be celebrated in some way. Members were asked to put forward ideas for consideration to Cllr. McMaster.

2739 Environment

Dog Fouling - The Clerk read out an email from Kirk Ella Grapevine about the complaints they had received about dog owners not clearing up after their dogs. Cllrs. McMaster and Oakes briefed members on areas they had seen/been made aware of. It was agreed a leaflet drop to the particularly bad areas, might be beneficial. Cllrs. McMaster and Oakes to also raise the matter at the training event on 29th January, and ask the Dog Warden to monitor the area. Residents are urged to report irresponsible dog owners to the Animal Warden Service on 01482 396301.

Bird Scare's going off in the night around West Ella - Cllrs. Bailey and McMaster briefed members on the recent activities in West Ella and reported that the problem had been dealt with.

2740 Highways

Bus Bay Markings outside 37 Beverley Road, Kirk Ella - E.R.Y.C. had received a query regarding the bus stop outside 37 Beverley Road, Kirk Ella. The residents are requesting bus bay markings at the bus top as it is proving dangerous and difficult for them to pull out of their driveways due to motorists parking on the stretch of road where the bus stops. The Parish Council is happy for E.R.Y.C. to proceed with this query.

State of Pavements Kirk Ella Village - The Clerk had asked E.R.Y.C. Highways to re-visit Kirk Ella village to inspect the poor state of the pavements.

Armco on Papas Roundabout - It was reported that the Armco barrier had once again been damaged. Clerk to report to E.R.Y.C.

New Riplingham Road Roundabouts opening - The new roundabouts opened on 24th December, it is now much easier to exit Riplingham Road. It was agreed to monitor traffic through Kirk Ella village.

2741 Date and Time of Next Meeting - The next meeting is scheduled for Monday 10th February 2020, 7.00pm at Kirk Ella St. Andrews Community Primary School, West Ella Road, Kirk Ella.

Chairman's Signature – 10th February 2020

Meeting closed at 8.05pm.